



SunLine Services Group
May 22, 2019
12:00 p.m.

AGENDA

**Regular Board of Directors Meeting
Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276**

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, www.sunline.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (760) 343-3456 if special assistance is needed to participate in a Board meeting, including accessibility and translation services.

Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

ITEM

RECOMMENDATION

- | | |
|--|-----------------------|
| 1. CALL TO ORDER | |
| 2. FLAG SALTUE | |
| 3. ROLL CALL | |
| 4. PRESENTATIONS | |
| 5. FINALIZATION OF AGENDA | |
| 6. APPROVAL OF MINUTES –
APRIL 24, 2019 BOARD MEETING | APPROVE
(PAGE 3-4) |
| 7. PUBLIC COMMENTS | RECEIVE COMMENTS |

NON AGENDA ITEMS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

ITEM

RECOMMENDATION

8. BOARD MEMBER COMMENTS

RECEIVE COMMENTS

9. CONSENT CALENDAR

RECEIVE & FILE

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

9a) [Checks \\$1,000 and Over Report for March 2019](#)

(PAGE 5-6)

9b) [Monthly Budget Variance Report for March 2019](#)

(PAGE 7-9)

9c) [Taxi Trip Data for April 2019](#)

(PAGE 10-11)

9d) [Metric \(Taxi Expense vs Taxi Revenue\) March 2019](#)

(PAGE 12-13)

**10. SUNLINE REGULATORY ADMINISTRATION DRAFT
FY20 BUDGET**

DISCUSSION
(PAGE 14-25)

(Kathleen Kelly, Chair of Taxi Committee;
Staff: Luis Garcia, Deputy Chief Financial Officer)

11. GENERAL COUNSEL

12. NEXT MEETING DATE

June 26, 2019
12 p.m. – Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

13. ADJOURN

MINUTES

SunLine Services Group Board of Directors Meeting April 24, 2019

A regular meeting of the SunLine Services Group Board of Directors was held at 12:00 p.m. on Wednesday, April 24, 2019 in the Board Room at SunLine Transit Agency, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

1. CALL TO ORDER

The meeting was called to order at 12:00 p.m. by Chairperson Kathleen Kelly.

2. FLAG SALUTE

Alternate Board Member Miller led the pledge of allegiance.

3. ROLL CALL

Members Present:

Kathleen Kelly, Chair, SunLine Agency Board Member, City of Palm Desert
Raymond Gregory, SunLine Agency Board Member, City of Cathedral City
Russell Betts, SunLine Agency Board Member, City of Desert Hot Springs
Ty Peabody, SunLine Agency Board Member, City of Indian Wells
Glenn Miller, SunLine Agency Board Member (Alternate), City of Indio
Lisa Middleton, SunLine Agency Board Member, City of Palm Springs
G. Dana Hobart, SunLine Agency Board Member, City of Rancho Mirage
Pat Cooper, SunLine Agency Board Member (Alternate), County of Riverside

Members Absent:

Robert Radi, Vice-Chair, SunLine Agency Board Member, City of La Quinta
Megan Beaman Jacinto, SunLine Agency Board Member, City of Coachella

4. PRESENTATIONS

None.

5. FINALIZATION OF AGENDA

No changes to the agenda.

6. APPROVAL OF MINUTES – MARCH 27, 2019 BOARD MEETING

SunLine Services Group Board Member Betts moved to approve the minutes of the March 27, 2019 Board meeting. The motion was seconded by SunLine Services Group Board Member Middleton. The motion was approved by a vote of 7 yes; 0 no; 1 abstain

7. PUBLIC COMMENTS

None.

8. BOARD MEMBER COMMENTS

None.

9. CONSENT CALENDAR

- 9a) Checks \$1,000 and Over Report for February 2019
- 9b) Monthly Budget Variance Report for February 2019
- 9c) Taxi Trip Data for March 2019
- 9d) Metric (Taxi Expense vs Taxi Revenue) February 2019

SunLine Services Group Board Member Middleton moved to approve the consent calendar. The motion was seconded by SunLine Services Group Board Member Peabody. The consent calendar was approved by a unanimous vote of 8 yes; 0 no; 0 abstain

11. GENERAL COUNSEL

General Counsel provided an update on SB 625.

12. NEXT REGULAR BOARD MEETING DATE

May 22, 2019 at 12:00 p.m.
SunLine Transit Agency Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

13. MEETING ADJOURNMENT

The SunLine Services Group meeting was adjourned at 12:06 p.m.

Respectfully Submitted,

Brittney B. Sowell
Clerk of the Board

SunLine Services Group
CONSENT CALENDAR

DATE: May 22, 2019

RECEIVE & FILE

TO: Taxi Committee
Board of Directors

RE: SSG/SRA Checks \$1,000 and Over Report for March 2019

Summary:

The checks \$1,000 and over report lists all of the checks processed at the Agency with a value of over \$1,000 for a given month. Items identified in bold font represent "pass through" payments that were, or will be, reimbursed to SunLine under the provisions of specific grants or contracts. Items identified with underlines represent "shared" payments with SunLine and specific vendors/employees.

- For the month of March, the largest payment issued represents reimbursements made to Sunline Transit Agency (STA) for SunLine Regulatory Administration (SRA) payments made to STA for allocations of overhead costs for SRA operations.

Recommendation:

Receive and file.

