



SunLine Transit Agency  
December 4, 2024  
10:00 a.m. – 10:30 a.m.

## AGENDA

### FINANCE/AUDIT COMMITTEE

Wellness Room  
32-505 Harry Oliver Trail  
Thousand Palms, CA 92276

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#### NOTICE TO THE PUBLIC

SunLine has discontinued its COVID-19 Emergency Declaration and has returned its Board and Board Committee meetings to live and in-person attendance at the location noted above. These meetings are no longer available for viewing, attendance, or comment by two-way audiovisual platform, two-way telephonic service, webcasting, or streaming video broadcast. SunLine may prepare audio or video recordings of Board meetings. In accordance with the Brown Act and California Public Records Act, these recordings are subject to public inspection for a period of thirty (30) days after the meeting.

In compliance with the Brown Act, agenda materials distributed 72 hours or less prior to the meeting, which are public records relating to open-session agenda items, will be available for inspection by members of the public prior to or at the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, [www.sunline.org](http://www.sunline.org).

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (760) 343-3456 if special assistance is needed to participate in a Board meeting, including accessibility and translation services. Notification of at least 72 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

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#### ITEM

#### RECOMMENDATION

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. FINALIZATION OF AGENDA

**ITEM**

**RECOMMENDATION**

**5. PUBLIC COMMENTS**

**RECEIVE COMMENTS**

**NON AGENDA ITEMS**

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Comments may be limited to 3 minutes in length.

**6. PRESENTATIONS**

**7. COMMITTEE MEMBER COMMENTS**

**RECEIVE COMMENTS**

**8. CONSENT CALENDAR**

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

**APPROVE**

- |   |              |
|---|--------------|
| 8a) Acceptance of Checks \$1,000 and Over Report for September 2024                 | (PAGE 4-8)   |
| 8b) Acceptance of Credit Card Statement for September 2024                          | (PAGE 9-23)  |
| 8c) Acceptance of Monthly Budget Variance Report for September 2024                 | (PAGE 24-28) |
| 8d) Acceptance of Contracts Signed in Excess of \$25,000 for September              | (PAGE 29-30) |
| 8e) Acceptance of Union & Non-Union Pension Investment Asset Summary September 2024 | (PAGE 31-42) |
| 8f) Acceptance of Ridership Report for September 2024                               | (PAGE 43-46) |
| 8g) Acceptance of SunDial Operational Notes for September 2024                      | (PAGE 47-49) |
| 8h) Acceptance of Metrics for September 2024  | (PAGE 50-73) |
| 8i) Acceptance of Quarterly Performance Summary for Q3 of Calendar Year 2024        | (PAGE 74-78) |
| 8j) Acceptance of Board Member Attendance for September 2024                        | (PAGE 79-80) |

**ITEM**

**RECOMMENDATION**

- |   |  |
|---|--|
| <p>9. <b>FISCAL YEAR 2024 AUDIT REPORTS</b><br/>(Staff: Luis Garcia, Chief Financial Officer)</p>   | <p><b>RECEIVE &amp; FILE</b><br/>(PAGE 81)</p> |
| <p>10. <b>CALIFORNIA TRANSIT TRAINING CONSORTIUM<br/>AGREEMENT APPROVAL</b><br/>(Staff: Luis Garcia, Chief Financial Officer)</p>                           | <p><b>APPROVE</b><br/>(PAGE 82-83)</p>         |
| <p>11. <b>DRAFT 2025 STATE AND FEDERAL LEGISLATIVE<br/>PROGRAM</b><br/>(Staff: Edith Hernandez, Clerk of the Board/Director of<br/>Legislative Affairs)</p> | <p><b>DISCUSSION</b><br/>(PAGE 84-92)</p>      |
| <p>12. <b>ADJOURN</b></p>   |  |

**SunLine Transit Agency****CONSENT CALENDAR**

DATE: December 4, 2024 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Checks \$1,000 and Over Report September 2024

**Summary:**

The Checks \$1,000 and Over Report lists all of the checks processed at the Agency with a value of over \$1,000 for a given month.

- The table below identifies the checks \$50,000 and over in the month of August which required signature from the Chair or Vice Chair.

<b>Vendor</b>	<b>Check #</b>	<b>Amount</b>
<i>New Flyer of America Inc.</i>	697346	\$324,436.16
<i>New Flyer of America Inc.</i>	697339	\$324,436.16
<i>New Flyer of America Inc.</i>	697348	\$324,436.16
<i>New Flyer of America Inc.</i>	697343	\$269,806.43
<i>New Flyer of America Inc.</i>	697344	\$269,806.43
<i>New Flyer of America Inc.</i>	697342	\$269,806.43
<i>New Flyer of America Inc.</i>	697341	\$269,806.43
<i>New Flyer of America Inc.</i>	697349	\$269,806.43
<i>New Flyer of America Inc.</i>	697338	\$268,915.16
<i>New Flyer of America Inc.</i>	697347	\$268,915.16
<i>New Flyer of America Inc.</i>	697337	\$268,915.16
<i>New Flyer of America Inc.</i>	697340	\$268,915.16
<i>New Flyer of America Inc.</i>	697345	\$268,915.16

**Recommendation:**

Approve.

**SunLine Transit Agency  
Checks \$1,000 and Over  
September 2024**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
CALPERS	Group Health Premiums	697361	09/25/2024	414,150.25
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697346	09/24/2024	324,436.16
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697339	09/24/2024	324,436.16
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697348	09/24/2024	324,436.16
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697343	09/24/2024	269,806.43
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697344	09/24/2024	269,806.43
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697342	09/24/2024	269,806.43
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697341	09/24/2024	269,806.43
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697349	09/24/2024	269,806.43
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697338	09/24/2024	268,915.16
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697347	09/24/2024	268,915.16
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697337	09/24/2024	268,915.16
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697340	09/24/2024	268,915.16
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697345	09/24/2024	268,915.16
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	697328	09/18/2024	83,616.12
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	697195	09/05/2024	82,181.93
SO CAL GAS CO.	Utilities	697246	09/11/2024	72,875.26
IMPERIAL IRRIGATION DIST	Utilities	697287	09/18/2024	60,998.07
ANEW RNG, LLC	Utilities	697354	09/25/2024	53,328.77
SHUTTLE BUS LEASING	Vehicle/Bus Leasing	697244	09/11/2024	49,600.00
MUTUAL OF OMAHA INSURANCE COMPANY	Supplement Benefits LTD/STD/LIFE Ins Prem	697389	09/25/2024	45,987.38
ATKINSON, ANDELSON, LOYA RUUD AND ROMO	Legal Service	697158	09/05/2024	38,002.50
VICTORIOUS GOLD PARTNERS, LLC.	Consulting	697199	09/05/2024	35,805.44
MICHELIN NORTH AMERICA, INC.	Lease Tires Services	697227	09/11/2024	31,790.98
ATKINSON, ANDELSON, LOYA RUUD AND ROMO	Legal Service	697157	09/05/2024	29,373.00
LUMINATOR TECHNOLOGY GROUP	Computer/Network Software Agreement	697226	09/11/2024	28,283.00
NAPA AUTO PARTS	Inventory Repair Parts	697390	09/25/2024	21,215.29
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	697335	09/18/2024	18,553.53
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	697256	09/11/2024	18,358.97
INSIGHT STRATEGIES INC	Consulting	697173	09/05/2024	17,550.00
VECTOR SOLUTIONS	Annual Membership Renewal	697239	09/11/2024	17,347.35
JE STRATEGIES LLC	Consulting	697293	09/18/2024	15,700.70
BALLARD POWER SYSTEMS	Inventory Repair Parts	697359	09/25/2024	15,004.27
A AND A FLEET PAINTING INC	WIP-Bus Rehabilitation Painting and Decals-Project Acct#2415	697202	09/11/2024	13,764.22
NFI PARTS	Inventory Repair Parts	697203	09/11/2024	13,091.98
VERIZON WIRELESS	Wireless Telephone Service	697253	09/11/2024	12,926.84
TRUGUARD SECURITY SERVICES, INC	Security Guard Services	697250	09/11/2024	12,237.90
NEL HYDROGEN INC.	Repair Parts-Hydrogen	697394	09/25/2024	12,048.00
VICTORIOUS GOLD PARTNERS, LLC.	Consulting	697415	09/25/2024	12,000.00

**SunLine Transit Agency  
Checks \$1,000 and Over  
September 2024**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
JACKSON LEWIS P.C.	Insurance Loss	697290	09/18/2024	10,788.38
TRC ENGINEERING SERVICES, LLC	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697249	09/11/2024	10,656.00
DYNAMIC BUILDING MAINTENANCE INC	Janitorial Services	697219	09/11/2024	9,519.00
DOVE PRINTING	Printing Expense	697294	09/18/2024	9,473.65
GENFARE, LLC	Inventory Repair Parts	697170	09/05/2024	9,172.49
DAHL, TAYLOR AND ASSOCIATES, INC.	WIP-Liquid Hydrogen Refueling- Project Acct#2211-02	697369	09/25/2024	8,423.54
WALTERS WHOLESALE ELECTRIC CO.	WIP-Facility Maintenance Upgrade- Project Acct#2413-11	697200	09/05/2024	7,310.84
SO CAL GAS CO.	Utilities	697319	09/18/2024	7,129.50
MODEL1 COMMERCIAL VEHICLES, INC.	Inventory Repair Parts	697215	09/11/2024	6,927.95
GARON WYATT INVESTIGATIVE SERVICES, LLC.	Insurance Loss	697380	09/25/2024	6,655.32
AMALGAMATED TRANSIT UNION	Union Dues	697261	09/18/2024	6,473.16
ROMAINE ELECTRIC CORP.	Inventory Repair Parts	697402	09/25/2024	6,421.90
A-1 ALTERNATIVE FUEL SYSTEMS/A-1 AUTO	Inventory Repair Parts	697155	09/05/2024	6,329.38
SONSRAY FLEET SERVICES	Inventory Repair Parts	697412	09/25/2024	6,276.22
1000BULBS.COM	WIP-Facility Maintenance Upgrade- Project Acct#2502-01	697258	09/18/2024	6,166.75
PREMIER TRANSMISSION	Repair Parts-Fixed Route	697238	09/11/2024	6,045.33
DANIELS TIRE SERVICE - GOOD YEAR	Inventory Repair Parts	697277	09/18/2024	5,768.71
GENFARE, LLC	Inventory Repair Parts	697284	09/18/2024	5,367.35
JOSEPH LYNN FRIEND	Contracted Services	697292	09/18/2024	5,280.00
US BANK VOYAGER FLEET SYSTEMS	Unleaded/Diesel Fuel	697330	09/18/2024	5,211.82
CMD CORPORATION	Repair Parts-CNG	697275	09/18/2024	5,037.33
ROBERT HALF	Temporary Help	697401	09/25/2024	4,883.46
ANDREA CARTER & ASSOCIATES	Marketing & Communication Services	697263	09/18/2024	4,880.00
OPW FUELING COMPONENTS	Inventory Repair Parts-SunFuels	697396	09/25/2024	4,867.02
RIDECO US INC	SunRide Ride Share Expenses	697240	09/11/2024	4,863.05
NFI PARTS	Inventory Repair Parts	697151	09/05/2024	4,789.68
TPX COMMUNICATIONS	Communication Service	697327	09/18/2024	4,748.28
ROMAINE ELECTRIC CORP.	Inventory Repair Parts	697188	09/05/2024	4,741.00
THE LEFLORE GROUP LLC	WIP-Liquid Hydrogen Refueling- Project Acct#2211-02	697403	09/25/2024	4,601.54
PETE'S AUTOMOTIVE SERVICES, INC.	Paratransit Repair Parts	697236	09/11/2024	4,257.40
SC FUELS	Lubricants- Oil	697243	09/11/2024	4,162.62
PARTY TIME RENTALS	Rentals Expenses	697296	09/18/2024	4,000.00
JESSE FRESCAS JR.	WIP- Coachella Transit Hub- Project Acct#2212-00	697384	09/25/2024	3,920.00
CMD CORPORATION	Inventory Repair Parts-SunFuels	697211	09/11/2024	3,845.74
GARON WYATT INVESTIGATIVE SERVICES, LLC.	Insurance Loss	697169	09/05/2024	3,821.75
SAFETY-KLEEN CORPORATION	Contract Svc-Haz Waste Removal	697313	09/18/2024	3,804.68
FPS SPECIALISTS IN FIRE SYSTEMS	Contract Services	697174	09/05/2024	3,650.00
ROBERT HALF	Temporary Help	697187	09/05/2024	3,444.20
GENFARE, LLC	Inventory Repair Parts	697223	09/11/2024	3,421.52

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September 2024**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
PETE'S AUTOMOTIVE SERVICES, INC.	Paratransit Repair Parts	697305	09/18/2024	3,389.20
ROBERT HALF	Temporary Help	697309	09/18/2024	3,269.95
FORENSIC DRUG TESTING SERVICES	Alcohol & Drug Testing	697282	09/18/2024	3,261.60
CPAC INC.COM	Computer/Network Software Agreement	697214	09/11/2024	3,214.80
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	697233	09/11/2024	3,204.95
FORSITE	WIP- Coachella Transit Hub- Project Acct#2212-01	697248	09/11/2024	3,150.15
AMAZON CAPITAL SERVICES, INC	Shop Supplies	697352	09/25/2024	3,078.95
CMD CORPORATION	Inventory Repair Parts-SunFuels	697366	09/25/2024	3,072.02
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	697160	09/05/2024	3,069.16
FRANKLIN TRUCK PARTS, INC	Inventory Repair Parts	697377	09/25/2024	2,986.00
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	697272	09/18/2024	2,959.95
GILLIG LLC	Inventory Repair Parts	697224	09/11/2024	2,881.34
CHARTER COMMUNICATIONS	Utilities	697321	09/18/2024	2,855.00
YELLOW CAB OF THE DESERT	Taxi Voucher Program	697418	09/25/2024	2,749.45
PRUDENTIAL OVERALL SUPPLY	Uniforms	697185	09/05/2024	2,504.77
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	697252	09/11/2024	2,433.65
WELTYS ENTERPRISES, INC.	Printing Expense	697332	09/18/2024	2,416.89
ENTECH OIL INC	Lubricants- Oil	697220	09/11/2024	2,392.05
AMAZON CAPITAL SERVICES, INC	Computer Supplies	697262	09/18/2024	2,386.10
MOHAWK MFG & SUPPLY CO	Inventory Repair Parts	697298	09/18/2024	2,359.67
SONSRAY FLEET SERVICES	Repair Parts-Fixed Route	697324	09/18/2024	2,345.95
TOKEN TRANSIT, INC	Mobile Ticketing Commission	697325	09/18/2024	2,306.72
IMPERIAL IRRIGATION DIST	Utilities	697171	09/05/2024	2,276.82
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	697198	09/05/2024	2,254.83
ANDERSON COMMUNICATIONS	Radio Repeater Hill Top Rental	697358	09/25/2024	2,205.02
ANDERSON COMMUNICATIONS	Radio Repeater Hill Top Rental	697265	09/18/2024	2,205.02
PLAZA TOWING, INC.	Towing Services	697237	09/11/2024	2,125.00
LUMINATOR TECHNOLOGY GROUP	Inventory Repair Parts	697386	09/25/2024	2,101.14
HOME DEPOT CREDIT SERVICES	Facility Maintenance	697382	09/25/2024	2,023.86
FULTON DISTRIBUTING	Shop Supplies	697373	09/25/2024	2,002.08
JESSUP AUTO PLAZA	Inventory Repair Parts	697306	09/18/2024	1,859.76
OMNITRACS, LLC	General Services	697181	09/05/2024	1,820.00
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	697208	09/11/2024	1,805.92
C V WATER DISTRICT	Utilities	697367	09/25/2024	1,777.59
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	697209	09/11/2024	1,776.75
GALLAGHER BENEFIT SERVICES, INC	Consulting-General	697378	09/25/2024	1,750.00
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	697242	09/11/2024	1,717.50
BEST BUY BUSINESS ADVANTAGE ACCOUNT	WIP- Coachella Transit Hub- Project Acct#2212-03	697229	09/11/2024	1,620.51
AMAZON CAPITAL SERVICES, INC	Inventory Repair Parts	697205	09/11/2024	1,615.78

**SunLine Transit Agency  
Checks \$1,000 and Over  
September 2024**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
BROADLUX, INC.	Contract Services-General	697360	09/25/2024	1,576.00
GALLAGHER BENEFIT SERVICES, INC	Consulting-General	697167	09/05/2024	1,575.00
PLAZA TOWING, INC.	Towing Services	697399	09/25/2024	1,525.00
FRONTIER COMMUNICATIONS	Utilities- OPS Bldg	697283	09/18/2024	1,525.00
PLAZA TOWING, INC.	Towing Services	697184	09/05/2024	1,525.00
NFI PARTS	Inventory Repair Parts	697351	09/25/2024	1,488.38
ROBERT HALF	Temporary Help	697241	09/11/2024	1,476.00
MILE3 WEB DEVELOPMENT	Website Maintenance	697228	09/11/2024	1,470.00
CARQUEST AUTO PARTS STORES	Inventory Repair Parts	697362	09/25/2024	1,462.17
TOTAL CARE WORK INJURY CLINIC	Medical Exam & Testing	697334	09/18/2024	1,460.00
DESERT AIR CONDITIONING, INC.	A/C Expense	697218	09/11/2024	1,376.00
SHAWN CRAYCRAFT	Reimbursement Expense	697317	09/18/2024	1,363.91
TEC EQUIPMENT, INC.	Inventory Repair Parts	697410	09/25/2024	1,347.88
DESERT AIR CONDITIONING, INC.	A/C Expense	697371	09/25/2024	1,344.00
PARKHOUSE TIRE, INC.	Repair Parts-Support Vehicle	697183	09/05/2024	1,335.55
SIGN A RAMA	WIP-LQ Hydrogen Refueling Infrastructure-Project Acct#2214	697407	09/25/2024	1,328.24
ON THE FLY TERMITE AND PEST CONTROL	Pest Control Services	697231	09/11/2024	1,192.00
GRAINGER	Inventory Repair Parts	697381	09/25/2024	1,185.73
GANNETT CALIFORNIA LOCALIQ	Public Notice	697168	09/05/2024	1,184.28
RIVERSIDE COUNTY SHERIFF'S OFFICE	Garnishment	697308	09/18/2024	1,165.26
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	697182	09/05/2024	1,124.43
RIVERSIDE COUNTY SHERIFF'S OFFICE	Garnishment	697186	09/05/2024	1,104.12
TEAMSTERS LOCAL 1932	Union Dues	697323	09/18/2024	1,099.89
CITY CAB	Taxi Voucher Program	697315	09/18/2024	1,089.75
MIKE STANGE	Consulting	697387	09/25/2024	1,050.00
LIFECOM, INC.	Contracted Services-General	697295	09/18/2024	1,050.00
PIEDMONT PLASTICS, INC.	Bus Stop Supplies	697398	09/25/2024	1,046.07
ABSOLUTE SELF STORAGE	Storage Rental	697350	09/25/2024	1,023.00
DECALS BY DESIGN, INC.	Inventory Repair Parts	697370	09/25/2024	1,011.27
SALVADOR VILLEGAS MARTINEZ	Reimbursement Expense	697314	09/18/2024	1,000.00
CESAR ACEVEDO	Reimbursement Expense	697274	09/18/2024	1,000.00
ROBERTO VALADEZ	Reimbursement Expense	697310	09/18/2024	1,000.00
MARIO LUNA	Reimbursement Expense	697297	09/18/2024	1,000.00
STEVE KELSO	Reimbursement Expense	697322	09/18/2024	1,000.00
CARLOS SOSA	Reimbursement Expense	697273	09/18/2024	1,000.00
<b>Total Checks Over \$1,000</b>	\$5,258,574.57			
<b>Total Checks Under \$1,000</b>	\$35,694.93			
<b>Total Checks</b>	\$5,294,269.50			



**SunLine Transit Agency**

**CONSENT CALENDAR**

DATE: December 4, 2024

**APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Credit Card Statement for September 2024

Summary:

The attached report summarizes the Agency's credit card expenses for September 2024. The report summarizes transactions for the credit cards utilized for Procurement and the CEO/General Manager which align with the statement closing date of September 30, 2024.

