

SunLine Transit Agency September 26, 2018

11:45 a.m. - 12:00 p.m.

AGENDA

STRATEGIC PLANNING & OPERATIONAL COMMITTEE

Wellness Training Room 32-505 Harry Oliver Trail Thousand Palms, CA 92276

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, www.sunline.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (760) 343-3456 if special assistance is needed to participate in a Board meeting, including accessibility and translation services. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

<u>ITEM</u> <u>RECOMMENDATION</u>

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. SELECTION OF NEW CHAIR & VICE-CHAIR APPROVE
- 4. PRESENTATIONS
- 5. FINALIZATION OF AGENDA
- 6. PUBLIC COMMENTS

RECEIVE COMMENTS

NON AGENDA ITEMS

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Comments may be limited to 3 minutes in length.

SUNLINE TRANSIT AGENCY BOARD OF OPERATIONS COMMITTEE SEPTEMBER 26, 2018

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<u>ITEM</u> <u>RECOMMENDATION</u>

7. COMMITTEE MEMBER COMMENTS

RECEIVE COMMENTS

8. FY 2019 SHORT RANGE TRANSIT PLAN (SRTP)
AMENDMENT

ACTION (PAGE 3-7)

(Staff: Stephanie Buriel, Chief Administrative Officer)

9. ADJOURN

SunLine Transit Agency

DATE: September 26, 2018 ACTION

TO: Strategic Planning & Operational Committee

Board of Directors

FROM: Stephanie Buriel, Chief Administrative Officer

RE: FY 2019 Short Range Transit Plan (SRTP) Amendment

<u>Recommendation</u>

Recommend that the Board of Directors approve an amendment to the SunLine Transit Agency Short-Range Transit Plan (SRTP) for FY 2019 to add the project descriptions listed below.

Background

At the June 2018 meeting, the Board adopted the Short-Range Transit Plan for SunLine Transit Agency for FY 2019. One of the functions of the SRTP is to satisfy the requirement for regional planning and coordination efforts in Riverside County. This update will be communicated to the Riverside County Transportation Commission to be included in the regional plan. Capital and operating items are included in the regional plans for transmission to the Southern California Association of Governments and ultimately the Federal Transportation Improvement Plan is sent to the federal government. The requirement for regional coordination applies to both federal and state funding.

SunLine has identified additional items which should be included in the regional plan to support transit operations. There are seven items being added by an amendment to the SRTP. The items and descriptions are as follows:

	Capital P	rojects	
	Project Name	Funding Details	Amount
			Requested
1.	Hydrogen Station Program Improvements	LTF Reserves	\$1,000,000
2.	Thousand Palms Facility Improvements	LTF Reserves	\$500,000
3.	Indio Facility Improvements	LTF Reserves	\$1,000,000
4.	Operations Building Third Phase	LTF Reserves	\$450,000
5.	The BUZZ Service (Trolleys)	STA & LTF Reserves	\$450,000
		Total Capital Request:	\$3,400,000

- Hydrogen Station Program Improvements: Cost increases are due to escalated bids staff have received on other construction projects. The price of material and labor have dramatically increased since many of SunLine's capital projects were funded. This money is being set aside for the electrolyzer and bus projects to ensure functionality and schedule are maintained.
- 2. Thousand Palms Facilities Improvements: Capital request for facilities improvements including necessary repairs to the maintenance bay and other areas around the Thousand Palms facility.
- 3. **Indio Facility Improvements:** Capital request for facilities improvements to improve the work environment for personnel at the Indio facility.
- Operations Building Third Phase: Capital request for the Operations Facility replacement project which will allow SunLine to complete demolition, removal, and rebuild a functional operations building.
- 5. **The BUZZ Service (Trolleys):** Capital request to repurpose existing STA funds currently programed for the Coachella operator breakroom and new LTF funds for the purchase of the BUZZ Service trolleys.

	Opera	ating	
	Project Name	Funding Details	Amount Requested
6.	The BUZZ Service	Subsidized by City	\$237,667
		of Palm Springs	
7.	West Coast Center of Excellence	CTE (sub-recipient)	\$190,822
	Tot	tal Operating Request:	\$428,489

- 6. Adding eight (8) months of operating revenue for implementation of the BUZZ service for the remainder of FY19.
- 7. Add operating revenue and expenses for the West Coast Center of Excellence in Zero Emissions Technologies to develop training programs.