**SunLine Regulatory Administration
Checks \$1,000 and Over
For the month of March 2019**

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
Bank Code: SRA-SRA Operating				
SUNLINE TRANSIT AGENCY	Operating Expense Allocation Oct 2018-Jan 2019	90597	03/01/2019	28,024.93
SUNLINE TRANSIT AGENCY	Payroll Liabilities 3/22/19	90608	03/29/2019	4,737.96
SUNLINE TRANSIT AGENCY	Payroll Liabilities 3/08/19	90606	03/22/2019	4,429.57
SUNLINE TRANSIT AGENCY	SRA Overhead Mar 2019	90601	03/08/2019	2,903.75
BURKE, WILLIAMS & SORENSEN, LLP	Jan 2019 Legal Services	90598	03/08/2019	1,504.35
BURKE, WILLIAMS & SORENSEN, LLP	Feb 2019 Legal Service	90603	03/22/2019	1,464.00
Total Checks Over \$1,000	\$43,064.56			
Total Checks Under \$1,000	\$409.89			
Total Checks	\$43,474.45			

SunLine Services Group
CONSENT CALENDAR

DATE: May 22, 2019

RECEIVE & FILE

TO: Taxi Committee
Board of Directors

RE: Monthly Budget Variance Report for March 2019

Summary:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as year to date (YTD) values. The current monthly budget values are calculated by taking 1/12th of the annual budget and the YTD budget values are calculated by dividing the yearly budget by the number of months progressed through the fiscal year.

- As of March 31, 2019, the organization's revenues are \$4,257 over budget or 3.1% above the YTD budget. Expenditures are \$37,327 under budget or 15.8% below the YTD budget.
- The net YTD operating gain (loss) after expenses is (\$54,469).

Recommendation:

Receive and file.

SunLine Regulatory Administration
Budget Variance Report
March 2019

Description	FY 19 Total Budget	Current Month			Year to Date			
		Actual	Budget	Favorable (Unfavorable)	YTD Actual	FY 19 YTD Budget	Favorable (Unfavorable)	Percentage Remaining
Revenues:								
Meter Readings	46,347	0	3,862	(3,862)	46,512	34,760	11,751	-0.4%
Taxi Business Permit	58,327	11,668	4,861	6,807	35,004	43,745	(8,741)	40.0%
Revenue Fines	3,000	488	250	238	688	2,250	(1,563)	77.1%
New Driver Permit Revenue	9,000	45	750	(705)	2,925	6,750	(3,825)	67.5%
Driver Transfer Revenue	1,000	0	83	(83)	1,000	750	250	0.0%
Driver Renewal Revenue	10,000	175	833	(658)	3,000	7,500	(4,500)	70.0%
Driver Permit Reinstatement/Replacement	25	0	2	(2)	10	19	(9)	60.0%
Vehicle Permit Revenue	58,242	7,800	4,854	2,947	54,575	43,682	10,894	6.3%
Total Revenue	185,941	20,175	15,495	4,680	143,713	139,456	4,257	22.7%
Expenses:								
Salaries and Wages	112,555	7,399	9,380	1,981	86,319	84,416	(1,902)	23.3%
Fringe Benefits	70,138	4,605	5,845	1,240	38,115	52,604	14,488	45.7%
Services	96,000	4,686	8,000	3,314	53,496	72,000	18,504	44.3%
Supplies and Materials	5,019	179	418	239	1,714	3,764	2,050	65.9%
Utilities	4,816	401	401	0	3,612	3,612	0	25.0%
Casualty and Liability	17,774	1,481	1,481	0	13,331	13,331	0	25.0%
Taxes and Fees	20	0	2	2	25	15	(10)	-25.1%
Miscellaneous	7,690	64	641	577	1,570	5,768	4,197	79.6%
Total Expenses	314,012	18,815	26,168	7,352	198,182	235,509	37,327	36.9%
Total Operating Surplus (Deficit)	\$ (128,071)	\$ 1,360			\$ (54,469)			

Budget Variance Analysis - SunLine Regulatory Administration

Revenue - Favorable

- Taxi franchises pay the full year's vehicle permits during the peak months of October through April.
- As of January 2019, SunLine Regulatory administration will no longer be collecting a meter reading revenue, instead it will be collecting a Taxi Business Permit fee.

Salaries and Wages - Unfavorable

- In January the Taxi Investigator position was eliminated and additional expenses were incurred to close out the position.
- Allocated salary expenses have been higher November through February to assist with Agency needs. The addition of Taxi Administrator will reduce allocated expenses for the remainder of the fiscal year.

Fringe Benefits - Favorable

- Fringe benefit savings are within an acceptable range of the budgeted amount.

Services - Favorable

- Service expenditures have been lower than projected for legal and auditing services.

Supplies and Materials - Favorable

- The favorable variance is mainly attributed to savings in office supply costs, and repair part expenses.

Utilities - Favorable

- Utility expenses are within an acceptable range of the budget.

Casualty and Liability - Favorable

- Casualty and liability expenses are within an acceptable range of the budget.

Taxes and Fees - Unfavorable

- Unfavorable balance is attributed to increased use of support vehicles.

Miscellaneous - Favorable

- The favorable balance is mainly attributed to savings in travel and training expenses.
Travel & training savings can be attributed to different times at which training sessions are attended.