Recommendation:

Approve.



Reporting Period : 8/31/2024 - 9/30/2024

**Statement Summary**

<b>Name</b>	Ray Stevens	<b>Company</b>	Sunline Transit Agency
<b>Account #</b>	XXXX-XXXX-XXXX-████	<b>Currency</b>	US Dollar
<b>Reporting Period</b>	8/31/2024 - 9/30/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 8/29/2024	9/2/2024	Apta 202-4964800, DC					1,275.00
		Purchase Apta	General Ledger Code: 5090100000				
<hr/>							
2 9/3/2024	9/5/2024	United United.Com, TX					40.99
		Purchase United	General Ledger Code: 5090200000				
<hr/>							
3 9/3/2024	9/5/2024	United United.Com, TX					666.74
		Purchase United	General Ledger Code: 5090200000				
<hr/>							
4 9/3/2024	9/5/2024	United United.Com, TX					26.99
		Purchase United	General Ledger Code: 5090200000				
<hr/>							
5 9/3/2024	9/5/2024	United United.Com, TX					34.99
		Purchase United	General Ledger Code: 5090200000				
<hr/>							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
6 9/3/2024	9/5/2024	United United.Com, TX					40.99
Purchase United			General Ledger Code: 5090200000	_____	_____	_____	
<hr/>							
7 9/3/2024	9/5/2024	United United.Com, TX					26.99
Purchase United			General Ledger Code: 5090200000	_____	_____	_____	
<hr/>							
8 9/3/2024	9/5/2024	United United.Com, TX					26.99
Purchase United			General Ledger Code: 5090200000	_____	_____	_____	
<hr/>							
9 9/3/2024	9/5/2024	United United.Com, TX					666.74
Purchase United			General Ledger Code: 5090200000	_____	_____	_____	
<hr/>							
10 9/3/2024	9/5/2024	United United.Com, TX					34.99
Purchase United			General Ledger Code: 5090200000	_____	_____	_____	
<hr/>							
11 9/3/2024	9/5/2024	United United.Com, TX					26.99
Purchase United			General Ledger Code: 5090200000	_____	_____	_____	
<hr/>							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
12 9/4/2024	9/5/2024	Hilton Anaheim Sertifi 214-7481200, CA					892.64
		Purchase Hilton Anaheim Sertifi	General Ledger Code: 5039903800				
<hr/>							
13 9/4/2024	9/6/2024	Hilton Baltimore 443-5738704, MD					269.08
		Purchase Hilton Baltimore	General Ledger Code: 5090200000				
<hr/>							
14 9/4/2024	9/6/2024	Hilton Baltimore 443-5738704, MD					269.08
		Purchase Hilton Baltimore	General Ledger Code: 5090200000				
<hr/>							
15 9/6/2024	9/9/2024	Co Of Riverside Transport 951-9551800, CA					1,056.00
		Purchase Co Of Riverside Transport	General Ledger Code: 5099900002				
<hr/>							
16 9/7/2024	9/9/2024	Co Riverside Transportati 951-9550533, IN					24.08
		Purchase Co Riverside Transportati	General Ledger Code: 5099900002				
<hr/>							
17 9/9/2024	9/10/2024	Sams Club#6609 Palm Desert, CA					67.86
		Purchase Sams Club#6609	General Ledger Code: 5099900002				
<hr/>							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
18 9/9/2024	9/10/2024	Expedia 72916134756842 Expedia.Com, WA					1,220.31
		Purchase Expedia 72916134756842	General Ledger Code: 5090200000				
<hr/>							
19 9/9/2024	9/10/2024	Samsclub #6609 Palm Desert, CA					117.15
		Purchase Samsclub #6609	General Ledger Code: 5099900002				
<hr/>							
20 9/9/2024	9/10/2024	Itlc.* Making Connecti Httpswww.Tran, MD					730.00
		Purchase Itlc.* Making Connecti	General Ledger Code: 5090200000				
<hr/>							
21 9/9/2024	9/11/2024	United United.Com, TX					69.99
		Purchase United	General Ledger Code: 5090200000				
<hr/>							
22 9/9/2024	9/11/2024	United United.Com, TX					237.98
		Purchase United	General Ledger Code: 5090200000				
<hr/>							
23 9/9/2024	9/11/2024	Apta 202-4964800, DC					1,275.00
		Purchase Apta	General Ledger Code: 5090100000				
<hr/>							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
24 9/9/2024	9/11/2024	United United.Com, TX					109.99
		Purchase United	General Ledger Code: 5090200000				
<hr/>							
25 9/9/2024	9/11/2024	United United.Com, TX					460.15
		Purchase United	General Ledger Code: 5090200000				
<hr/>							
26 9/9/2024	9/11/2024	City Of Coachella Util 760-3983202, CA					235.00
		Purchase City Of Coachella Util	General Ledger Code: 5099900002				
<hr/>							
27 9/14/2024	9/16/2024	Hilton Baltimore 443-5738704, MD					269.08
		Purchase Hilton Baltimore	General Ledger Code: 5090200000				
<hr/>							
28 9/16/2024	9/17/2024	Ctc-Vis 279-842-9957, CA					360.00
		Purchase Ctc-Vis	General Ledger Code: 5099900002				
<hr/>							
29 9/16/2024	9/17/2024	Ctc-Vis *svc 279-842-9957, MD					10.76
		Purchase Ctc-Vis *svc	General Ledger Code: 5099900002				
<hr/>							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
30 9/17/2024	9/18/2024	Perb Arb Full List 916-3272275, CA					50.00
		Purchase Perb Arb Full List	General Ledger Code: 5099900002				
31 9/17/2024	9/18/2024	Elavon Srv Fee Arbitratio 678-7315974, GA					1.15
		Purchase Elavon Srv Fee Arbitratio	General Ledger Code: 5099900002				
32 9/19/2024	9/20/2024	Sams Club #6609 Palm Desert, CA					287.04
		Purchase Sams Club #6609	General Ledger Code: 5099900002				
33 9/20/2024	9/23/2024	Apta 202-4964800, DC					1,275.00
		Purchase Apta	General Ledger Code: 5090100000				
34 9/24/2024	9/25/2024	Fatboy Tacos & Catering Clover.Com, CA					100.00
		Purchase Fatboy Tacos & Catering	General Ledger Code: 5099900002				
35 9/24/2024	9/25/2024	Live Chat 617-275-2400, MA					614.01
		Purchase Live Chat	General Ledger Code: 5030300011				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
36 9/24/2024	9/25/2024	Sp Incredible Cookies Httpsincredib, NJ					675.74
Purchase Sp Incredible Cookies			General Ledger Code: 5099900002				

Transaction Count: 36

**Total: 13,545.49**

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Approver Signature

\_\_\_\_\_  
Date



SunLine Transit Agency Visa Credit Card Statement

Closing Date: 9/30/2024

Name on Card: Ray Stevens (Procurement Card)

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
1	08/29/24	9/2/2024	APTA	Approved Travel for Tamara Miles - Lodging Charge Transit Workforce Center Conference		\$ 1,275.00
2	09/03/24	9/5/2024	UNITED	Approved Travel for Bryan Valenzuela - Seat Charge Transit Workforce Center Conference		\$ 40.99
3	09/03/24	9/5/2024	UNITED	Approved Travel for Bryan Valenzuela - Flight Charge Transit Workforce Center Conference		\$ 666.74
4	09/03/24	9/5/2024	UNITED	Approved Travel for Bryan Valenzuela - Seat Charge Transit Workforce Center Conference		\$ 26.99
5	09/03/24	9/5/2024	UNITED	Approved Travel for Magali Jimenez - Seat Charge Transit Workforce Center Conference		\$ 34.99
6	09/03/24	9/5/2024	UNITED	Approved Travel for Bryan Valenzuela - Seat Charge Transit Workforce Center Conference		\$ 40.99
7	09/03/24	9/5/2024	UNITED	Approved Travel for Bryan Valenzuela - Seat Charge Transit Workforce Center Conference		\$ 26.99
8	09/03/24	9/5/2024	UNITED	Approved Travel for Magali Jimenez - Seat Charge Transit Workforce Center Conference		\$ 26.99
9	09/03/24	9/5/2024	UNITED	Approved Travel for Magali Jimenez - Flight Charge Transit Workforce Center Conference		\$ 666.74
10	09/03/24	9/5/2024	UNITED	Approved Travel for Magali Jimenez - Seat Charge Transit Workforce Center Conference		\$ 34.99
11	09/03/24	9/5/2024	UNITED	Approved Travel for Magali Jimenez - Seat Charge Transit Workforce Center Conference		\$ 26.99
12	09/04/24	9/5/2024	Hilton Anaheim	Approved Travel for Tamara Miles - Lodging Charge APTA TRANSform Conference		\$ 892.64
13	09/04/24	9/6/2024	Hilton Anaheim	Approved Travel for Bryan Valenzuela - Lodging Charge APTA TRANSform Conference		\$ 269.08
14	09/04/24	9/6/2024	Hilton Biltmore	Approved Travel for Magali Jimenez - Lodging Charge APTA TRANSform Conference		\$ 269.08
15	09/06/24	9/9/2024	Co of Riverside Transport	Commercial Building Deposit for Fire Marshall		\$ 1,056.00
16	09/06/24	9/9/2024	Co of Riverside Transport	Commercial Building Deposit for Fire Marshall - Service Fee		\$ 24.08
17	09/09/24	9/10/2024	Sam's Club	Water and Coffee for Benefits Event		\$ 67.86
18	09/09/24	9/10/2024	Expedia	Approved Travel for Marina Blackstone - Lodging Charge APTA TRANSform Conference		\$ 1,220.31
19	09/09/24	9/10/2024	Sam's Club	Board Room Supplies		\$ 117.15

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
20	09/09/24	9/10/2024	Itlc Making Connections	Approved Travel for Isabel Vizcarra - Registration Fees The National Transit Workforce Conference		\$ 730.00
21	09/09/24	9/11/2024	UNITED	Approved Travel for Isabel Vizcarra - Seat Charge The National Transit Workforce Conference		\$ 69.99
22	09/09/24	9/11/2024	UNITED	Approved Travel for Isabel Vizcarra - Transportation Tax Charge The National Transit Workforce Conference		\$ 237.98
23	09/09/24	9/11/2024	APTA	Approved Travel for Marina Blackstone - Registration Fee APTA TRANSform Conference		\$ 1,275.00
24	09/09/24	9/11/2024	UNITED	Approved Travel for Isabel Vizcarra - Seat Charge The National Transit Workforce Conference		\$ 109.99
25	09/09/24	9/11/2024	UNITED	Approved Travel for Isabel Vizcarra - Flight Charge The National Transit Workforce Conference		\$ 460.15
26	09/09/24	9/11/2024	City of Coachella	Water and Sweeper Deposit Fees		\$ 235.00
27	09/14/24	9/16/2024	Hilton Baltimore	Approved Travel for Isabel Vizcarra - Lodging Charge The National Transit Workforce Conference		\$ 269.08
28	09/16/24	9/17/2024	Ctc - Vis	CARB Clean Truck Reporting Fees		\$ 360.00
29	09/16/24	9/17/2024	Ctc - Vis	CARB Clean Truck Reporting Fees		\$ 10.76
30	09/17/24	9/18/2024	Perb Arb Full List	PERB Arbitration Fee		\$ 50.00
31	09/17/24	9/18/2024	Elavon Srv Fee Arbitration	PERB Arbitration Service Fee		\$ 1.15
32	09/19/24	9/20/2024	Sam's Club	Coachella HUB Water Pallet		\$ 287.04
33	09/20/24	9/23/2024	APTA	Mona's Registration Fee - APTA TRANSform Conference		\$ 1,275.00
34	09/24/24	9/25/2024	Fatboy Tacos & Catering	Catering Deposit Fee for Coachella Hub Ribbon Cutting		\$ 100.00
35	09/24/24	9/25/2024	Live Chat	Yearly Subscription Fee for Online Chat Function for SunLine Website		\$ 614.01
36	09/02/24	9/25/2024	Incredible Cookies	Cookies for Liquid Hydrogen Station Ribbon Cutting		\$ 675.74
Totals:					\$ -	\$ 13,545.49



Reporting Period : 8/31/2024 - 9/30/2024

**Statement Summary**

<b>Name</b>	Walter Watcher	<b>Company</b>	Sunline Transit Agency
<b>Account #</b>	XXXX-XXXX-XXXX-████	<b>Currency</b>	US Dollar
<b>Reporting Period</b>	8/31/2024 - 9/30/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 8/30/2024	9/2/2024	Expedia 72908248059806 Expedia.Com, WA					831.27
		Purchase Expedia 72908248059806	General Ledger Code: 5090200000 Fund: 00				
		Approve Travel for Isabel Vizcarra - Lodging Charge - APTA TRANSform Conference		Operations Department			
<hr/>							
2 8/30/2024	9/2/2024	Expedia 72908378744007 Expedia.Com, WA					608.85
		Purchase Expedia 72908378744007	General Ledger Code: 5090200000 Fund: 00				
		Approved Travel for Mark Perry - Lodging Charge - ZEBRA Conference		Maintenance Department			
<hr/>							
3 8/30/2024	9/9/2024	Palms Place Residentia Las Vegas, NV					157.60
		Purchase Palms Place Residentia	General Ledger Code: 5090200000 Fund: 00				
		Approved Travel for Shawn CrayCraft - Lodging Charge - ZEBRA Conference		SunFuels Department			
<hr/>							
4 9/4/2024	9/5/2024	Itlc.* Making Connecti Httpswww.Tran, MD					650.00
		Purchase Itlc.* Making Connecti	General Ledger Code: 5090200000 Fund: 00				
		Approved Travel for Bryan Valenzuela - Conference Charge - Transit Workforce Center Conference		Safety Department			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
5 9/4/2024	9/5/2024	Itlc.* Making Connecti Httpswww.Tran, MD					575.00
Purchase Itlc.* Making Connecti			General Ledger Code: 5090200000 Fund: 00				
Approved Travel for Magali Jimenez - Conference Charge - Transit Workforce Center Conference				HR Department			
6 9/4/2024	9/5/2024	Expedia 72908378744007 Expedia.Com, WA					-182.80
Credit Voucher Expedia 72908378744007			General Ledger Code: 5090200000 Fund: 00				
Approved Travel for Mark Perry - Hotel Credit for 1 Night - ZEBRA Conference				Maintenance Department			
7 9/4/2024	9/5/2024	Haws Co Httpshawscopa, NV					318.94
Purchase Haws Co			General Ledger Code: 5099900002 Fund: 00				
PR 21802 - Cane Detector - Coachella Hub				Performance Department			
8 9/4/2024	9/6/2024	Plattsburgh Spring, In 518-8884962, NY					293.43
Purchase Plattsburgh Spring, In			General Ledger Code: 5049900022 Fund: 00				
PR 21803 - 4 U Bolts 5'8 x 14in Long - 4in Wide				Maintenance Department			
9 9/4/2024	9/9/2024	Apta 202-4964800, DC					1,275.00
Purchase Apta			General Ledger Code: 5090100000 Fund: 00				
Approved Travel for Marina Blackstone - Conference Charge - APTA TRANSform Conference				Operation Department			
10 9/5/2024	9/6/2024	Fuel Cell Earth 617-532-0582, MA					807.68
Purchase Fuel Cell Earth			General Ledger Code: 5039903800 Fund: 00				
PR 21792 - CALSTART HS Outreach - Fuel Cell Cars				Performance Department			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
11 9/12/2024	9/13/2024	Air Compressor Svcs Httpsaircompr, SC					118.62
		Purchase Air Compressor Svcs	General Ledger Code: 5099900002 Fund: 00				
		PR 21835 - Air Compressor Service Filters				SunFuels Department	
12 9/15/2024	9/17/2024	Hyatt Regency Portland 9712221234, OR					844.48
		Purchase Hyatt Regency Portland	General Ledger Code: 5090200000 Fund: 00				
		Approved Travel for Edit Hernandez - Lodging Charge - Latinos in Transit Leadership Academy Summit 2024				Executive Department	
13 9/15/2024	9/17/2024	Hyatt Regency Portland 9712221234, OR					685.59
		Purchase Hyatt Regency Portland	General Ledger Code: 5090200000 Fund: 00				
		Approved Travel for Dioselyn Ayala Moreno - Lodging Charge - Latinos in Transit Leadership Academy Summit 2024				Planning Department	
14 9/15/2024	9/17/2024	Hyatt Regency Portland 9712221234, OR					914.12
		Purchase Hyatt Regency Portland	General Ledger Code: 5090200000 Fund: 00				
		Approved Travel for Jessica Leon - Lodging Charge - Latinos in Transit Leadership Academy Summit 2024				Planning Department	
15 9/19/2024	9/20/2024	Kimpton Monaco Pittsburg 4124711170, PA					1,044.24
		Purchase Kimpton Monaco Pittsburg	General Ledger Code: 5090200000 Fund: 00				
		Approve Travel for Isaac Rodriguez - Lodging Charge - Connect 2024 - Clever Devices Conference				Planning Department	
16 9/25/2024	9/27/2024	Trimble Inc 937-2455500, CO					200.79
		Purchase Trimble Inc	General Ledger Code: 5030300011 Fund: 00				
		PR 21912 - Sketch Up - Additional User License for Patricia Anna Dan				Planning Department	

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Transaction Count: 16

**Total: 9,142.81**

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**Employee Signature**

**Date**

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**Authorized Approver Signature**