Financial Impact

The \$3.4 million in capital expenditures will be allocated through funds from the Transportation Development Act (TDA) program. In addition, revenue and expenses will be added to the operating budget in the amount of \$428,489 contained in the FY19 SRTP.

Revised Table 4 - Summary of Funding Request for FY 2018/19 17-Sep-18 Carryove Section 5307 Section 5307 Indio/Cat State of ndio/Cathedral edral City LCTOP Total Amount Total Carryove Carryover Good City Palm Palm Section Section Section Section Section Carryover Other LCTOP **Project Description** of Funds Amount LTF STA STA Repair Measure A Springs Springs 5309 5310 5311 5311 (f) 5339 Carryover CMAQ CMAQ Revenue OPERATING \$935,963 \$20,621,864 \$6,000,000 \$3,437,436 \$935,963 \$250,000 \$352,874 \$250,000 \$1,709,574 \$2,643,828 \$36,201,539 Operating Assistance axi Voucher \$232,000 \$58,000 \$58.00 \$116,000 ommuter Link 220 \$296,170 \$91,449 \$204,721 Unplanned Maintenance Software \$26,000 \$26,000 \$318.010 \$39,305 \$318,010 Vanpool Program \$357.315 \$400,467 \$400,467 Line 80, 81, 95 \$400,467 reventative Maintenance Revenue Vehicles \$500,000 \$500,000 \$53,900 \$436,10 Quick Bus \$490,000 SunRide Ride Share and Desert Recreation District Rec Route \$397,500 \$39,392 \$358,108 \$0 he Buzz Service \$237,667 \$237,667 Center of Excellence \$190,822 \$190,822 **Sub-total Operating** \$39,329,480 \$1,654,440 \$20,903,910 \$0 \$500,000 \$6,000,000 \$3,437,436 \$935,963 \$440,822 \$58,000 \$352,874 \$204,721 \$0 \$250,000 \$400,467 \$318,010 \$794,208 \$2,089,241 \$2,643,828

CAPITAL																						
		Capital Project Number	Total Amount of Funds With Carryover	Total Carryover Amount	LTF	STA	Carryover STA	State of Good Repair	Measure A	Section 5307 Indio/Cathedral City Palm Springs	Section 5307 Indio/Cath edral City		Section 5310	Section 5311	Section 5311 (f)	Section 5339	LCTOP	LCTOP Carryover	Carryover CMAQ	CMAQ	Other Revenue	Farebox
Replacement Fixed Route Buses (3)	\$	SL-19-01	\$2,100,000	\$0		\$420,000				\$1,035,828						\$644,172						1
Transit Enhancements	\$	SL-19-02	\$200,000	\$0		\$143,879				\$56,121												1
Information Technology (IT) Projects		SL-19-03	\$350,000	\$0		\$70,000				\$280,000												ı
Expansion of Inventory Warehouse		SL-19-04	\$200,000	\$0		\$200,000																1
Radio System Replacement		SL-19-05	\$1,000,000	\$0		\$1,000,000																1
Replacement of Paratransit Vans (10)		SL-19-06	\$1,350,000	\$0		\$1,350,000																1
Roof Repair Division 1 and 2		SL-19-07	\$125,000	\$0				\$125,000														1
Maintenance Tools and Equipment		SL-19-08	\$50,000	\$0				\$50,000														1
Install Electric Charger for Buses - Division 2		SL-19-09	\$78,623	\$0				\$78,623														1
Bus Simulator (2)		SL-19-10	\$600,000	\$0		\$600,000																ı
Hydrogen Station Program Improvements		SL-19-11	\$1,000,000	\$0	\$1,000,000																	<u> </u>
Thousand Palms Facilities Improvements		SL-19-12	\$500,000	\$0	\$500,000																	1
Indio Facility Improvements		SL-19-13	\$1,000,000	\$0	\$1,000,000																	1
Operations Building Third Phase		SL-19-14	\$450,000	\$0	\$450,000															,		ı
The Buzz Service (Trolleys)		SL-19-15	\$450,000	\$418,000	\$32,000		\$418,000															ı
	Sub-total Capital		\$9,453,623	\$418,000	\$2,982,000	\$3,783,879	\$418,000	\$253,623	\$0	Ţ · , · · · , · · · ·		Ψυ	\$0	\$0		\$644,172		\$0	\$0	\$0	\$0	\$0
	Total Operating & Capital		\$48,783,103	\$2,072,440	\$23,885,910	\$3,783,879	\$418,000	\$753,623	\$6,000,000	\$4,809,385	\$935,963	\$440,822	\$58,000	\$352,874	\$204,721	\$644,172	\$250,000	\$400,467	\$318,010	\$794,208	\$2,089,241	\$2,643,828