SunLine Transit Agency
CONSENT CALENDAR

DATE: May 22 , 2019

RECEIVE & FILE

TO: Taxi Committee
Board of Directors

RE: Taxi Trip Data April 2019

Summary:

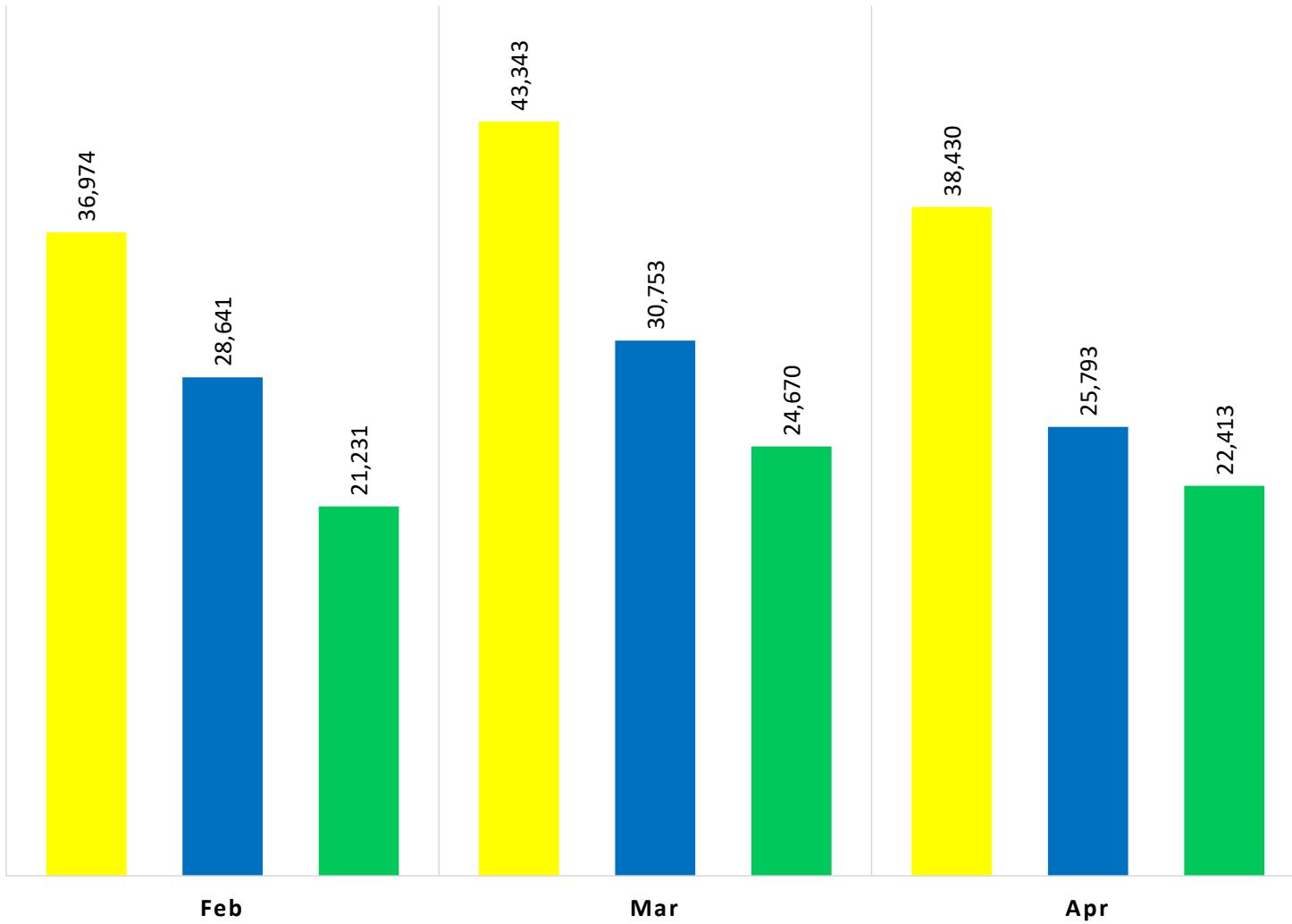
The attached report summarizes the total number of taxi trips generated in the Coachella Valley for the most recent three month period. A second graph shows the total taxi trips for the current fiscal year compared to the two previous fiscal years. TNC operations continue to negatively impact taxicab ridership in our jurisdiction. There have been 64,368 fewer taxi trips to date in FY19 than for the same period in FY18 and 3,380 fewer taxi trips in April 2019 compared to April 2018.

Recommendation:

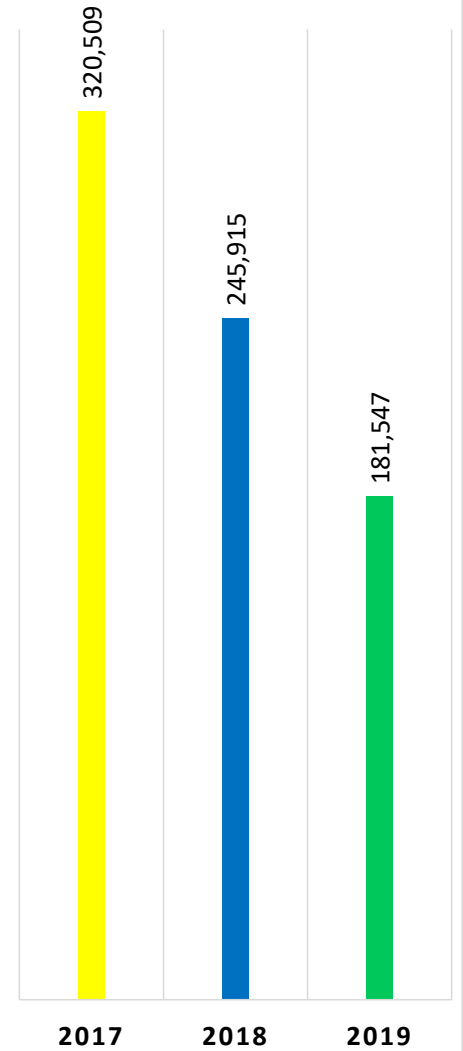
Receive and file.