**Date**

SunLine Transit Agency Visa Credit Card Statement

Closing Date: 9/30/2024

Name on Card: Walter Watcher (Procurement Card)

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
1	08/30/24	9/2/2024	Expedia	Approved Travel for Isabel Vizcarra - Lodging Charge APTA TRANSform Conference		\$ 831.27
2	08/30/24	9/2/2024	Expedia	Approved Travel for Mark Perry - Lodging Charge ZEBRA Conference		\$ 608.85
3	08/30/24	9/5/2024	Palms Place	Approved Travel for Shawn Craycraft - Lodging Charge ZEBRA Conference		\$ 157.60
4	09/04/24	9/5/2024	Itlc Making Connections	Approved Travel for Bryan Valenzuela - Conference Charge Transit Workforce Center Conference		\$ 650.00
5	09/04/24	9/5/2024	Itlc Making Connections	Approved Travel for Magali Jimenez - Conference Charge Transit Workforce Center Conference		\$ 575.00
6	09/04/24	9/5/2024	Expedia	Approved Travel for Mark Perry - Lodging CREDIT ZEBRA Conference	\$ (182.80)	
7	09/04/24	9/5/2024	Haws Co.	Cane Detector for Coachella Hub		\$ 318.94
8	09/04/24	9/6/2024	Plattsburg Springs	Bolts for Deadlined Paratransit Vehicle		\$ 293.43
9	09/04/24	9/9/2024	APRA	Approved Travel for Mariana Blackstone - Lodging Charge APTA TRANSform Conference		\$ 1,275.00
10	09/05/24	9/6/2024	Fuel Cell Earth	Fuel Cell Car Science Kits (6) for Educational Purposes Related to Workforce Development Activities		\$ 807.68
11	09/12/24	9/13/2024	Air Compressor Services	Air Compressor Service Filters		\$ 118.62
12	09/15/24	9/17/2024	Hyatt Regency Portland	Approved Travel for Edith Hernandez - Lodging Charge Latinos in Transit Leadership Academy Summit 2021		\$ 844.48
13	09/15/24	9/17/2024	Hyatt Regency Portland	Approved Travel for Dioselyn Ayala Moreno - Lodging Charge Latinos in Transit Leadership Academy Summit 2021		\$ 685.59
14	09/15/24	9/17/2024	Hyatt Regency Portland	Approved Travel for Jessica Leon - Lodging Charge Latinos in Transit Leadership Academy Summit 2021		\$ 914.12
15	09/19/24	9/20/2024	Kimpton Monaco Pittsburg	Approved Travel for Isaac Rodriguez - Lodging Charge Connect 2024 - Clever Device Conference		\$ 1,044.24
16	09/25/24	9/27/2024	Trimble Inc.	Sketch Up - Additional User License		\$ 200.79
Totals:					\$ (182.80)	\$ 9,325.61

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: December 4, 2024 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Monthly Budget Variance Report for September 2024

Summary:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12<sup>th</sup> of the annual budget. The FYTD budget values for the month of September 2024 are equal to 3/12<sup>ths</sup> of the yearly budget.

Year to Date Summary

- As September 30, 2024, the Agency's FYTD revenues are \$286,225 or 23.39% below the FYTD budget.
- As of September 30, 2024, the Agency's FYTD expenditures are \$773,834 or 6.26% below the FYTD budget.

Monthly Spotlight:

- The variance in insurance losses is primarily due to a quarterly reconciliation to estimated losses from the Agency's risk pool.

Recommendation:

Approve.



SunLine Transit Agency  
Budget Variance Report  
September 2024

Description	FY25 Budget	Total	Current Month			Fiscal Year to Date			
			Actual	Budget	Positive (Negative)	FYTD Actual	FY25 FYTD Budget	Positive (Negative)	Percentage Remaining
<b>Operating Revenues:</b>									
Passenger Revenue	1,816,893		122,435	151,408	(28,972)	398,352	454,223	(55,871)	78.1%
Other Revenue	3,078,163		166,392	256,514	(90,121)	539,187	769,541	(230,354)	82.5%
<b>Total Operating Revenue</b>	<b>4,895,056</b>		<b>288,828</b>	<b>407,921</b>	<b>(119,094)</b>	<b>937,539</b>	<b>1,223,764</b>	<b>(286,225)</b>	<b>80.8%</b>
<b>Operating Expenses:</b>									
Operator & Mechanic Salaries & Wages	11,239,225		865,234	936,602	71,368	2,673,526	2,809,806	136,280	76.2%
Operator & Mechanic Overtime	1,241,785		171,594	103,482	(68,111)	433,272	310,446	(122,826)	65.1%
Administration Salaries & Wages	7,861,873		590,266	655,156	64,890	1,848,948	1,965,468	116,520	76.5%
Administration Overtime	125,061		29,201	10,422	(18,779)	56,174	31,265	(24,909)	55.1%
Fringe Benefits	11,105,305		651,722	925,442	273,720	2,147,506	2,776,326	628,821	80.7%
Communications	287,782		24,092	23,982	(110)	68,473	71,946	3,472	76.2%
Legal Services	687,176		53,175	57,265	4,089	213,753	171,794	(41,959)	68.9%
Computer/Network Software Agreement	796,582		81,138	66,382	(14,756)	259,876	199,146	(60,730)	67.4%
Uniforms	99,824		2,392	8,319	5,927	8,746	24,956	16,210	91.2%
Contracted Services	1,556,640		66,716	129,720	63,004	172,206	389,160	216,954	88.9%
Equipment Repairs	26,500		3,992	2,208	(1,783)	10,187	6,625	(3,562)	61.6%
Security Services	168,000		13,775	14,000	225	38,476	42,000	3,524	77.1%
Fuel - CNG	1,920,006		138,377	160,001	21,623	454,324	480,002	25,677	76.3%
Fuel - Hydrogen	1,443,827		61,267	120,319	59,052	198,682	360,957	162,274	86.2%
Tires	234,000		29,338	19,500	(9,838)	66,411	58,500	(7,911)	71.6%
Office Supplies	81,260		4,894	6,772	1,878	13,676	20,315	6,639	83.2%
Travel/Training	248,200		25,102	20,683	(4,419)	52,189	62,050	9,861	79.0%
Repair Parts	2,008,500		223,950	167,375	(56,575)	466,791	502,125	35,334	76.8%
Facility Maintenance	87,000		7,586	7,250	(336)	6,720	21,750	15,030	92.3%
Electricity - CNG & Hydrogen	1,090,000		59,759	90,833	31,074	165,009	272,500	107,491	84.9%
Natural Gas	2,030,000		98,216	169,167	70,950	360,898	507,500	146,602	82.2%
Water and Gas	16,000		883	1,333	450	2,779	4,000	1,221	82.6%
Insurance Losses	1,235,000		419,436	102,917	(316,520)	590,719	308,750	(281,969)	52.2%
Insurance Premium - Property	200,000		19,055	16,667	(2,388)	57,165	50,000	(7,165)	71.4%
Repair Claims	100,000		0	8,333	8,333	0	25,000	25,000	100.0%
Fuel Taxes	124,500		3,748	10,375	6,627	21,768	31,125	9,357	82.5%
Other Expenses	7,465,578		547,011	622,132	75,120	1,787,229	1,866,395	79,165	76.1%
Self Consumed Fuel	(4,062,246)		(199,644)	(338,521)	(138,876)	(594,993)	(1,015,562)	(420,568)	85.4%
<b>Total Operating Expenses (Before Depreciation)</b>	<b>49,417,378</b>		<b>3,992,275</b>	<b>4,118,115</b>	<b>125,840</b>	<b>11,580,510</b>	<b>12,354,345</b>	<b>773,834</b>	<b>76.6%</b>
<b>Operating Expenses in Excess of Operating Revenue</b>			<b>\$ (3,703,447)</b>			<b>\$ (10,642,971)</b>			
<b>Subsidies:</b>									
Local	8,419,000		700,308	701,583	1,276	2,012,545	2,104,750	92,205	76.1%
State	30,588,336		2,544,393	2,549,028	4,635	7,312,080	7,647,084	335,004	76.1%
Federal	5,514,986		458,747	459,582	836	1,318,346	1,378,747	60,400	76.1%
<b>Total Subsidies</b>	<b>44,522,322</b>		<b>3,703,447</b>	<b>3,710,194</b>	<b>6,746</b>	<b>10,642,971</b>	<b>11,130,581</b>	<b>487,610</b>	<b>76.1%</b>
<b>Net Operating Gain (Loss) After Subsidies</b>	<b>\$ (0)</b>		<b>\$ -</b>			<b>\$ -</b>			

SunLine Transit Agency  
Budget Variance Report  
September 2024

Description	FY25 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY25 FYTD Budget	Positive (Negative)	Percentage Remaining
<b>Operating Expenses:</b>								
Wages & Benefits	31,574,749	2,308,017	2,631,229	323,212	7,159,426	7,893,687	734,262	77.3%
Services	6,903,050	458,384	575,254	116,870	1,497,548	1,725,763	228,215	78.3%
Fuels & Lubricants	3,581,133	207,961	298,428	90,467	700,059	895,283	195,225	80.5%
Tires	234,000	29,338	19,500	(9,838)	66,411	58,500	(7,911)	71.6%
Materials and Supplies	2,607,460	272,215	217,288	(54,927)	584,315	651,865	67,550	77.6%
Utilities	3,554,000	193,105	296,167	103,062	633,264	888,500	255,236	82.2%
Casualty & Liability	3,678,540	601,841	306,545	(295,296)	1,200,352	919,635	(280,717)	67.4%
Taxes and Fees	124,500	3,748	10,375	6,627	21,768	31,125	9,357	82.5%
Miscellaneous Expenses	1,222,192	117,311	101,849	(15,461)	312,362	305,548	(6,814)	74.4%
Self Consumed Fuel	(4,062,246)	(199,644)	(338,521)	(138,876)	(594,993)	(1,015,562)	(420,568)	85.4%
<b>Total Operating Expenses (Before Depreciation)</b>	<b>49,417,378</b>	<b>3,992,275</b>	<b>4,118,115</b>	<b>125,840</b>	<b>11,580,510</b>	<b>12,354,345</b>	<b>773,834</b>	<b>76.6%</b>
<b>Revenues:</b>								
Passenger Revenue	1,816,893	122,435	151,408	(28,972)	398,352	454,223	(55,871)	78.1%
Other Revenue	3,078,163	166,392	256,514	(90,121)	539,187	769,541	(230,354)	82.5%
<b>Total Operating Revenue</b>	<b>4,895,056</b>	<b>288,828</b>	<b>407,921</b>	<b>(119,094)</b>	<b>937,539</b>	<b>1,223,764</b>	<b>(286,225)</b>	<b>80.8%</b>
<b>Net Operating Gain (Loss)</b>		<b>\$ (3,703,447)</b>			<b>\$ (10,642,971)</b>			
<b>Subsidies:</b>								
Local	8,419,000	700,308	701,583	1,276	2,012,545	2,104,750	92,205	76.1%
State	30,588,336	2,544,393	2,549,028	4,635	7,312,080	7,647,084	335,004	76.1%
Federal	5,514,986	458,747	459,582	836	1,318,346	1,378,747	60,400	76.1%
<b>Total Subsidies</b>	<b>44,522,322</b>	<b>3,703,447</b>	<b>3,710,194</b>	<b>6,746</b>	<b>10,642,971</b>	<b>11,130,581</b>	<b>487,610</b>	<b>76.1%</b>
<b>Net Operating Gain (Loss) After Subsidies</b>	<b>\$ (0)</b>	<b>\$ -</b>			<b>\$ -</b>			

**Budget Variance Analysis - SunLine Transit Agency**

**Passenger Revenue**

- The unfavorable variance in passenger revenue is due to lower summer ridership.
- As of September, ridership was at 8.3% above FY24 FYTD totals.
- Total system ridership was 51,135 trips above FY24 FYTD amounts.

**Ridership**

	FY24-September	FY25-September	Variance	%Δ
Fixed Route	205,433	226,936	21,503	10.5%
Paratransit	9,858	9,204	(654)	-6.6%
SunRide	1,682	2,154	472	28.1%
System Total	216,973	238,294	21,321	9.8%

**Ridership**

	FYTD-FY24	FYTD-FY25	Variance	%Δ
Fixed Route	580,884	631,483	50,599	8.7%
Paratransit	29,677	28,354	(1,323)	-4.5%
SunRide	4,381	6,240	1,859	42.4%
System Total	614,942	666,077	51,135	8.3%

**Other Revenue**

- The unfavorable variance in other revenue is primarily due lower emission credit revenue as a result of low credit values.

**Operator & Mechanic Salaries & Wages**

- Operator and mechanic wages are within an acceptable range of the budget.

**Operator & Mechanic Overtime**

- The unfavorable variance is primarily attributed to overtime for fixed route operators due to vacant positions.

**Administration Salaries & Wages**

- The favorable variance in administrative salaries and wages is primarily attributed to vacancies.

**Administration Overtime**

- The unfavorable variance is primarily attributed to overtime in the Maintenance department to account for vacant positions.

**Fringe Benefits**

- Savings in fringe benefit expenditures are associated with vacancies across the Agency.

**Communications**

- Communication expenses are within an acceptable range of the budget.

**Legal Services**

- Legal services are over budget due to an increase usage of legal services and increased costs for new firm.

**Computer/Network Software Agreement**

- Software agreement expenditures are dependent on annual renewals of software agreements. Many renewals are completed at the beginning of the fiscal year.

**Uniforms**

- Savings in uniform expenditures are related to fewer employees utilizing the entire uniform allowance.

**Contracted Services**

- Savings in contract services costs are primarily attributed to budgeted operating and maintenance costs for the hydrogen stations that were not incurred as of September.

**Equipment Repairs**

- The unfavorable balance in equipment repair costs is primarily attributed to vehicle lift inspections in July.

**Security Services**

- Security services are within an acceptable range of the budget.

**Fuel - CNG**

- Fuel CNG expenses are within an acceptable range of the budget.

**Fuel - Hydrogen**

- The savings in hydrogen fuel is primarily attributed to lower usage of hydrogen fixed route vehicles as the agency is not utilizing the full fleet.

**Tires**

- Tire expenses are within an acceptable range of the budget.

**Office Supplies**

- Office supply expenses are within an acceptable range of the budget.

**Travel/Training**

- The favorable variance for travel & training savings can be attributed to different times at which training sessions are attended.

**Repair Parts**

- The favorable variance is due to lower than usual repairs for the months of July & August.

**Facility Maintenance**

- Facility maintenance expenses are within an acceptable range of the budget.

**Electricity - CNG & Hydrogen**

- Electricity - CNG & Hydrogen expenses are less than anticipated use in the first quarter of FY25.

**Natural Gas**

- The positive variance is primarily attributed to lower usage of CNG fixed route vehicles over budgeted estimates for FY25.

**Water and Gas**

- Water and gas expenses are within an acceptable range of the budget.

**Insurance Losses**

- The variance in insurance losses is primarily due to a quarterly reconciliation to estimated losses from the Agency's risk pool.

**Insurance Premium - Property**

- The unfavorable balance is primarily attributed to the increased value of insured assets.

**Repair Claims**

- Repair claim expenses are below budget due to fewer than anticipated collision repairs.

**Fuel Taxes**

- Fuel tax expenses are within an acceptable range of the budget.

**Other Expenses**

- The favorable variance is primarily due to studies and services which are not scheduled to begin until the second half of FY25.

**Self-Consumed Fuel**

- The variance in primarily due to less than anticipated fuel utilized by the Agency.

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: December 4, 2024 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Contracts Signed between \$25,000 and \$250,000 for  
September 2024

Summary:

In accordance with Chapter 2, Section 1.2 of the Procurement Policy, the attached report summarizes SunLine's contracts, purchase orders and amendments signed in excess of \$25,000 and less than \$250,000. This ensures the Board is aware of the obligations entered into under the CEO/General Manager's authority.

There were three (3) agreements executed in September 2024 between \$25,000 and \$250,000:

<b>Vendor</b>	<b>Purpose</b>	<b>Amount</b>
Vasquez & Company	Pension Audit	\$118,071.00
Scelzi Enterprises	CNG Truck Upfit	\$56,354.65
JFK Foundation	Sponsorship	\$25,000.00

Recommendation:

Approve.

**Contracts Signed Between \$25,000 and \$250,000**

September 2024

Vendor	Product/Service	Need	Budgeted	Budgeted Amount	Cost	Type
Vasquez & Company	Audit Services Total 5 Years	Pension Audit	FY25 FY26 FY27 FY28 FY29	\$118,071.00	\$118,071.00	Agreement
Scelzi Enterprises	Truck Upfit	CNG Truck	FY25	\$88,540.00	\$56,354.65	Agreement
JFK Foundation	Sponsorship	Sponsorship	FY25	\$25,000.00	\$25,000.00	Agreement

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: December 4, 2024 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Union & Non-Union Pension Investment Asset Summary  
for September 2024

Summary:

The pension asset summary demonstrates the market value of all assets as well as the total asset allocation for SunLine's union and non-union retirement plans. The following table states the target and range values for asset allocations based on the current investment policy:

Asset Class		Target	Range
<b>Growth Assets</b>			
	Domestic Equity	36.0%	16% – 56%
	International Equity	19.0%	0% - 39%
	Other		0% – 20%
<b>Income Assets</b>			
	Fixed Income	45.0%	25% - 65%
	Other	0.0%	0% – 20%
<b>Real Return Assets</b>		0.0%	0% – 20%
<b>Cash Equivalents</b>		0.0%	0% – 20%

For the month of September, SunLine's investments fell within the approved range of investment type for the union and non-union assets.

Union

Asset Class		Actual	Range
<b>Growth Assets</b>			
	Domestic Equity	30.7%	16% – 56%
	International Equity	18.2%	0% - 39%
	Other	4.8%	0% – 20%
<b>Income Assets</b>			
	Fixed Income	38.5%	25% - 65%
	Other	4.6%	0% – 20%
<b>Real Return Assets</b>		0.0%	0% – 20%

<b>Cash Equivalents</b>	3.1%	0% – 20%
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## Non-Union

Asset Class		Actual	Range
<b>Growth Assets</b>			
	Domestic Equity	30.4%	16% – 56%
	International Equity	18.1%	0% - 39%
	Other	4.8%	0% – 20%
<b>Income Assets</b>			
	Fixed Income	38.6%	25% - 65%
	Other	4.6%	0% – 20%
<b>Real Return Assets</b>		0.0%	0% – 20%
<b>Cash Equivalents</b>		3.4%	0% – 20%

*Components may not sum to 100.0% due to rounding.*

For the month of September, the market value of assets increased by \$724,001 and \$738,961 for the union and non-union plans, respectively.

## Month to Month Asset Comparison

Month	Market Value - Union	Market Value – Non-Union
August 2024	\$43,315,763	\$43,346,089
September 2024	\$44,039,764	\$44,085,050
Increase (Decrease)	\$724,001	\$738,961

Recommendation:

Approve.