Project Funding Details Target Budget

Projected FY18/19 LTF

Projected FY18/19 State of Good Repair

Projected FY18/19 Measure A

Projected FY18/19 Section 5307 Operating Funds

Projected FY18/19 Carryover Section 5307 Operating Funds Projected FY18/19 Section 5309 Operating Funds

Projected FY18/19 Section 5310 Operating Funds
Projected FY18/19 Section 5311 Operating Funds

Projected FY18/19 LCTOP Funds

Projected FY18/19 CMAQ Carryover Projected FY 18/19 CMAQ

Projected FY18/19 Other Revenues

Projected FY18/19 Farebox Revenue
Total Estimated Operating Funding Request

Projected FY18/19 LTF Capital

Projected FY18/19 STA Capital Carryover STA

Projected FY18/19 State of Good Repair

Projected FY18/19 5307 Capital

Section 5339

Total Estimated Capital Funding Request

\$39,329,480 Based on estimated FY19 budget

\$20,903,910 Based on FY19 plus unallocated carryover funds

\$500,000 Based on FY17/18 Estimated Apportionment 02-26-18

\$6,000,000 Based on revised RCTC Revenue Est. dated 02-26-18

\$3,437,436 FY19 based on the unknown status of future federal funding

\$935,963 Based on remaining FY 17 operating funds.

\$440,822 Based on support funds associated with the transfer of FC6, Connecticut Transit Transfer; Remaining funds for the Center of Excellence will be coming from

Center for Transportation and the Environment in your summary in cell G50.

\$58,000 Based on FY19 application to CalTrans.

\$557,595 Based on 5311 applications for regional and intercity apportionments. 5311 (f) from application submitted May 2017.

\$650,467 Based on new appropriation estimates from RCTC Revenue Est. Dated 2-26-18 plus estimated carryover FY18. \$400,467 carryover is from existing projects which are still in progress.

\$318,010 Based on estimated expenses for Van Pool contract utilizing grant # CA-95-X327.

\$794,208 Based on initial project approval through CVAG

\$2,089,241 Advertising revenue (\$76K), shelter maintenance revenue (\$112K), SRA overhead fee (\$34K), fueling revenue (700K), emission credits (\$750K), Taxi Voucher (\$116K), & interest and other revenue (\$37.5K),

(\$26K) FTA National Fuel Cell Bus Program, (\$237K) City of Palm Springs for Buzz.

\$2,643,828 Based on the continued decrease of 5% ridership for Fixed Route and the 5% decrease in ridership for Paratransit

\$39,329,480

\$2,982,000 FY18/19 plus unallocated carryover

\$3,783,879 FY18/19 plus unallocated carryover

\$418,000 Repurposed funds from Coachella Operator Breakroom SL-15-10 to purchase Trolley Vehicles for the Buzz Service

\$253,623 Based on FY17/18 Estimated Apportionment 02-26-18

\$1,371,949 Based on new appropriation estimates from RCTC Revenue Est. Dated 2-26-18