Number of Taxi Trips - April 2019

2017 2018 2019



Year to Date No. of Taxi Trips



Measures the total number taxi trips taken year to date for FY 2017, 2018 and 2019

SunLine Transit Agency
CONSENT CALENDAR

DATE: May 22, 2019

RECEIVE & FILE

TO: Taxi Committee
Board of Directors

RE: Metric (Taxi Expense vs Taxi Revenue) March 2019

Summary:

The graph displays revenue and expenses for the current month and two previous months. Revenues are generated by taxi business permit fees, vehicle permit fees and driver permit fees. Expenses display the total operational costs for SunLine Services Group.

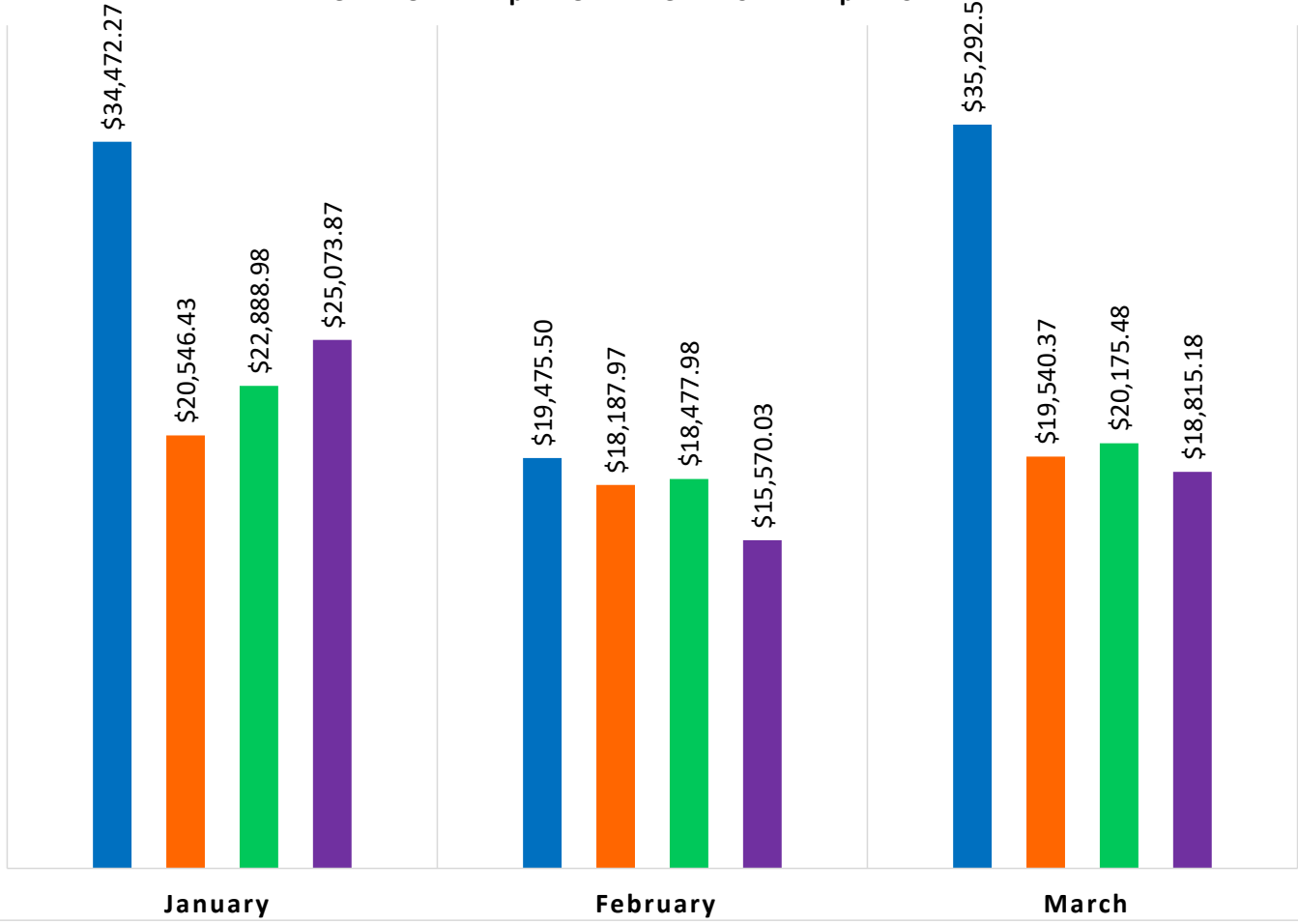
- Variance graph displays the total variance between revenue and expense occurring to date, for the current fiscal year.
- Expenses for the current fiscal year are greater than revenue by \$54,468.89
- To date, SSG has incurred \$50,861.39 in legal service fees. The increased legal service fees were anticipated due to AB1069 and implementing a new taxi ordinance and taxi regulations.
- The FY19 Budget was approved at a \$128,071 deficit due to uncollectable revenues through the decline in ridership. Use of previous years' operating fund surplus required to cover deficit.