**Detail of Securities Held & Market Analytics**

For the Month Ending **September 30, 2024**

**SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]**

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Exchange-Traded Fund - Bond</b>									
ISHARES 5-10Y INV GRADE CORP	464288638	IGIB	1,146.00	61.12	70,043.52	53.72	61,563.12	(8,480.40)	0.14
ISHARES 5-10Y INV GRADE CORP	464288638	IGIB	2,389.00	60.30	144,056.70	53.72	128,337.08	(15,719.62)	0.29
ISHARES 5-10Y INV GRADE CORP	464288638	IGIB	631.00	56.68	35,765.08	53.72	33,897.32	(1,867.76)	0.08
ISHARES 5-10Y INV GRADE CORP	464288638	IGIB	1,776.00	57.66	102,405.94	53.72	95,406.72	(6,999.22)	0.22
ISHARES 5-10Y INV GRADE CORP	464288638	IGIB	965.00	61.00	58,865.00	53.72	51,839.80	(7,025.20)	0.12
ISHARES 5-10Y INV GRADE CORP	464288638	IGIB	633.00	56.98	36,068.34	53.72	34,004.76	(2,063.58)	0.08
ISHARES 5-10Y INV GRADE CORP	464288638	IGIB	7,097.00	50.32	357,121.04	53.72	381,250.84	24,129.80	0.87
ISHARES CORE U.S. AGGREGATE	464287226	AGG	6,446.00	92.76	597,930.32	101.27	652,786.42	54,856.10	1.48
ISHARES CORE U.S. AGGREGATE	464287226	AGG	3,322.00	99.12	329,276.64	101.27	336,418.94	7,142.30	0.76
ISHARES CORE U.S. AGGREGATE	464287226	AGG	17,918.00	98.64	1,767,431.52	101.27	1,814,555.86	47,124.34	4.12
ISHARES CORE U.S. AGGREGATE	464287226	AGG	3,307.00	96.40	318,794.80	101.27	334,899.89	16,105.09	0.76
<b>Security Type Sub-Total</b>			<b>45,630.00</b>		<b>3,817,758.90</b>	<b>781.12</b>	<b>3,924,960.75</b>	<b>107,201.85</b>	<b>8.92</b>
<b>Exchange-Traded Fund - Equity</b>									
VANGUARD FTSE DEVELOPED ETF	921943858	VEA	4,430.00	49.80	220,614.00	52.81	233,948.30	13,334.30	0.53
VANGUARD FTSE DEVELOPED ETF	921943858	VEA	2,614.00	37.16	97,136.24	52.81	138,045.34	40,909.10	0.31
VANGUARD FTSE DEVELOPED ETF	921943858	VEA	2,629.00	39.67	104,292.43	52.81	138,837.49	34,545.06	0.32
VANGUARD FTSE DEVELOPED ETF	921943858	VEA	2,193.00	42.17	92,478.81	52.81	115,812.33	23,333.52	0.26
VANGUARD FTSE DEVELOPED ETF	921943858	VEA	6,816.00	38.85	264,801.60	52.81	359,952.96	95,151.36	0.82
VANGUARD TOTAL INTL STOCK	921909768	VXUS	593.00	56.00	33,208.00	64.74	38,390.82	5,182.82	0.09
VANGUARD TOTAL INTL STOCK	921909768	VXUS	3,480.00	52.06	181,168.80	64.74	225,295.20	44,126.40	0.51
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,875.00	51.81	148,953.46	64.74	186,127.50	37,174.04	0.42
VANGUARD TOTAL INTL STOCK	921909768	VXUS	17,752.00	52.12	925,234.24	64.74	1,149,264.48	224,030.24	2.61
VANGUARD TOTAL INTL STOCK	921909768	VXUS	8,244.00	52.50	432,810.00	64.74	533,716.56	100,906.56	1.21
VANGUARD TOTAL INTL STOCK	921909768	VXUS	6,003.00	61.64	370,024.92	64.74	388,634.22	18,609.30	0.88
VANGUARD TOTAL INTL STOCK	921909768	VXUS	553.00	64.34	35,580.02	64.74	35,801.22	221.20	0.08
VANGUARD TOTAL INTL STOCK	921909768	VXUS	1,834.00	54.44	99,842.96	64.74	118,733.16	18,890.20	0.27
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,586.00	56.19	145,307.34	64.74	167,417.64	22,110.30	0.38
VANGUARD TOTAL INTL STOCK	921909768	VXUS	1,932.00	53.53	103,419.96	64.74	125,077.68	21,657.72	0.28
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,586.00	56.52	146,160.72	64.74	167,417.64	21,256.92	0.38

Detail of Securities Held & Market Analytics

For the Month Ending September 30, 2024

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]										
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Exchange-Traded Fund - Equity</b>										
VANGUARD TOTAL INTL STOCK		921909768	VXUS	18,820.00	47.86	900,721.44	64.74	1,218,406.80	317,685.36	2.77
VANGUARD TOTAL INTL STOCK		921909768	VXUS	6,979.00	65.36	456,147.44	64.74	451,820.46	(4,326.98)	1.03
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	12,746.00	169.04	2,154,583.84	283.16	3,609,157.36	1,454,573.52	8.21
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	276.00	216.57	59,773.32	283.16	78,152.16	18,378.84	0.19
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	1,546.00	226.20	349,704.89	283.16	437,765.36	88,060.47	0.99
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	20,572.00	204.03	4,197,305.16	283.16	5,825,167.52	1,627,862.36	13.23
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	764.00	191.48	146,290.72	283.16	216,334.24	70,043.52	0.49
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	433.00	233.91	101,283.03	283.16	122,608.28	21,325.25	0.28
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	624.00	198.23	123,695.52	283.16	176,691.84	52,996.32	0.40
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	4,809.00	195.75	941,361.75	283.16	1,361,716.44	420,354.69	3.09
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	625.00	199.57	124,731.25	283.16	176,975.00	52,243.75	0.40
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	2,635.00	261.82	689,895.70	283.16	746,126.60	56,230.90	1.69
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	2,772.00	225.32	624,587.04	283.16	784,919.52	160,332.48	1.78
<b>Security Type Sub-Total</b>				<b>140,721.00</b>		<b>14,271,114.60</b>	<b>4,220.43</b>	<b>19,328,314.12</b>	<b>5,057,199.52</b>	<b>43.90</b>
<b>Money Market Mutual Fund</b>										
FIRST AM GOV OBLIG-Z DTD 01/01/2010 0.000%		31846V567	FGZXX	1,378,248.66	1.00	1,378,248.66	100.00	1,378,248.66	0.00	3.13
<b>Security Type Sub-Total</b>				<b>1,378,248.66</b>		<b>1,378,248.66</b>	<b>100.00</b>	<b>1,378,248.66</b>	<b>0.00</b>	<b>3.13</b>
<b>Mutual Fund - Bond</b>										
BAIRD CORE PLUS BOND-INST		057071870	BCOIX	459,524.98	10.94	5,026,559.01	10.41	4,783,655.03	(242,903.98)	10.86
BBH LIMITED DURATION-I		05528X851	BBBIX	0.03	10.29	0.35	10.44	0.35	0.00	0.00
DOUBLELINE CORE FIX INC-I		258620301	DBLFX	194,651.16	10.46	2,035,793.00	9.49	1,847,239.56	(188,553.44)	4.19
NYLI MACKAY HIGH YILD CBF-R6		56063N881	MHYSX	133,755.27	5.18	693,230.21	5.25	702,215.20	8,984.99	1.59
PGIM TOTAL RETURN BOND-R6		74440B884	PTRQX	312,222.22	13.45	4,199,084.06	12.31	3,843,455.53	(355,628.53)	8.73
VOYA INTERMEDIATE BOND-R6		92913L569	IIBZX	207,665.67	10.03	2,083,151.44	8.98	1,864,837.71	(218,313.73)	4.23
<b>Security Type Sub-Total</b>				<b>1,307,819.34</b>		<b>14,037,818.07</b>	<b>56.88</b>	<b>13,041,403.38</b>	<b>(996,414.69)</b>	<b>29.60</b>

Detail of Securities Held & Market Analytics

For the Month Ending September 30, 2024

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]										
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Mutual Fund - Equity</b>										
GLDMN SCHS GQG PRT INTL-INST		38147N293	GSIMX	34,602.03	19.28	667,118.97	23.24	804,151.12	137,032.15	1.83
HRDNG LVNR INTL EQTY-INST		412295107	HLMIX	18,363.09	28.95	531,566.14	28.85	529,775.04	(1,791.10)	1.20
HRTFRD SCHR EM MRKT EQ-SDR		41665H789	SEMTX	20,199.83	15.19	306,926.65	17.97	362,991.00	56,064.35	0.82
JOHCM INTERNATIONAL SEL-INST		46653M849	JOHIX	21,077.91	26.06	549,380.76	25.17	530,530.98	(18,849.78)	1.20
<b>Security Type Sub-Total</b>				<b>94,242.86</b>		<b>2,054,992.52</b>	<b>95.23</b>	<b>2,227,448.14</b>	<b>172,455.62</b>	<b>5.05</b>
<b>Separate Account</b>										
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	49,000.00	1.00	49,000.00	109.13	53,473.04	4,473.04	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	49,000.00	1.00	49,000.00	109.13	53,473.04	4,473.04	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	20,442.35	1.00	20,442.35	109.13	22,308.46	1,866.11	0.05
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	21,070.00	1.00	21,070.00	109.13	22,993.41	1,923.41	0.05
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	49,980.00	1.00	49,980.00	109.13	54,542.50	4,562.50	0.12
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --		GOLUB0090	F_GOLUB	180,000.00	1.00	180,000.00	114.47	206,043.30	26,043.30	0.47
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --		GOLUB0090	F_GOLUB	1,206,958.00	1.00	1,206,958.00	114.47	1,381,586.70	174,628.70	3.14

**Detail of Securities Held & Market Analytics**

For the Month Ending **September 30, 2024**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]										
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Separate Account</b>										
NB SOF V		NBSOFV007	F_NBF	180,319.43	1.00	180,319.43	140.06	252,561.58	72,242.15	0.57
DTD 01/01/2010 0.000%	--									
NB SOF V		NBSOFV007	F_NBF	309,750.00	1.00	309,750.00	140.06	433,846.47	124,096.47	0.99
DTD 01/01/2010 0.000%	--									
NB SOF V		NBSOFV007	F_NBF	147,000.00	1.00	147,000.00	140.06	205,893.24	58,893.24	0.47
DTD 01/01/2010 0.000%	--									
NB SOF V		NBSOFV007	F_NBF	105,000.00	1.00	105,000.00	140.06	147,066.60	42,066.60	0.33
DTD 01/01/2010 0.000%	--									
NB SOF V		NBSOFV007	F_NBF	164,375.49	1.00	164,375.49	140.06	230,229.95	65,854.46	0.52
DTD 01/01/2010 0.000%	--									
NB SOF V		NBSOFV007	F_NBF	252,000.00	1.00	252,000.00	140.06	352,959.84	100,959.84	0.80
DTD 01/01/2010 0.000%	--									
NB SOF V		NBSOFV007	F_NBF	127,930.57	1.00	127,930.57	140.06	179,183.94	51,253.37	0.41
DTD 01/01/2010 0.000%	--									
NB SOF V		NBSOFV007	F_NBF	130,837.59	1.00	130,837.59	140.06	183,255.61	52,418.02	0.42
DTD 01/01/2010 0.000%	--									
NB SOF V		NBSOFV007	F_NBF	80,433.93	1.00	80,433.93	140.06	112,658.52	32,224.59	0.26
DTD 01/01/2010 0.000%	--									
<b>Security Type Sub-Total</b>				<b>3,300,722.36</b>		<b>3,300,722.36</b>	<b>2,580.79</b>	<b>4,139,389.05</b>	<b>838,666.69</b>	<b>9.39</b>
<b>Managed Account Sub-Total</b>				<b>6,267,384.22</b>		<b>38,860,655.11</b>	<b>7,834.45</b>	<b>44,039,764.10</b>	<b>5,179,108.99</b>	<b>99.99</b>
<b>Securities Sub-Total</b>				<b>\$6,267,384.22</b>		<b>\$38,860,655.11</b>	<b>\$7,834.45</b>	<b>\$44,039,764.10</b>	<b>\$5,179,108.99</b>	<b>99.99%</b>
<b>Accrued Interest</b>								<b>\$0.00</b>		
<b>Total Investments</b>								<b>\$44,039,764.10</b>		



**Detail of Securities Held & Market Analytics**

For the Month Ending **September 30, 2024**

**SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]**

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Exchange-Traded Fund - Bond</b>									
ISHARES 5-10Y INV GRADE CORP	464288638	IGIB	631.00	56.68	35,765.08	53.72	33,897.32	(1,867.76)	0.08
ISHARES 5-10Y INV GRADE CORP	464288638	IGIB	633.00	56.98	36,068.34	53.72	34,004.76	(2,063.58)	0.08
ISHARES 5-10Y INV GRADE CORP	464288638	IGIB	2,405.00	60.30	145,021.50	53.72	129,196.60	(15,824.90)	0.29
ISHARES 5-10Y INV GRADE CORP	464288638	IGIB	982.00	61.00	59,902.00	53.72	52,753.04	(7,148.96)	0.12
ISHARES 5-10Y INV GRADE CORP	464288638	IGIB	1,779.00	57.66	102,578.92	53.72	95,567.88	(7,011.04)	0.22
ISHARES 5-10Y INV GRADE CORP	464288638	IGIB	1,113.00	61.12	68,026.56	53.72	59,790.36	(8,236.20)	0.14
ISHARES 5-10Y INV GRADE CORP	464288638	IGIB	7,130.00	50.32	358,781.60	53.72	383,023.60	24,242.00	0.87
ISHARES CORE U.S. AGGREGATE	464287226	AGG	3,372.00	99.12	334,232.64	101.27	341,482.44	7,249.80	0.77
ISHARES CORE U.S. AGGREGATE	464287226	AGG	3,317.00	96.40	319,758.80	101.27	335,912.59	16,153.79	0.76
ISHARES CORE U.S. AGGREGATE	464287226	AGG	17,957.00	98.64	1,771,278.48	101.27	1,818,505.39	47,226.91	4.13
ISHARES CORE U.S. AGGREGATE	464287226	AGG	6,272.00	92.76	581,790.09	101.27	635,165.44	53,375.35	1.44
<b>Security Type Sub-Total</b>			<b>45,591.00</b>		<b>3,813,204.01</b>	<b>781.12</b>	<b>3,919,299.42</b>	<b>106,095.41</b>	<b>8.90</b>
<b>Exchange-Traded Fund - Equity</b>									
VANGUARD FTSE DEVELOPED ETF	921943858	VEA	2,484.00	39.67	98,540.28	52.81	131,180.04	32,639.76	0.31
VANGUARD FTSE DEVELOPED ETF	921943858	VEA	2,211.00	42.17	93,237.87	52.81	116,762.91	23,525.04	0.26
VANGUARD FTSE DEVELOPED ETF	921943858	VEA	4,430.00	49.80	220,614.00	52.81	233,948.30	13,334.30	0.53
VANGUARD FTSE DEVELOPED ETF	921943858	VEA	6,915.00	38.85	268,647.75	52.81	365,181.15	96,533.40	0.83
VANGUARD FTSE DEVELOPED ETF	921943858	VEA	2,614.00	37.16	97,136.24	52.81	138,045.34	40,909.10	0.31
VANGUARD TOTAL INTL STOCK	921909768	VXUS	6,003.00	61.64	370,024.92	64.74	388,634.22	18,609.30	0.88
VANGUARD TOTAL INTL STOCK	921909768	VXUS	632.00	64.34	40,662.88	64.74	40,915.68	252.80	0.09
VANGUARD TOTAL INTL STOCK	921909768	VXUS	18,935.00	47.86	906,225.31	64.74	1,225,851.90	319,626.59	2.78
VANGUARD TOTAL INTL STOCK	921909768	VXUS	1,375.00	54.44	74,855.00	64.74	89,017.50	14,162.50	0.20
VANGUARD TOTAL INTL STOCK	921909768	VXUS	3,770.00	52.06	196,266.20	64.74	244,069.80	47,803.60	0.55
VANGUARD TOTAL INTL STOCK	921909768	VXUS	8,570.00	52.50	449,925.00	64.74	554,821.80	104,896.80	1.26
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,469.00	56.19	138,733.11	64.74	159,843.06	21,109.95	0.36
VANGUARD TOTAL INTL STOCK	921909768	VXUS	580.00	56.00	32,480.00	64.74	37,549.20	5,069.20	0.09
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,875.00	51.81	148,953.46	64.74	186,127.50	37,174.04	0.42
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,470.00	56.52	139,604.40	64.74	159,907.80	20,303.40	0.36
VANGUARD TOTAL INTL STOCK	921909768	VXUS	17,679.00	52.12	921,429.48	64.74	1,144,538.46	223,108.98	2.60

**Detail of Securities Held & Market Analytics**

For the Month Ending **September 30, 2024**

**SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Ticker</b>	<b>Shares</b>	<b>Average Cost/Share</b>	<b>Original Cost</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L on Cost</b>	<b>Percentage</b>
<b>Exchange-Traded Fund - Equity</b>										
VANGUARD TOTAL INTL STOCK		921909768	VXUS	6,883.00	65.36	449,872.88	64.74	445,605.42	(4,267.46)	1.01
VANGUARD TOTAL INTL STOCK		921909768	VXUS	1,714.00	53.53	91,750.42	64.74	110,964.36	19,213.94	0.25
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	983.00	191.48	188,224.84	283.16	278,346.28	90,121.44	0.63
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	4,931.00	195.75	965,243.25	283.16	1,396,261.96	431,018.71	3.17
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	499.00	198.23	98,916.77	283.16	141,296.84	42,380.07	0.32
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	1,551.00	226.20	350,835.89	283.16	439,181.16	88,345.27	1.00
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	2,635.00	261.82	689,895.70	283.16	746,126.60	56,230.90	1.69
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	12,287.00	169.04	2,076,994.48	283.16	3,479,186.92	1,402,192.44	7.89
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	138.00	216.57	29,886.66	283.16	39,076.08	9,189.42	0.09
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	433.00	233.91	101,283.03	283.16	122,608.28	21,325.25	0.28
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	20,562.00	204.03	4,195,264.86	283.16	5,822,335.92	1,627,071.06	13.21
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	500.00	199.57	99,785.00	283.16	141,580.00	41,795.00	0.32
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	2,790.00	225.32	628,642.80	283.16	790,016.40	161,373.60	1.79
<b>Security Type Sub-Total</b>				<b>139,918.00</b>		<b>14,163,932.48</b>	<b>4,220.43</b>	<b>19,168,980.88</b>	<b>5,005,048.40</b>	<b>43.48</b>
<b>Money Market Mutual Fund</b>										
FIRST AM GOV OBLIG-Z DTD 01/01/2010 0.000%		31846V567	FGZXX	1,515,383.86	1.00	1,515,383.86	100.00	1,515,383.86	0.00	3.44
<b>Security Type Sub-Total</b>				<b>1,515,383.86</b>		<b>1,515,383.86</b>	<b>100.00</b>	<b>1,515,383.86</b>	<b>0.00</b>	<b>3.44</b>
<b>Mutual Fund - Bond</b>										
BAIRD CORE PLUS BOND-INST		057071870	BCOIX	463,678.31	10.93	5,066,674.15	10.41	4,826,891.22	(239,782.93)	10.95
BBH LIMITED DURATION-I		05528X851	BBBIX	0.03	10.29	0.35	10.44	0.35	0.00	0.00
DOUBLELINE CORE FIX INC-I		258620301	DBLFX	194,175.49	10.46	2,030,945.60	9.49	1,842,725.40	(188,220.20)	4.18
NYLI MACKAY HIGH YILD CBF-R6		56063N881	MHYSX	133,401.44	5.18	691,231.39	5.25	700,357.57	9,126.18	1.59
PGIM TOTAL RETURN BOND-R6		74440B884	PTRQX	315,897.77	13.42	4,239,628.06	12.31	3,888,701.59	(350,926.47)	8.82
VOYA INTERMEDIATE BOND-R6		92913L569	IIBZX	207,142.31	10.03	2,077,606.35	8.98	1,860,137.88	(217,468.47)	4.22
<b>Security Type Sub-Total</b>				<b>1,314,295.35</b>		<b>14,106,085.90</b>	<b>56.88</b>	<b>13,118,814.01</b>	<b>(987,271.89)</b>	<b>29.76</b>