\$644,172 Based on RCTC Revenue Est. dated 05-08-18

\$9,453,623

Total Funding Request \$48,783,103

TABLE 5.1

Table 5.1 - Summary of Funding Request for FY 2019/20 17-Sep-18

		Total				Section 5307										
	Total Amount	Carryover				Indio/Cathedral			Section 5311			LCTOP		CMAQ	Other	
Project Description	of Funds	Amount	LTF	STA	Measure A	City Palm Springs	Section 5310			Section 5339	LCTOP	Carryover	CMAQ	Carryover	Revenue	Farebox
OPERATING			•												•	
Operating Assistance	\$35,709,476	\$250,000	\$20,674,876		\$5,688,129	\$4,000,000		\$341,572			\$300,000	\$250,000			\$1,900,000	\$2,554,89
Taxi Voucher	\$93,335		\$23,334				\$23,334								\$46,667	
Vanpool Program	\$537,148	\$478,062	\$59,086											\$478,062		
Line 80, 81, 95	\$238,135	\$190,508	\$47,627											\$190,508		
Commuter Link 220	\$250,000		\$50,000						\$200,000							
Quick Bus	\$1,062,500		\$212,500										\$850,000			
The Buzz Service	\$356,500														\$356,500	
Sub-total Operating	\$38,247,093	\$918,570	\$21,067,423	\$0	\$5,688,129	\$4,000,000	\$23,334	\$341,572	\$200,000	\$0	\$300,000	\$250,000	\$850,000	\$668,570	\$2,303,167	\$2,554,899
<u> </u>												•				
CAPITAL																
1	Total Amount	Total														

CAPITAL																	
	Capital Project Number	Total Amount of Funds With Carryover	Total Carryover Amount	LTF	STA		Section 5307 Indio/Cathedral City Palm Springs	Section 5310		Section 5311	Section 5339	LCTOP	LCTOP Carryover	CMAQ	CMAQ Carryover	Other Revenue	Farebox
Replacement Fixed Route Buses (6)	SL-20-01	\$4,032,000	\$0		\$2,532,000		\$1,000,000				\$500,000		-		-		
Information Technology (IT) Projects	SL-20-02	\$350,000	\$0		\$350,000												
Replacement Paratransit Buses (4)	SL-20-03	\$540,000	\$0		\$540,000												
Security Cameras Division II and Coachella Hub	SL-20-04	\$150,000	\$0		\$150,000												
				•									•		·		
Sub-total Capital		\$5,072,000	\$0	\$0	\$3,572,000	\$0	\$1,000,000	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating & Capital		\$43,319,093	\$918,570	\$21,067,423	\$3,572,000	\$5,688,129	\$5,000,000	\$23,334	\$341,572	\$200,000	\$500,000	\$300,000	\$250,000	\$850,000	\$668,570	\$2,303,167	\$2,554,899

TABLE 5.2

Table 5.2 - Summary of Funding Request for FY 2020/21

Project Description	Total Am Fun		Total Carryover Amount	LTF	STA	Measure A	Section 5307 Indio/Cathedral City Palm Springs	Section 5310	Section 5311	Section 5311 (f)	Section 5339	LCTOP	CMAQ Carryover	Other Revenue	Farebox
OPERATING				,				1		T				1	
Operating Assistance	\$37,	522,906		\$20,256,500		\$5,955,493	\$4,152,000		\$341,572			\$500,000		\$3,951,370	\$2,465,970
Taxi Voucher		\$93,334		\$23,334				\$23,334						\$46,667	
Vanpool Program	\$	537,148	\$478,062	\$59,086									\$478,062		
Line 80, 81, 95	\$	238,135	\$190,508	\$47,627									\$190,508		
Commuter Link 220	\$	250,000		\$50,000						\$200,000					
The Buzz Service	\$	118,833			·									\$118,833	
Sub-total Operating	\$38,	360,356	\$668,570	\$20,436,547	\$0	\$5,955,493	\$4,152,000	\$23,334	\$341,572	\$200,000	\$0	\$500,000	\$668,570	\$4,116,870	\$2,465,970

CAPITAL															
	Capital Project Number	Total Amount of Funds With Carryover	Total Carryover Amount	LTF	STA	Measure A	Section 5307 Indio/Cathedral City Palm Springs	Section 5310	Section 5311	Section 5311 (f)	Section 5339	LCTOP	CMAQ Carryover	Other Revenue	Farebox
Replacement Fixed Route Buses (3)	SL-21-01	\$1,820,000			\$320,000		\$1,000,000				\$500,000				
Information Technology (IT) Projects	SL-21-02	\$350,000			\$350,000										
Replacement Paratransit Buses (13)	SL-21-03	\$1,755,000			\$1,755,000										
Upgrade Division I Fence - Secure Base	SL-21-04	\$200,000			\$200,000										
Sub-total Capita	ı	\$4,125,000	\$0	\$0	\$2,625,000	\$0	\$1,000,000	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0
Total Operating & Capita	ıl	\$42,985,356	\$668,570	\$20,436,547	\$2,625,000	\$5,955,493	\$5,152,000	\$23,334	\$341,572	\$200,000	\$500,000	\$500,000	\$668,570	\$4,116,870	\$2,465,970