Recommendation:

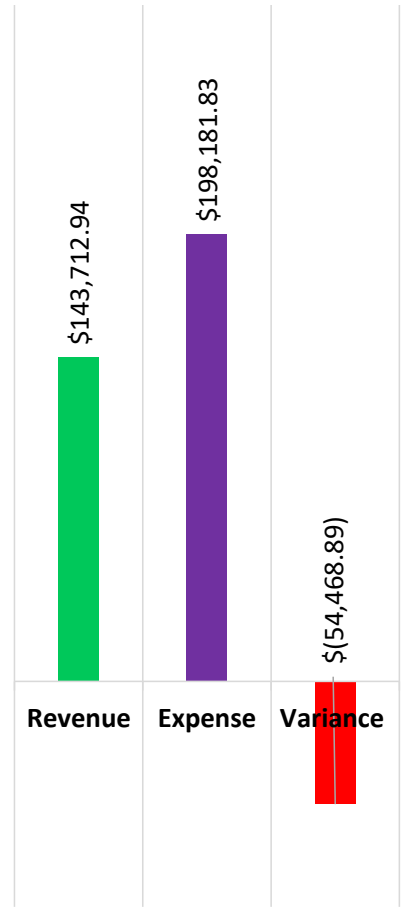
Receive and file.

Revenue vs. Expense - March 2019

■ Rev FY18 ■ Exp FY18 ■ Rev FY19 ■ Exp FY19



Variance FYTD - March 2019



The graph measures Revenues vs Expenses for FY18 and FY19

SunLine Services Group

DATE: May 22, 2019 **DISCUSSION**

TO: Taxi Committee
Board of Directors

FROM: Luis Garcia, Deputy Chief Financial Officer

RE: SunLine Regulatory Administration Draft FY20 Budget

Background

In accordance with the SunLine Services Group (SSG) Joint Powers Agreement, the Board of Directors must approve an annual budget. Staff has provided a draft FY20 SSG budget for discussion in preparation for approval at the upcoming June Board meeting. By beginning the process now, the Taxi Committee will have the ability to either move forward with this budget for approval at the June 26, 2019 meeting or hold special committee meetings during the upcoming weeks to continue discussion and allow for any modifications.