Detail of Securities Held & Market Analytics

For the Month Ending September 30, 2024

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]										
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Mutual Fund - Equity</b>										
GLDMN SCHS GQG PRT INTL-INST		38147N293	GSIMX	34,546.06	19.28	666,093.46	23.24	802,850.45	136,756.99	1.82
HRDNG LVNR INTL EQTY-INST		412295107	HLMIX	18,332.57	28.93	530,449.56	28.85	528,894.53	(1,555.03)	1.20
HRTFRD SCHR EM MRKT EQ-SDR		41665H789	SEMTX	20,162.83	15.19	306,364.44	17.97	362,326.10	55,961.66	0.82
JOHCM INTERNATIONAL SEL-INST		46653M849	JOHIX	21,021.51	26.08	548,223.76	25.17	529,111.37	(19,112.39)	1.20
<b>Security Type Sub-Total</b>				<b>94,062.97</b>		<b>2,051,131.22</b>	<b>95.23</b>	<b>2,223,182.45</b>	<b>172,051.23</b>	<b>5.04</b>
<b>Separate Account</b>										
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	49,000.00	1.00	49,000.00	109.13	53,473.03	4,473.03	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	20,442.35	1.00	20,442.35	109.13	22,308.46	1,866.11	0.05
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	49,980.00	1.00	49,980.00	109.13	54,542.49	4,562.49	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	21,070.00	1.00	21,070.00	109.13	22,993.40	1,923.40	0.05
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	49,000.00	1.00	49,000.00	109.13	53,473.03	4,473.03	0.12
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --		GOLUB0091	F_GOLUB	180,000.00	1.00	180,000.00	114.47	206,043.30	26,043.30	0.47
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --		GOLUB0091	F_GOLUB	1,206,958.00	1.00	1,206,958.00	114.47	1,381,586.70	174,628.70	3.13

**Detail of Securities Held & Market Analytics**

For the Month Ending **September 30, 2024**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]										
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage	
<b>Separate Account</b>										
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	80,433.93	1.00	80,433.93	140.06	112,658.52	32,224.59	0.26	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	130,837.59	1.00	130,837.59	140.06	183,255.61	52,418.02	0.42	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	105,000.00	1.00	105,000.00	140.06	147,066.60	42,066.60	0.33	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	252,000.00	1.00	252,000.00	140.06	352,959.84	100,959.84	0.80	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	180,319.43	1.00	180,319.43	140.06	252,561.58	72,242.15	0.57	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	309,750.00	1.00	309,750.00	140.06	433,846.47	124,096.47	0.98	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	164,375.49	1.00	164,375.49	140.06	230,229.95	65,854.46	0.52	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	127,930.57	1.00	127,930.57	140.06	179,183.94	51,253.37	0.41	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	147,000.00	1.00	147,000.00	140.06	205,893.24	58,893.24	0.47	
<b>Security Type Sub-Total</b>			<b>3,300,722.36</b>		<b>3,300,722.36</b>	<b>2,580.79</b>	<b>4,139,388.91</b>	<b>838,666.55</b>	<b>9.37</b>	
<b>Managed Account Sub-Total</b>			<b>6,409,973.54</b>		<b>38,950,459.83</b>	<b>7,834.45</b>	<b>44,085,049.53</b>	<b>5,134,589.70</b>	<b>99.99</b>	
<b>Securities Sub-Total</b>			<b>\$6,409,973.54</b>		<b>\$38,950,459.83</b>	<b>\$7,834.45</b>	<b>\$44,085,049.53</b>	<b>\$5,134,589.70</b>	<b>99.99%</b>	
<b>Accrued Interest</b>							<b>\$0.00</b>			
<b>Total Investments</b>							<b>\$44,085,049.53</b>			

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: December 4, 2024

**APPROVE**TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Ridership Report for September 2024

Summary:

	Monthly Ridership		Monthly Variance	
	Sep-24	Sep-23	Net	Percent
Fixed Route	226,936	205,433	21,503	10.5%
SunRide	2,154	1,682	472	28.1%
Taxi Voucher*	198	171	27	15.8%
SunDial	9,204	9,858	-654	-6.6%
<b>Total</b>	<b>238,492</b>	<b>217,144</b>	<b>21,348</b>	<b>9.8%</b>

\*Taxi Voucher rides are included for the system total; however, they are not NTD reportable.

Yearly Ridership	
<b>Fiscal Year 2024</b>	666,589
<b>Fiscal Year 2023</b>	615,457
<b>Ridership Increase</b>	51,132

Fiscal year to date system ridership increased by 51,132 rides or 8.31% compared to the previous fiscal year. The baseline of the attached COVID-19 Recovery chart is calendar year 2020, this allows a comparison of three (3) years.

Recommendation:

Approve.



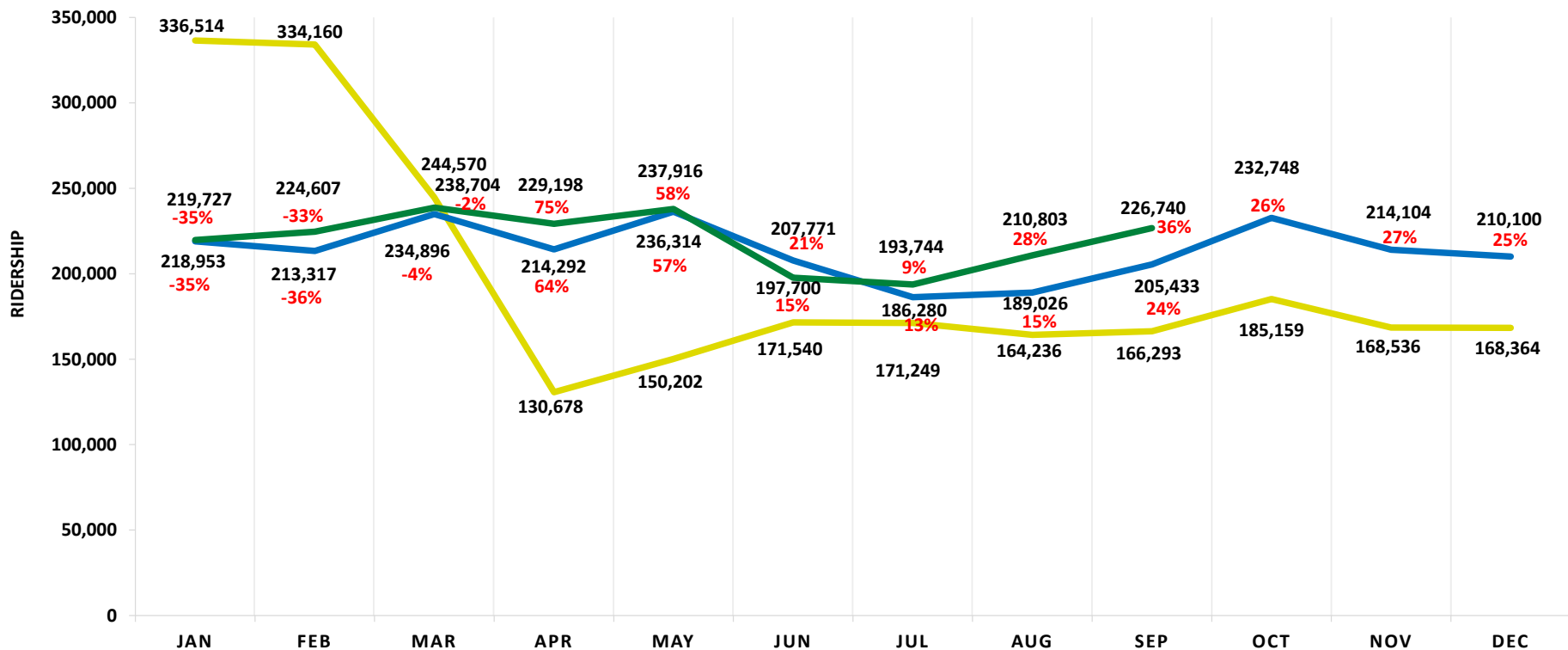
## SunLine Transit Agency Monthly Ridership Report September 2024

Fixed Route	FY 2024		FY 2023		Monthly KPI		Bikes		Wheelchairs	
	Sep 2024	Sep 2023	YTD	YTD	Passengers/ Rev. Hours	Passengers/ Rev. Miles	Monthly	FYTD	Monthly	FYTD
	Route 1EV	43,553	44,479	135,520	137,319	16.3	1.5	1,827	5,399	229
Route 1WV	43,527	36,970	114,390	108,809	14.1	1.2	1,536	4,056	323	888
Route 2	63,549	57,369	187,835	165,588	17.6	1.3	1,801	5,672	502	1,744
Route 3	8,253	6,788	22,362	17,869	8.9	0.6	253	695	77	316
Route 4	20,258	16,603	55,733	48,034	9.9	0.7	605	1,748	108	289
Route 5	2,881	965	7,070	4,023	4.3	0.2	105	263	10	24
Route 6	4,454	2,267	12,194	8,747	7.3	0.6	134	369	27	83
Route 7	7,421	7,797	18,626	19,428	6.9	0.6	341	822	16	25
Route 8	14,866	14,358	46,835	39,867	10.4	0.7	410	1,341	175	406
Route 9	4,310	4,626	9,661	9,610	4.6	0.2	108	269	22	34
Route 10	4,730	4,073	8,417	6,696	10.5	0.2	41	95	8	27
Route 200 SB	184	254	350	352	13	1	-	-	1	1
Route 400 SB	-	-	-	-	-	-	-	-	-	-
Route 401 SB	-	-	-	-	-	-	-	-	-	-
Route 402 NB	-	-	-	-	-	-	-	-	-	-
Route 403 NB	-	-	-	-	-	-	-	-	-	-
Route 500 SB	144	135	233	362	23	2	-	-	-	-
Route 501 NB	-	-	-	-	-	-	-	-	-	-
Route 700 SB/NB	316	462	399	678	8	1	2	2	-	-
Route 701 SB/NB	958	934	1,408	1,580	49	5	6	10	1	2
Route 800 NB	3,939	2,411	5,063	3,690	125	14	-	-	5	5
Route 801 SB	2,674	2,951	3,491	4,482	91	14	-	-	-	-
Route 802 SB	722	574	878	1,058	17	1	-	-	-	-
Route 803 NB	197	1,417	1,018	2,692	110	3	-	-	-	-
<b>Fixed Route Total</b>	<b>226,936</b>	<b>205,433</b>	<b>631,483</b>	<b>580,884</b>	<b>13.5</b>	<b>0.9</b>	<b>7,169</b>	<b>20,741</b>	<b>1,504</b>	<b>4,572</b>
SunRide	2,154	1,682	6,240	4,381	2.0	0.1				
Taxi Voucher	198	171	512	515						
SunDial	9,204	9,858	28,354	29,677	0.9	0.2				
<b>System Total</b>	<b>238,492</b>	<b>217,144</b>	<b>666,589</b>	<b>615,457</b>	<b>9.8</b>	<b>0.7</b>				
	<b>Sep-24</b>	<b>Sep-23</b>								
Weekdays:	20	20								
Saturdays:	4	5								
Sundays:	6	5								
<b>Total Days:</b>	<b>30</b>	<b>30</b>								

Haul Pass COD contributed with 8,738 rides, CSUSB with 3,147 rides.  
 Mobile Ticketing contributed with 41,892 rides, the total for September 2024 includes 150 paratransit mobile tickets.

## Fixed Route Ridership COVID-19 Recovery

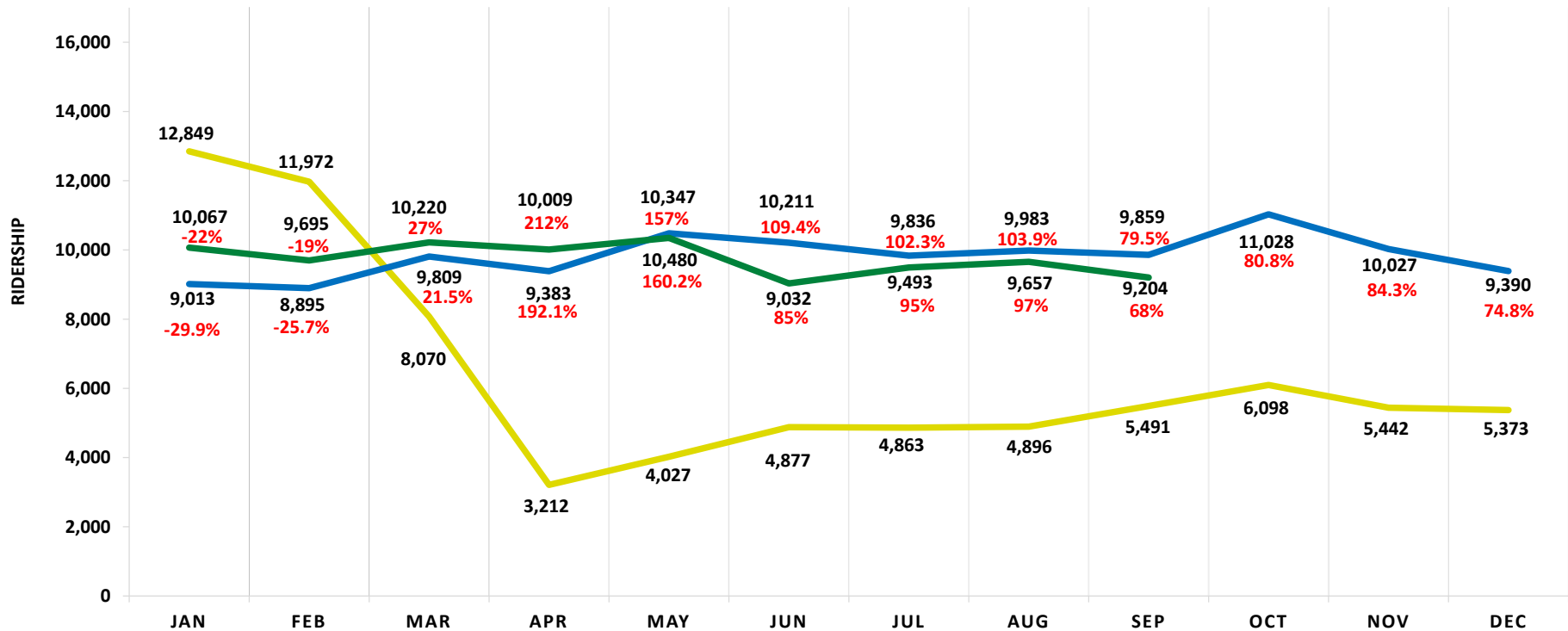
— CY 2020   
 — CY 2023   
 — CY 2024   
 %VAR. 2020 vs 2023   
 %VAR. 2020 vs 2024



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2023 and 2024 are referring to the baseline of 2020. CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2023 & CY 2024. CY 2021/2022 have been removed to reflect the two (2) most recent years in recovery.

## Paratransit Ridership COVID-19 Recovery

— CY 2020   
 — CY 2023   
 — CY 2024   
 %VAR. 2020 vs 2023   
 %VAR. 2020 vs 2024



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2023 and 2024 are referring to the baseline of 2020.

CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2023 & CY 2024. CY 2021/2022 have been removed to reflect the two (2) most recent years in recovery.

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: December 4, 2024 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of SunDial Operational Notes for September 2024

Summary:

The attached report summarizes SunDial's operation for the month of September 2024. This report identifies that for the month of September, the on-time performance for SunDial did meet the internal service goal of 85% which is comparable to the fixed route service goal. The on-time performance for the month of September was 90.4%.

Fiscal-year-to-date, SunDial has maintained an on-time performance of 89.8%. Total vehicle miles for September 2024 decreased by 1,810 compared to September 2023. Total trips for the month of September were 8,817. When compared to September 2023, this is an decrease of 643 trips or 6.8%.

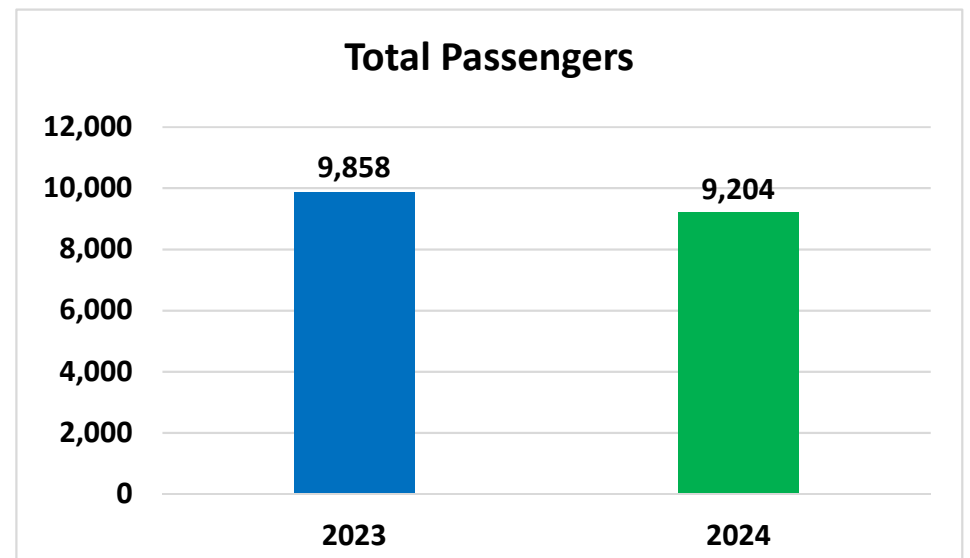
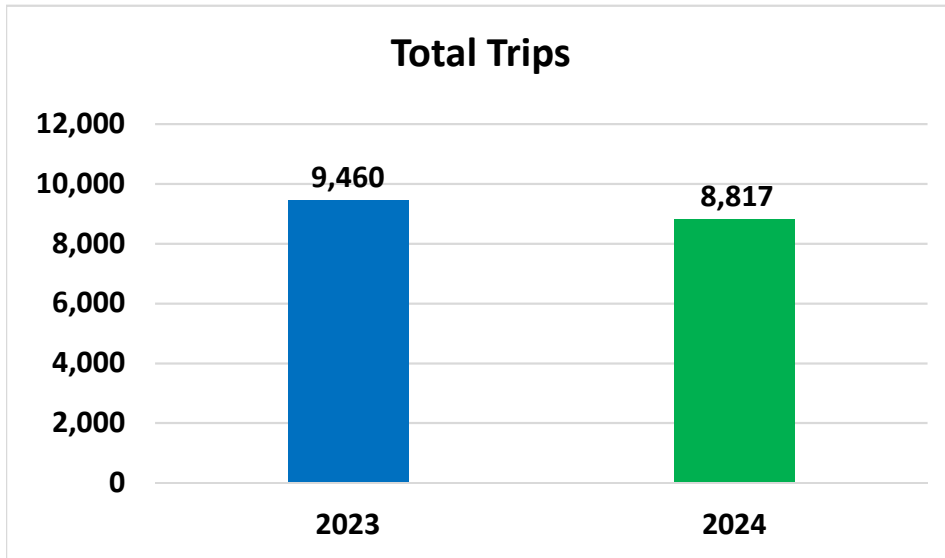
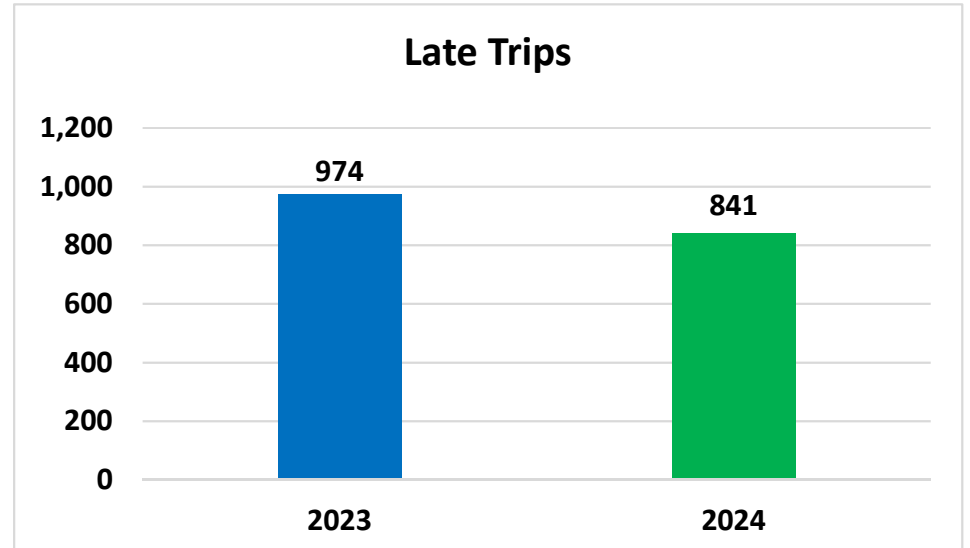
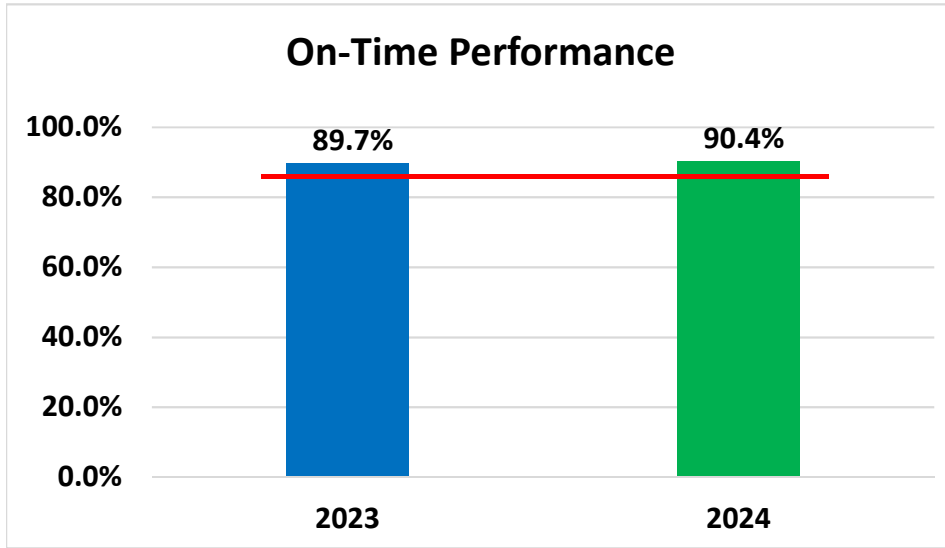
The total number of passengers for the month of September 2024 was 9,204, which indicates a decrease of 654 passengers or 6.6% when compared to September 2023. Mobility device boardings for September 2024 decreased by 319 or 21% when compared to September 2023. During this month, the field supervisors conducted a total of 90 onboard inspections and 92 safety evaluations, which included pre-trip inspections and trailing evaluations. The supervisors have exceeded their monthly on-board evaluations goal of 60 by 30, indicating an increase of 30% when compared to September 2023. Similarly, they have also exceeded their safety evaluations goal of 60 by 32, indicating an increase of 39% when compared to September 2023.

Recommendation:

Approve.

# Paratransit Operational Charts

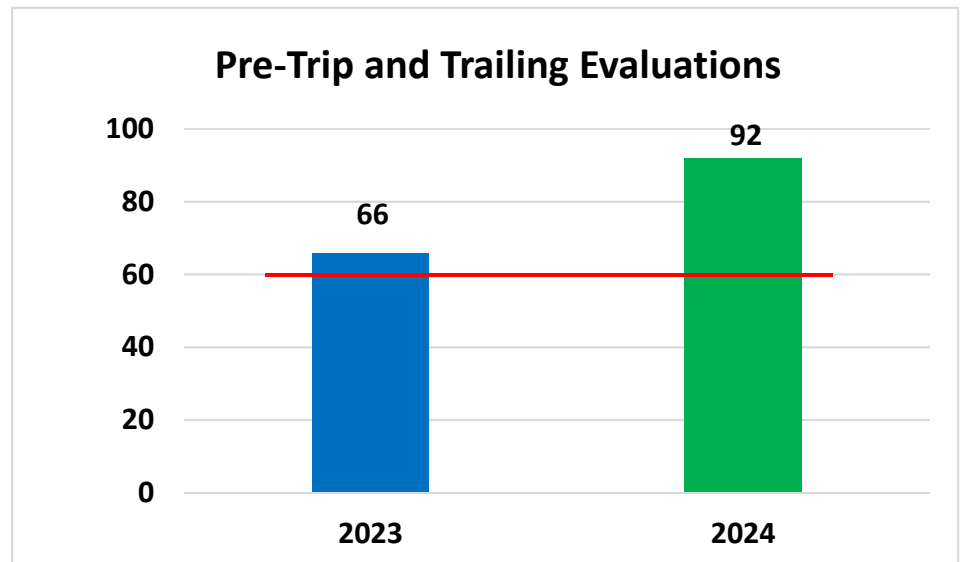
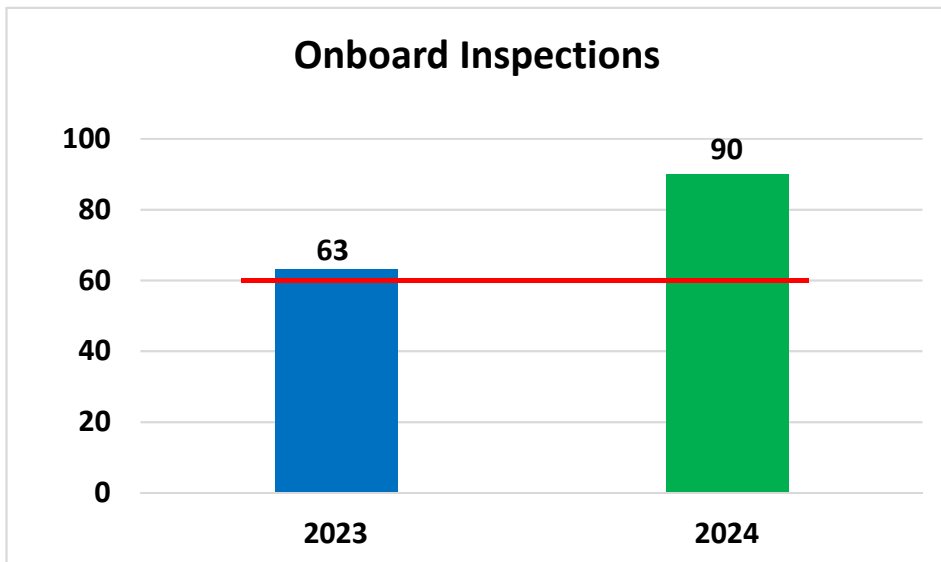
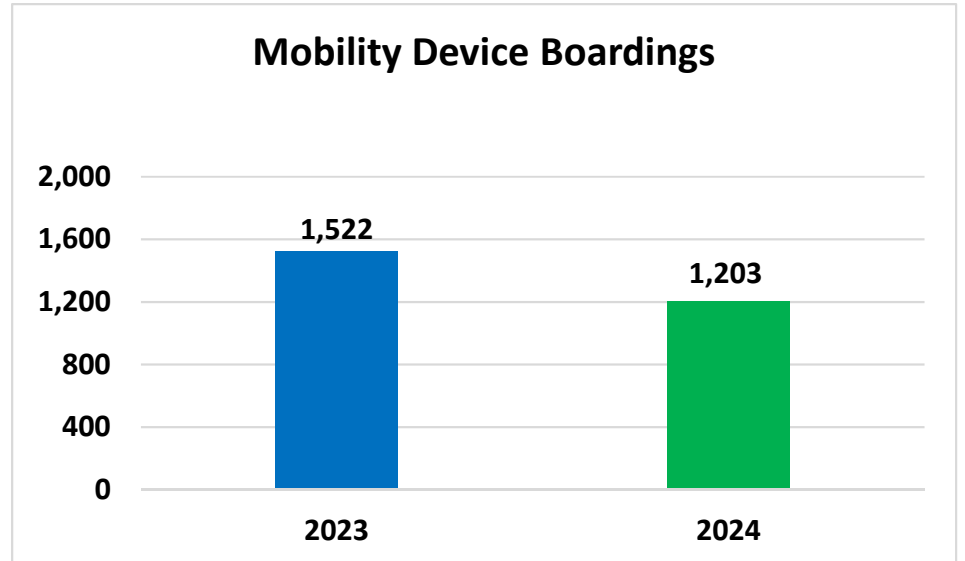
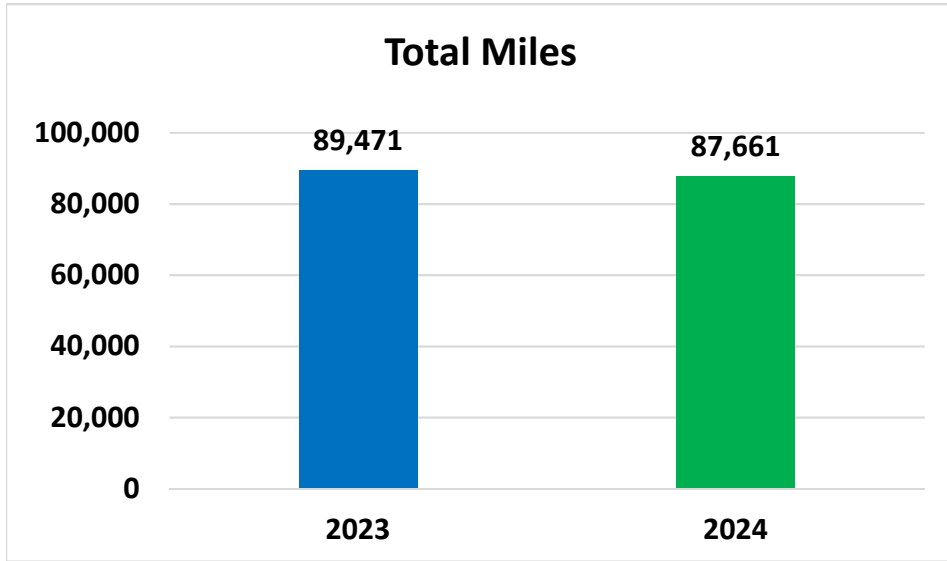
## September 2023 vs. September 2024





# Paratransit Operational Charts

## September 2023 vs. September 2024



**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: December 4, 2024 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Metrics for September 2024

Summary:

The metrics packet includes data highlighting on-time performance, early departures, late departures, late cancellations, operator absences, fixed route customer complaints, paratransit customer complaints, advertising revenue, and system performance. SunRide performance includes system-wide metrics, trip booking method and geo-fence metrics for Desert Hot Springs/Desert Edge, Palm Desert, Coachella, Mecca/North Shore, Indio, Cathedral City, La Quinta and Palm Springs. Included in this packet is ridership data for the mobile ticketing usage of the Token Transit application and the Haul Pass programs with the various High Schools in the Coachella Valley, College of the Desert (COD) and California State University San Bernardino (CSUSB) Palm Desert Campus.

SunRide

- SunRide has continued to see growth year-over-year. System-wide saw an increase of 26% over September 2023 and an increase of 5% over August 2024.
- Desert Hot Springs is up 37% over September 2023.
- Indio had its highest ridership to date with 412 trips by 445 passengers. This is a 19% increase over last month and a 56% increase over September 2023.
- Mecca/North Shore also had its highest ridership to date with 154 trips by 184 passengers. This represents a 170% increase over September 2023 and a 97% increase over August 2024. 42% of September trips occurred when SunRide supplemented Route 9 between 10:00am and 2:00pm.

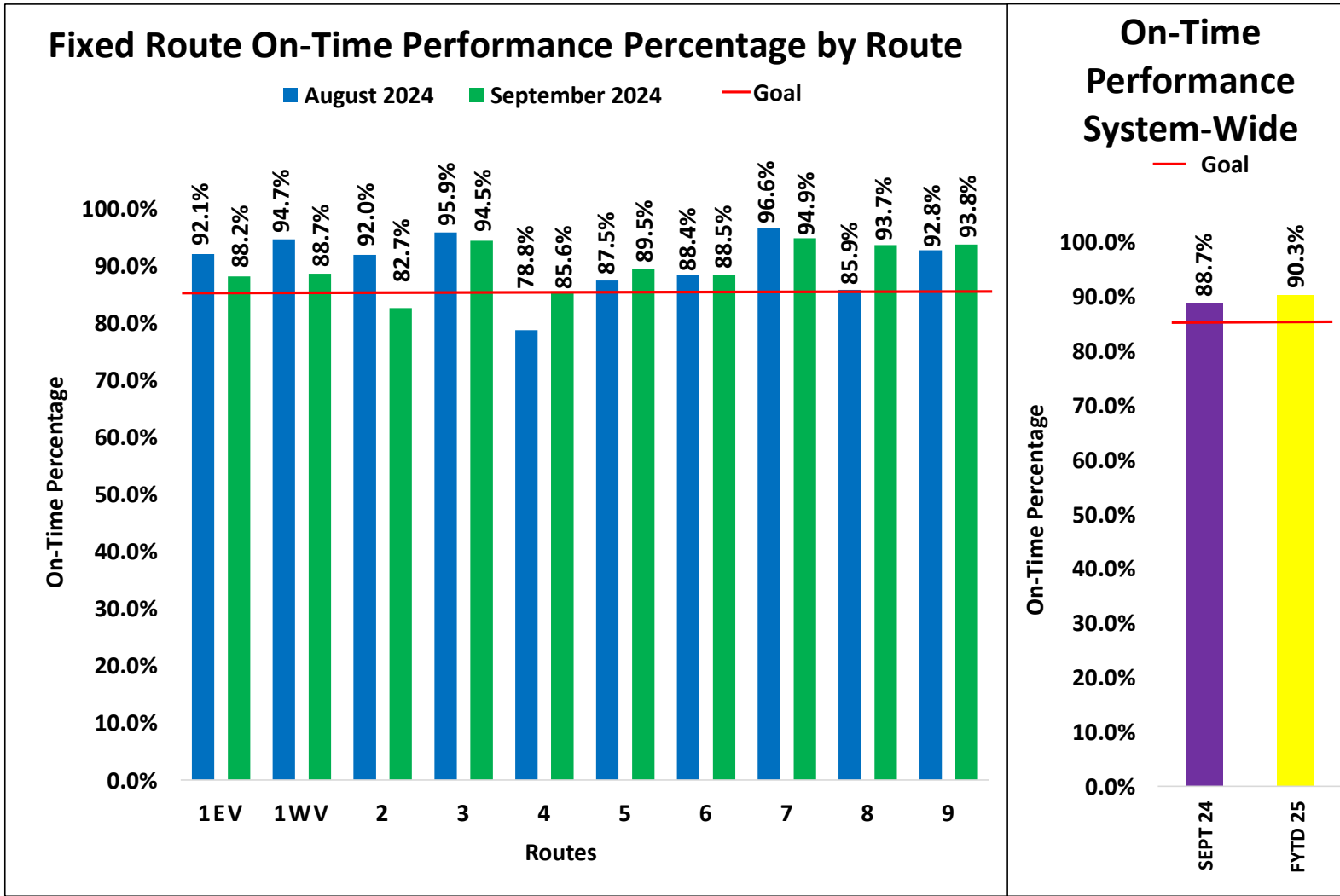
Fixed Route

- Fixed route's on-time performance had a decrease of 2.2% from August 2024 at 90.9% to September 2024 at 88.7%. For September, the Agency exceeded the service standard goal of 85%.

- Route 2 did not meet its service standard goal due to ongoing road work on Farrell Dr between Ramon Rd and Tahquitz Canyon Way along with sporadic closures on Gene Autry Trail due to weather.
- Late departures increased by 1.9% in September 2024 compared to the previous month.
- Early departures increased by 0.2% in September 2024 compared to the previous month.
- For the month of September 2024, 20% of SunLine's fixed route operator workforce was absent when compared to September 2023 at 21%.
- For the month of September 2024, workforce was at a total of 138 operators when compared to September 2023 at 143 operators.