SUNLINE REGULATORY ADMINISTRATION

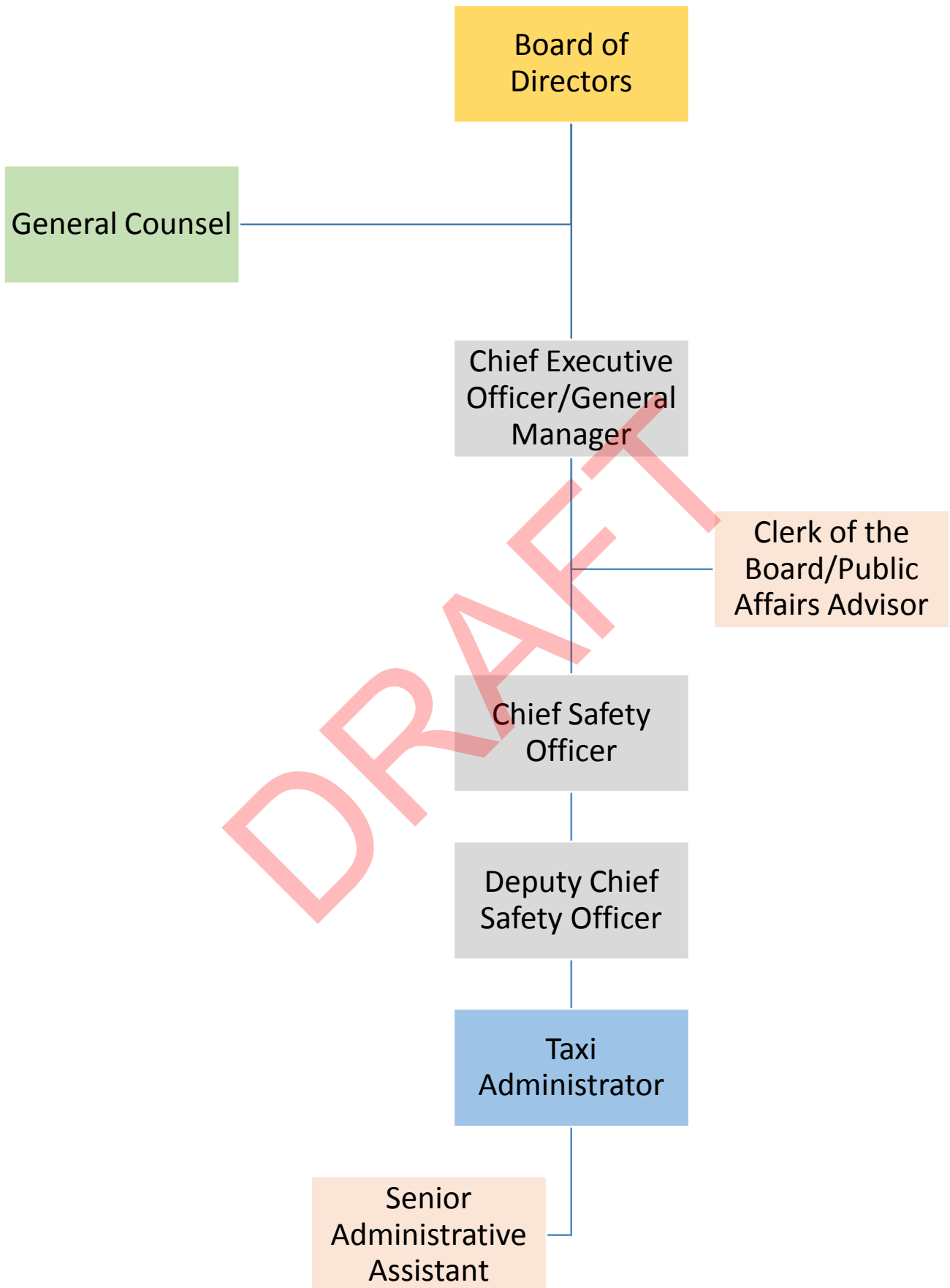
ANNUAL BUDGET FY 2020



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FUNCTIONS & RESPONSIBILITIES

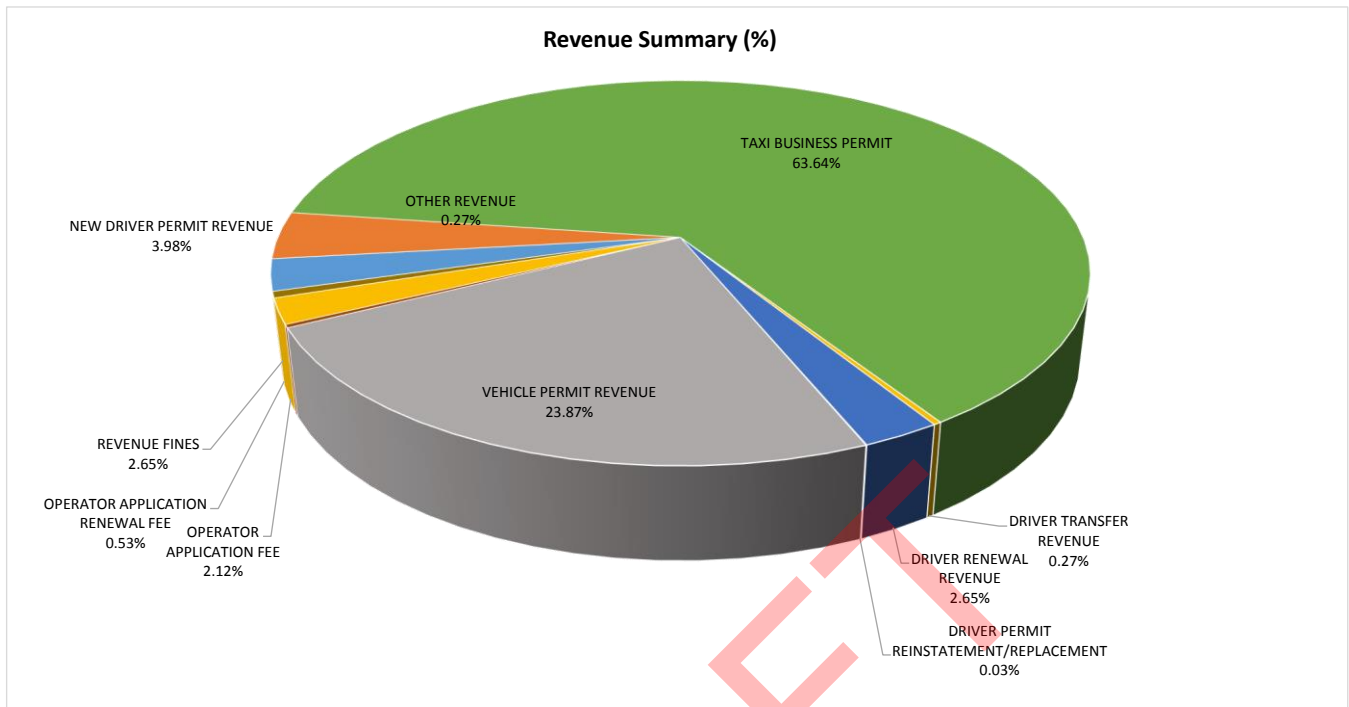
Taxi regulation oversight includes, but is not limited to, responsibility for day-to-day regulatory functions of the Coachella Valley taxicab industry. These functions include driver testing, driver permit issuance, issuance of annual taxicab company licenses, suspension and revocation of permits and licenses and complaint investigation. The SRA Taxicab Administrator handles adjudication of taxicab license and taxicab driver permit cases with appeals processed through the SSG guidelines and policies.

FY20 GOALS & OBJECTIVES

- Upgrade software technology to track regulatory functions more efficiently.
- Work with taxi companies to improve public image and create community connections to assist in the continuance of making the industry a viable option to valley residents and guests.