Recommendation:

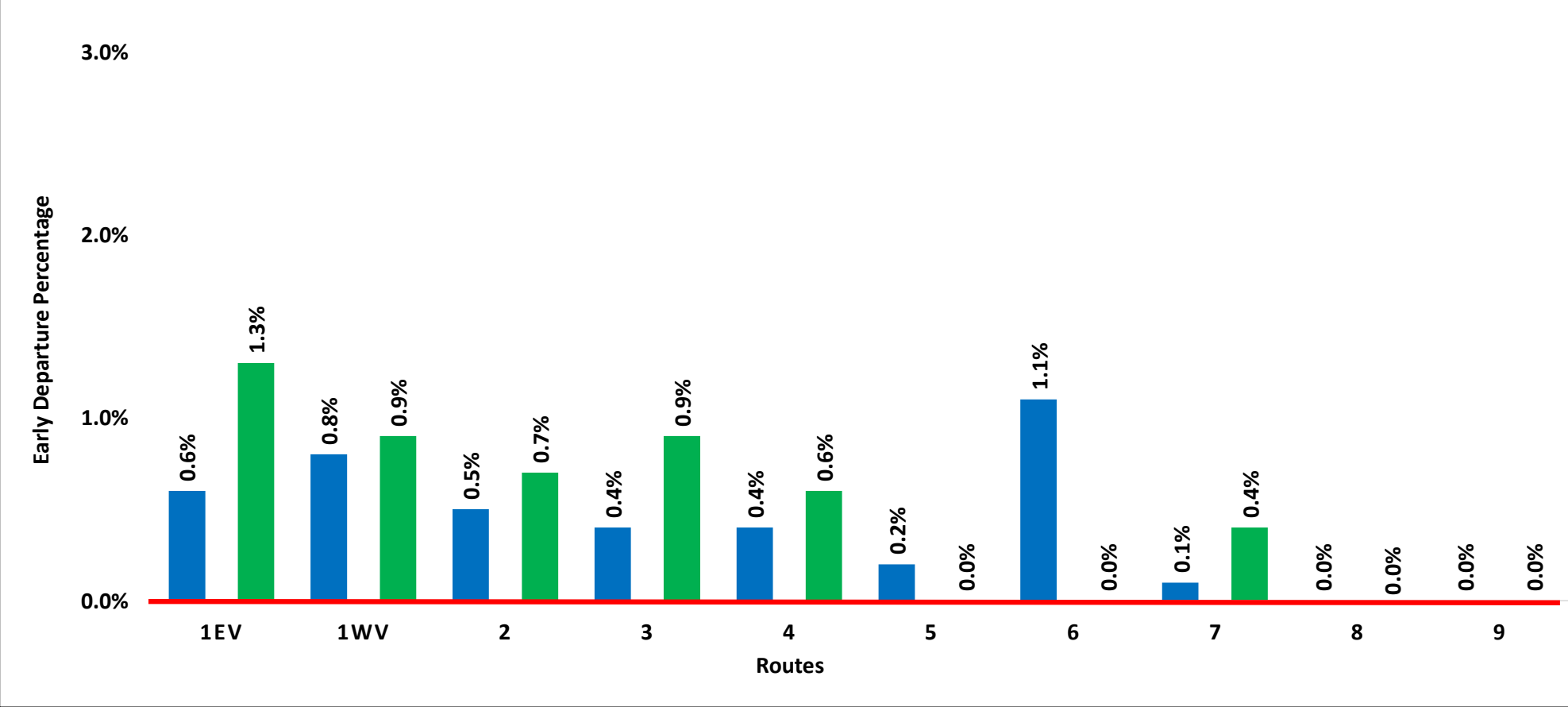
Approve.



On-Time: When a trip departs a time point within a range of zero (0) minutes early to five (5) minutes late.  
 Goal: Minimum target for On-Time Performance is 85%.  
 Note: For the month of September 2024, the Agency's on-time performance was at 88.7%, when compared to September 2023 at 85.9%. This is an increase of 2.8%.

# Fixed Route Early Departure Percentage by Route

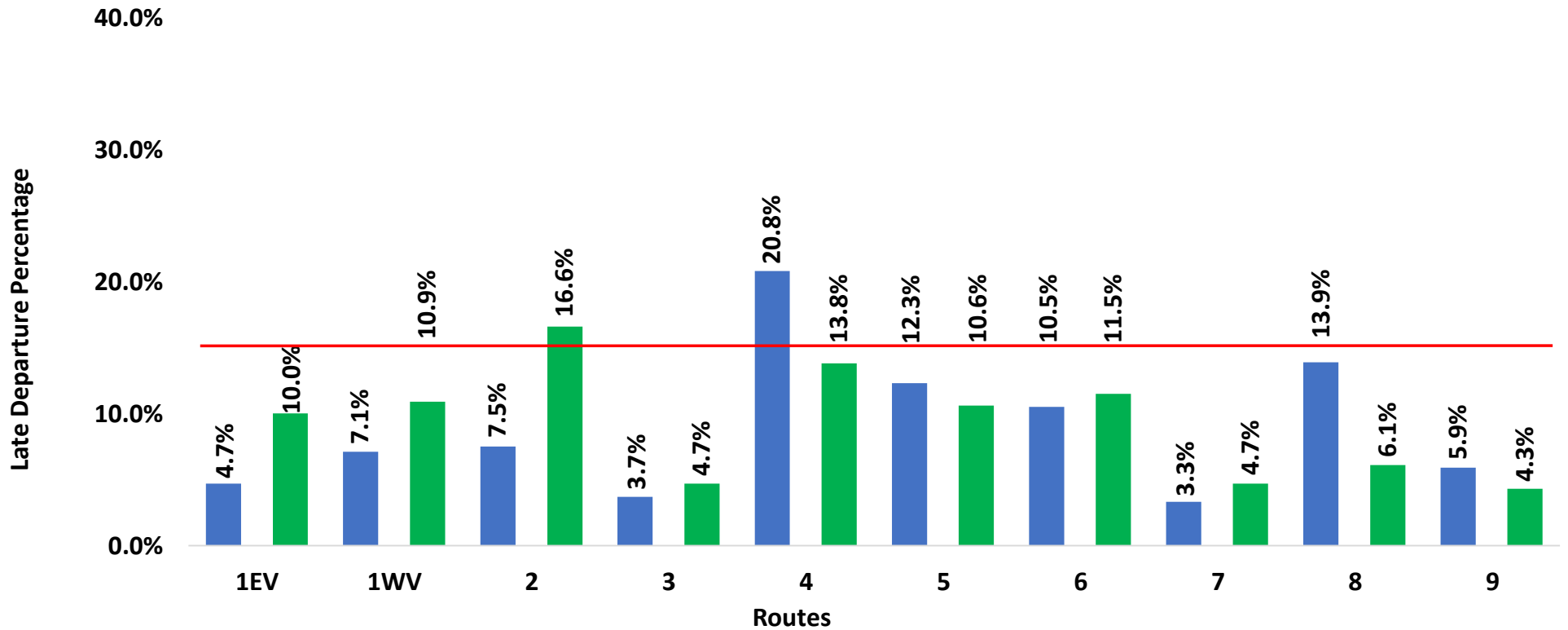
■ August 2024    ■ September 2024



Early Departure: When a bus leaves a time point ahead of the scheduled departure time.  
 Goal: To reduce early departures to 0%.

## Fixed Route Late Departure Percentage by Route

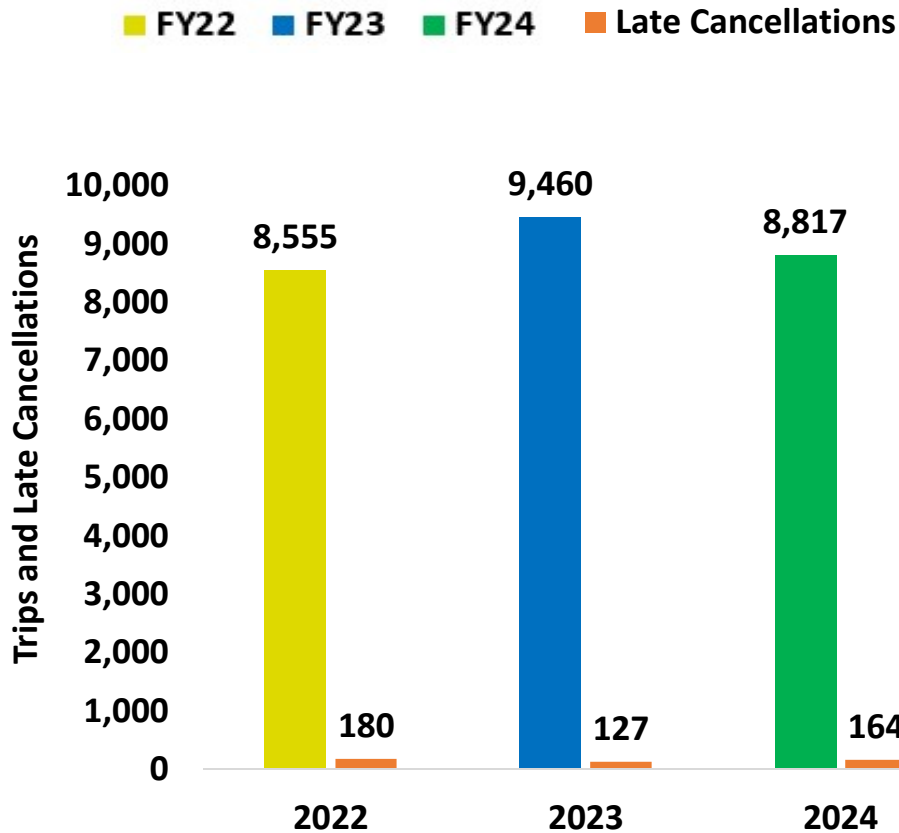
■ August 2024   ■ September 2024   — Goal



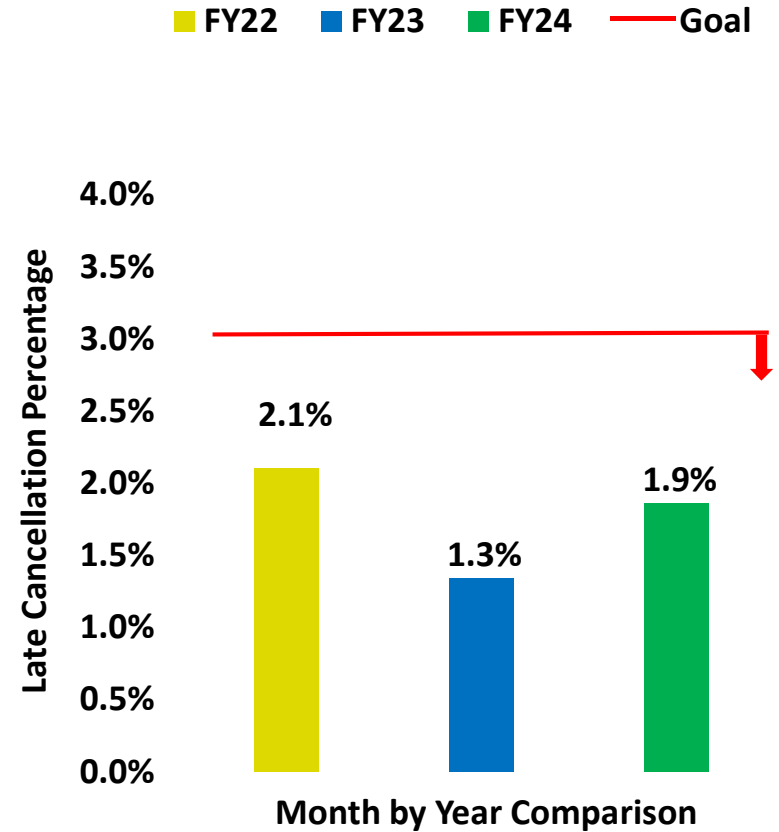
Late Departure: When a bus leaves a time point after the scheduled departure time and the route is running late with a departure greater than five (5) minutes.

Goal: To ensure late departures remain below 15%.

## Paratransit Total Trips vs. Late Cancellations September



## Late Cancellations by Percentage



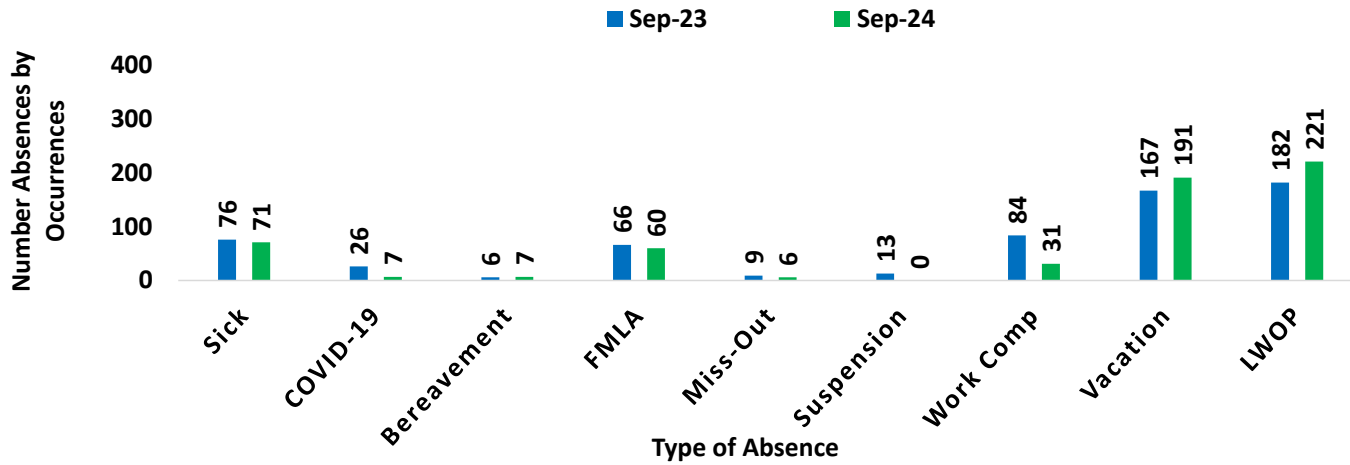
Trip: A one-way trip booked by the rider. A round trip is counted as two (2) trips.

Late Cancellation: A trip for which a rider cancels two (2) hours or less before the scheduled pick-up time.

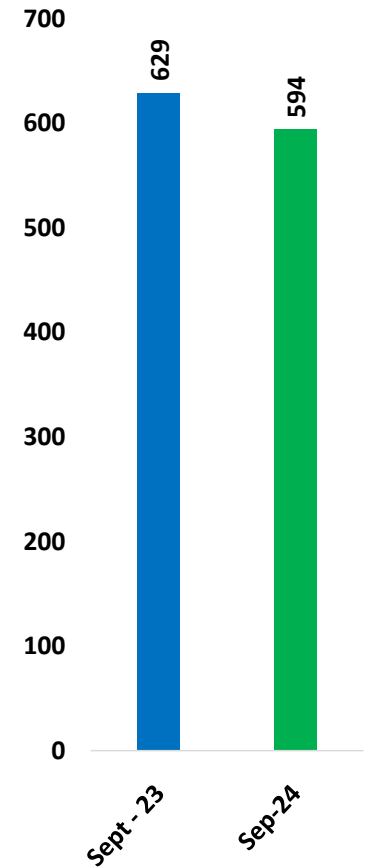
Goal for Late Cancellations: 3% or below.

Total Trips: Total one-way trips completed.

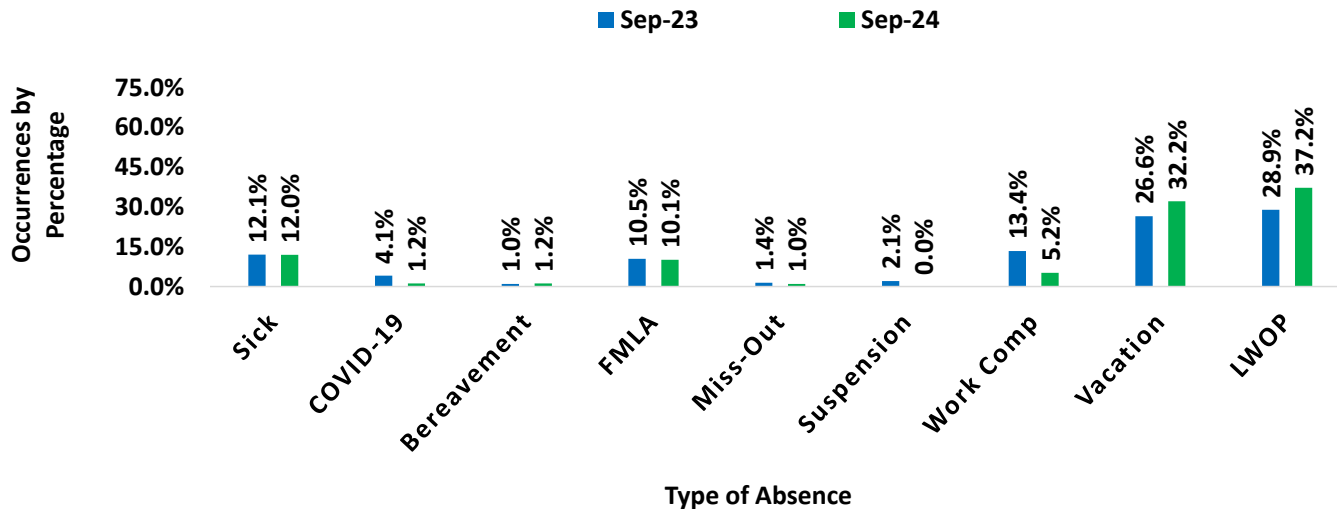
### Fixed Route Operator Absence by Type



### Fixed Route Total Absence Occurrences



### Fixed Route Operator Absence Type by Percentage



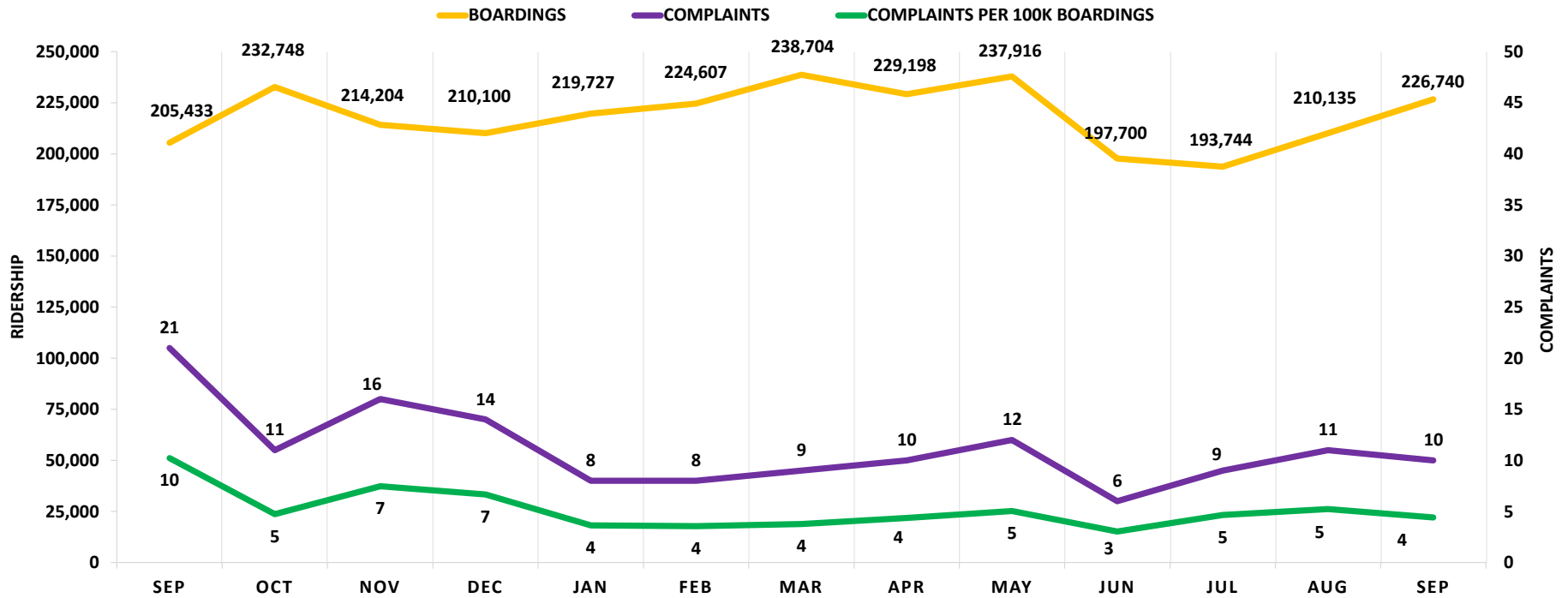
This chart includes unplanned/unscheduled and COVID-19 absences for Fixed Route drivers.