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REVENUE SUMMARY



Sources of Funding (Operating)	FY19 Approved Budget	FY19 Estimates	FY19 Variance	FY20 Proposed Budget	FY20 Variance
4010101100 METER READING REVENUE	46,347	46,512	165	-	(46,347)
4010101200 REVENUE FINES	3,000	1,650	(1,350)	5,000	2,000
4010101300 VEHICLE INSPECTION REVENUE	-	-	-	-	-
4010101400 VEHICLE REINSPECTION REVENUE	-	-	-	-	-
4010101500 NEW DRIVER PERMIT REVENUE	9,000	3,900	(5,100)	7,500	(1,500)
4010101550 TAXI BUSINESS PERMIT	58,327	58,327	-	120,000	61,673
4010101600 DRIVER TRANSFER REVENUE	1,000	4,000	3,000	500	(500)
4010101700 DRIVER RENEWAL REVENUE	10,000	4,000	(6,000)	5,000	(5,000)
4010101750 DRIVER PERMIT REINSTATEMENT/REPLACEMENT	25	40	15	50	25
4010101900 VEHICLE PERMIT REVENUE	58,242	58,242	-	45,000	(13,242)
4010102200 OTHER REVENUE	-	-	-	500	500
4070301050 OPERATOR APPLICATION FEE	-	-	-	4,000	4,000
4010102205 OPERATOR APPLICATION RENEWAL FEE	-	-	-	1,000	1,000
Total Revenue	185,941	176,671	(9,271)	188,550	2,609

Notes:

- The FY19 variance reflects the difference between FY19 estimated actuals and FY19 approved budget. The FY20 variance indicates the difference between FY20 proposed budget and FY19 approved budget.

Taxi Fees

Taxi fees are approved in a yearly resolution which is presented at the June Board meeting. The approved fees are evaluated to ensure any increases are reasonably imposed solely to recover the actual costs of regulating taxicabs within the Coachella Valley. The following represents the suggested fees for Fiscal Year 2020 used in the calculation of the proposed budget.

Fees	FY19 Approved Fees	FY20 Proposed Fees	Variance
New Taxicab Company Application Fee	-	1,000	1,000
Taxicab Company Annual Renewal Application Fee	-	500	500
Taxicab Company Annual Business Permit	-	60,000	60,000
Taxicab Business Permit Reinstatement Fee	10,000	10,000	-
Driver Permit New	90	75	(15)
Driver Permit Renewal	50	25	(25)
Driver Transfer Fee	50	25	(25)
Driver Permit Reinstatement Fee	25	25	-
Driver Permit Replacement	5	10	5
Standard Vehicle Permit - new	600	600	-
Standard Vehicle Permit - renewal	600	600	-
Alt Fuel, Hybrid, Ada Vehicle Permit - new	450	450	-
Alt Fuel, Hybrid, Ada Vehicle Permit - renewal	450	450	-
Late Fee (for late payment of invoices)	29	25	(4)
Appeal Fee	100	100	-

Notes:

- Late fees shall be assessed at \$25.00 per day, not to exceed \$1,000.00 per occurrence.

SUNLINE SERVICES GROUP

EXPENSE SUMMARY

General Ledger Code	FY17 Actuals	FY18 Actuals	FY19 Estimated Actuals	FY19 Approved Budget	FY20 Proposed Budget	Variance
5010201600 ADMIN SALARIES	108,789	72,565	71,109	75,099	93,006	17,907
5010201610 ADMIN SALARIES-OT	1,313	621	-	-	-	-
5010700000 ALLOCATED SALARIES	4,085	46,057	43,982	37,456	8,000	(29,456)
5029999999 TOTAL FRINGE BENEFITS	52,395	61,093	64,353	70,138	79,861	9,723
5030103240 BACKGROUND CHECK SERVICES	4,070	3,381	2,720	4,500	5,000	500
5030300005 LEGAL SERVICES - GENERAL	3,482	28,135	67,815	78,500	30,000	(48,500)
5030303310 AUDIT SERVICES - EXTERNAL	-	6,708	-	10,000	10,000	-
5030400000 TEMPORARY HELP SERVICES	25,817	2,184	-	-	-	-
5030500000 MAINTENANCE CONTRACTS	336	301	629	1,000	1,000	-
5039900006 OUTSIDE REPAIRS-TAXI	59	-	-	1,000	1,000	-
5039903800 OTHER SERVICES	675	675	840	1,000	1,000	-
5040101000 FUEL-CNG	638	544	376	1,000	1,000	-
5040404300 OFFICE SUPPLIES	1,691	2,382	1,532	2,200	2,500	300
5049900002 POSTAGE	283	300	300	300	467	167
5049900026 FACILITY MAINTENANCE	432	519	519	519	519	-
5049900032 REPAIR PARTS- TAXI VEHICLES	470	501	458	1,000	1,000	-
5050200001 UTILITIES	4,325	3,981	3,721	3,721	3,721	-
5050200003 TRASH PICK-UP	259	277	295	295	312	17
5050200006 COMMUNICATIONS	2,000	-	800	800	800	-
5060100000 INSURANCE-PHYSICAL DAMAGE	399	400	239	239	255	16
5060300000 INSURANCE-GENERAL LIABILITY	2,570	2,487	4,028	4,028	2,313	(1,715)
5060401000 INSURANCE PREMIUM WC	8,877	9,225	13,507	13,507	5,405	(8,102)
5079900000 FUEL TAXES	8	281	43	20	300	280
5090100000 DUES, MEMBERSHIPS & SUBSCRIPTIONS	724	575	4,944	790	1,000	210
5090200000 TRAVEL AND TRAINING	-	1,140	616	5,000	4,000	(1,000)
5090200002 MILEAGE REIMBURSEMENT	-	-	-	100	100	-
5090801000 BANK SERVICE FEES	-	921	860	1,000	1,000	-
5099900001 STAFF DEVELOPMENT	-	398	600	800	1,000	200
5099905990 MISCELLANEOUS EXPENSE	1,980	-	-	-	-	-
Total Expenses	225,677	245,652	284,285	314,012	254,559	(59,453)

SUNLINE SERVICES GROUP

PERSONNEL SUMMARY

FY 20 Physical Count	Classification	FY19 Authorized FTEs	FY20 Requested FTEs	Variance
1	Chief Safety Officer	0.25	0.00	(0.25)
1	Deputy Chief Safety Officer	0.25	0.25	0.00
1	Senior Administrative Assistant	1.00	1.00	0.00
1	Taxi Administrator	1.00	1.00	0.00
4	Total FTEs	2.50	2.25	(0.25)

Notes

- No portion of the Chief Safety Officer's salary will be allocated to SRA budget in FY20. The Deputy Chief Safety Officer will continue to apportion a small percentage of payroll allocation for taxi business responsibilities.
- In FY19, Taxi Administrator duties were relieved from the Chief Safety Officer and the Deputy Chief Safety Officer and therefore the title dropped from their positions. A full time Taxi Administrator was hired in FY19.

DRAFT

SUNLINE SERVICES GROUP DETAIL

Division 96

General Ledger Code	FY19 Approved Budget	FY20 Proposed Budget	Variance
5010201600 ADMIN SALARIES	75,099	93,006	17,907
5010201610 ADMIN SALARIES-OT			-
5010700000 ALLOCATED SALARIES	37,456	8,000	(29,456)
5029999999 TOTAL FRINGE BENEFITS	70,138	79,861	9,723
Sub-total	182,693	180,867	(1,826)
5030103240 BACKGROUND CHECK SERVICES			
Costs related to processing new applicants	4,500	5,000	500
Sub-total	4,500	5,000	500
5030300005 LEGAL SERVICES - GENERAL			
General counsel	28,500	30,000	1,500
Amend Taxi Ordinance	50,000	-	(50,000)
Sub-total	78,500	30,000	(48,500)
5030303310 AUDIT SERVICES - EXTERNAL			
Fiscal year financial statement audit	10,000	10,000	-
Sub-total	10,000	10,000	-
5030500000 MAINTENANCE CONTRACTS			
Copier related expenses	1,000	1,000	-
Sub-Total	1,000	1,000	-
5039900006 OUTSIDE REPAIRS-TAXI			
Maintenance costs for vehicles	1,000	1,000	-
Sub-Total	1,000	1,000	-
5039903800 OTHER SERVICES			
Board member compensation for SSG taxi committees	1,000	1,000	-
Sub-total	1,000	1,000	-
5040101000 FUEL-CNG			
Fuel for vehicles	1,000	1,000	-
Sub-total	1,000	1,000	-
5040404300 OFFICE SUPPLIES			
Office supplies	2,200	2,500	300
Sub-total	2,200	2,500	300

SUNLINE SERVICES GROUP DETAIL

Division 96

General Ledger Code	FY19 Approved Budget	FY20 Proposed Budget	Variance
5049900002 POSTAGE			
Postage and mailing expenses	300	467	167
Sub-total	300	467	167
5049900026 FACILITY MAINTENANCE			
Allocation from SunLine Transit Agency for materials required to maintain the building	519	519	-
Sub-total	519	519	-
5049900032 REPAIR PARTS- TAXI VEHICLES			
Anticipated repair costs for aging vehicles	1,000	1,000	-
Sub-total	1,000	1,000	-
5050200001 UTILITIES			
Allocation from SunLine Transit Agency for utilities used for the administration building	3,721	3,721	-
Sub-total	3,721	3,721	-
5050200003 TRASH PICK UP			
Allocation from SunLine Transit Agency for trash removal services	295	312	17
Sub-total	295	312	17
5050200006 COMMUNICATIONS			
Cellular services	800	800	-
Sub-total	800	800	-
5060100000 INSURANCE-PHYSICAL DAMAGE			
Allocation from SunLine Transit Agency for insurance related to vehicles	239	255	16
Sub-total	239	255	16
5060300000 INSURANCE-GENERAL LIABILITY			
Allocation from SunLine Transit Agency for defense and indemnity coverage relating to covered occurrences under general liability insurance	4,028	2,313	(1,715)
Sub-total	4,028	2,313	(1,715)
5060401000 INSUARNC E PREMIUM WC			
Allocation from SunLine Transit Agency for workers compensation premium costs	13,507	5,405	(8,102)
Sub-total	13,507	5,405	(8,102)
5079900000 FUEL TAXES			
Fuel tax expenses	20	300	280
Sub-total	20	300	280

SUNLINE SERVICES GROUP DETAIL

Division 96

General Ledger Code	FY19 Approved Budget	FY20 Proposed Budget	Variance
509010000 DUES, MEMBERSHIPS & SUBSCRIPTIONS			
Annual International Association of Transportation Regulators (IATR) membership	790	1,000	210
Sub-total	790	1,000	210
509020000 TRAVEL AND TRAINING			
International Association of Transportation Regulators Conference	5,000	4,000	(1,000)
Sub-total	5,000	4,000	(1,000)
509020002 MILEAGE REIMBURSEMENT			
Mileage reimbursement for staff	100	100	-
Sub-total	100	100	-
5090801000 BANK SERVICE FEES			
Merchant Charges on Credit Cards	1,000	1,000	-
Sub-total	1,000	1,000	-
5099900001 STAFF DEVELOPMENT			
General training for staff	800	1,000	200
Sub-total	800	1,000	200
Total Expenses	314,012	254,559	(59,453)

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