For the month of September 2024, 20% of SunLine's fixed route operator workforce was absent when compared to September 2023 at 21%.

For the month of September 2024, workforce was at a total of 138 operators when compared to September 2023 at 143 operators.



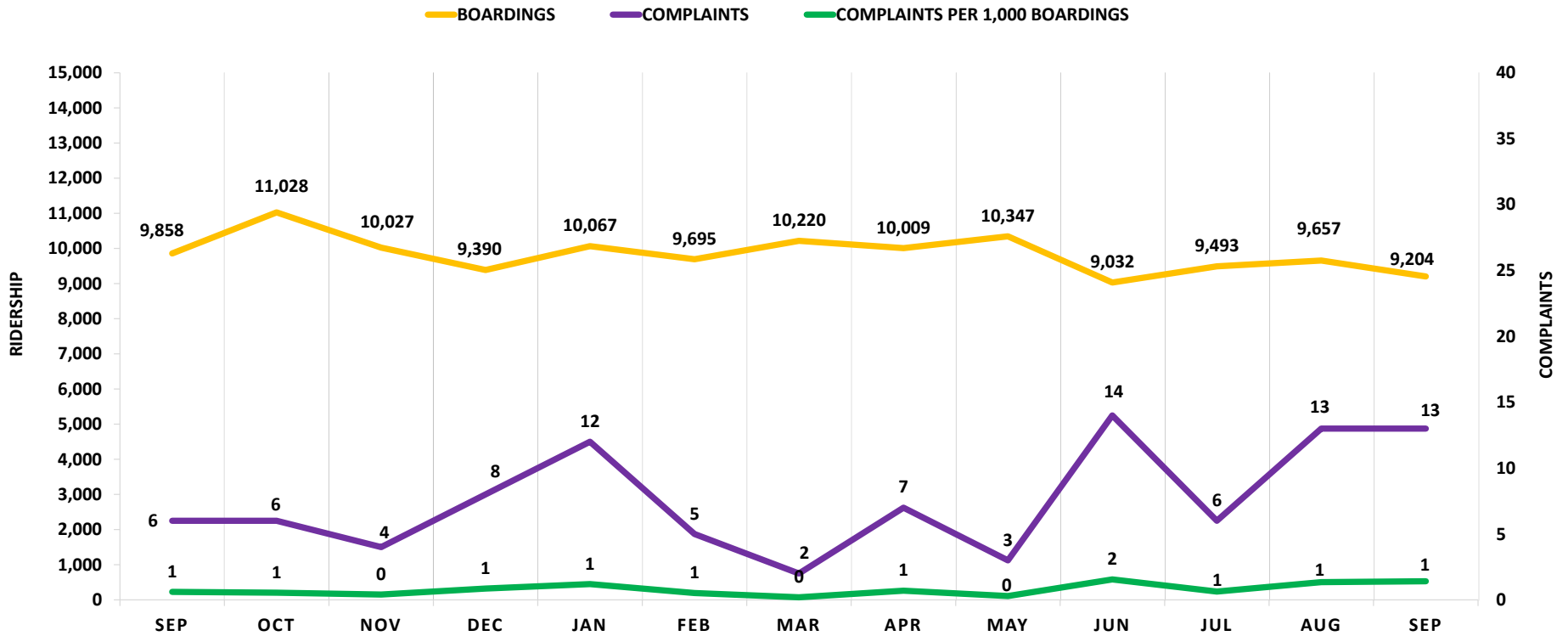
## Fixed Route Customer Complaints September 2023 to September 2024



This chart represents the number of boardings and total valid complaints, as well as the number of valid complaints per 100,000 boardings for the fixed route system.

For the month of September, 99.99% of our total boardings did not receive a complaint.

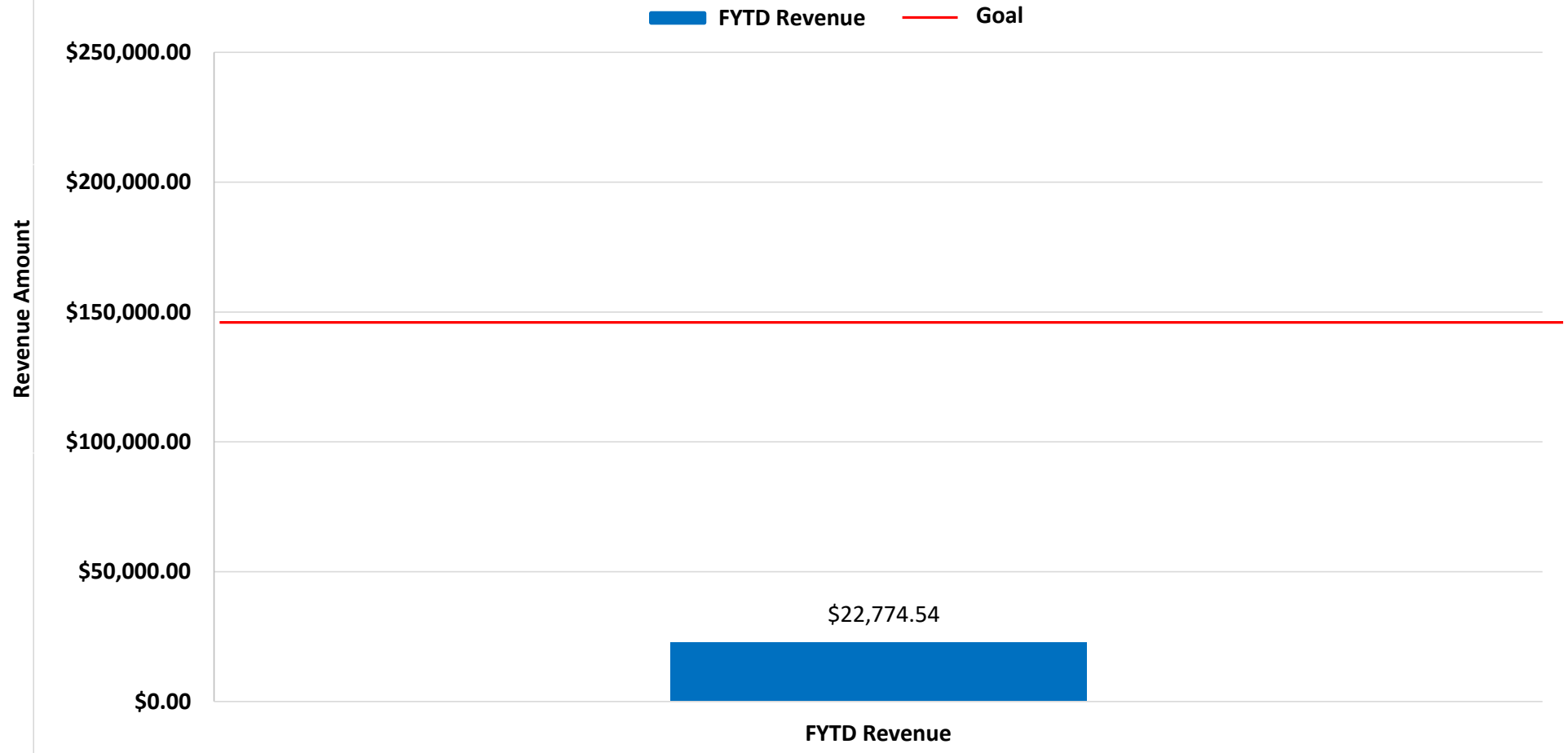
## Paratransit Customer Complaints September 2023 to September 2024



This chart represents the total number of boardings and valid complaints, as well as the number of valid complaints per 1,000 boardings for the paratransit service.

For the month of September, 99.86% of our total boardings did not receive a complaint.

### Advertising Revenue FYTD Revenue vs. Yearly Goal September 2024

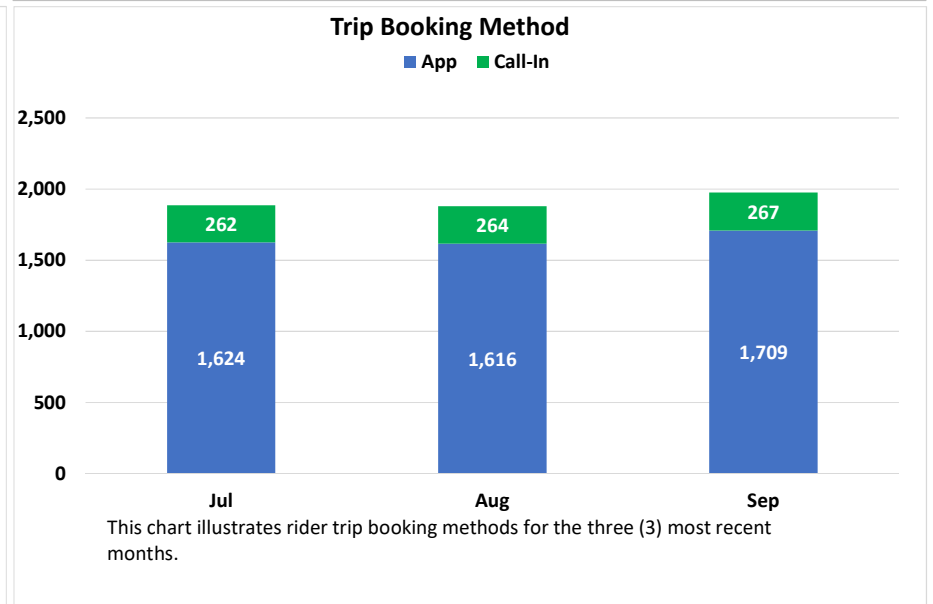
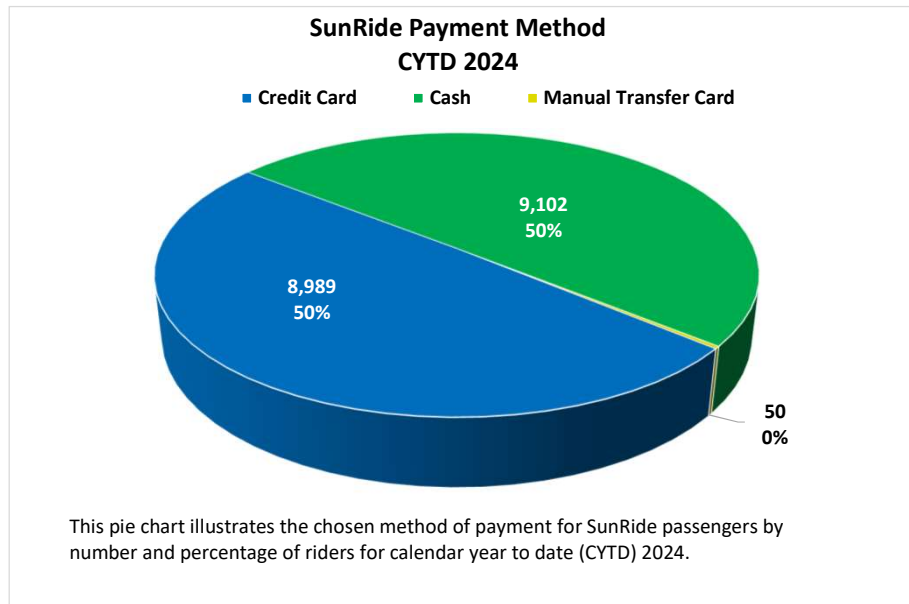
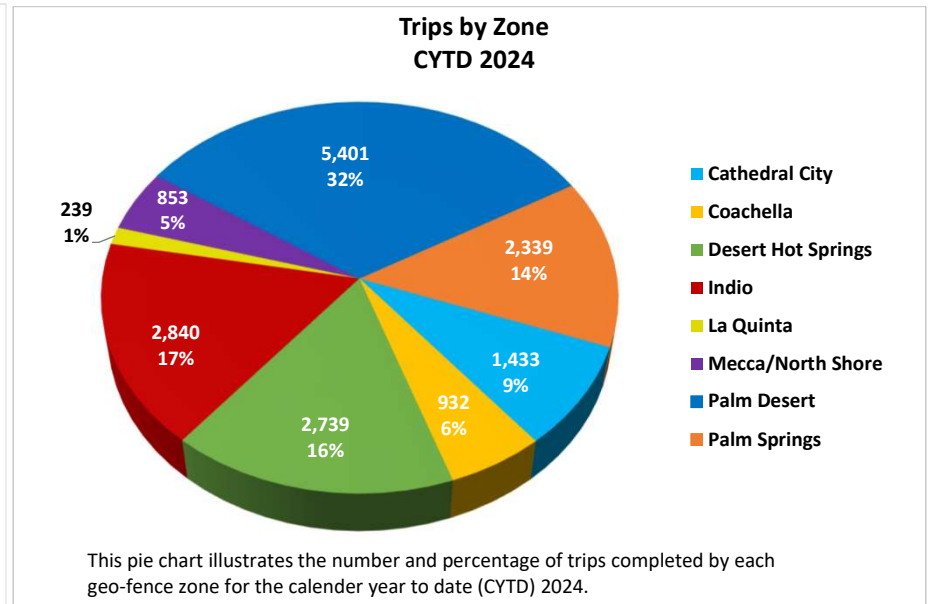
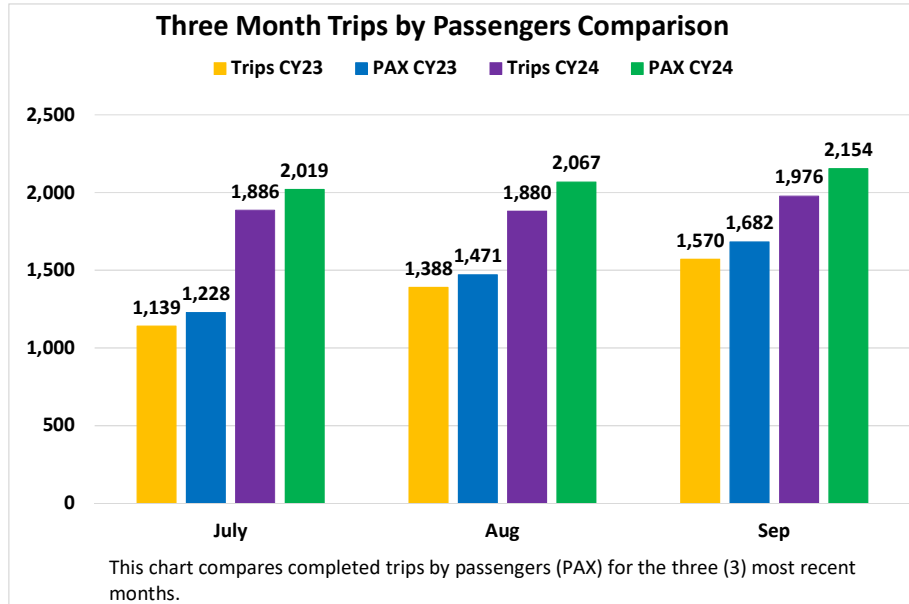


Advertising revenue tracks revenue of invoiced contracts for bus shelter and bus wrap advertising. The graph tracks FYTD revenue versus our yearly goal. The yearly goal for FY25 is \$150,000 (advertising revenues follow Finance Department reporting from the previous two (2) months).

## SunRide System-Wide Metrics CYTD 2024

**Total Completed Trips: 16,776**

**Total Number of Passengers: 18,141**

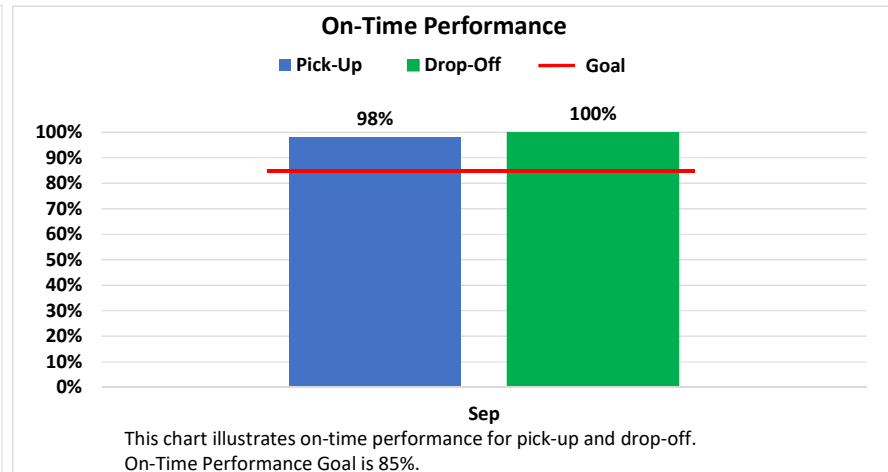
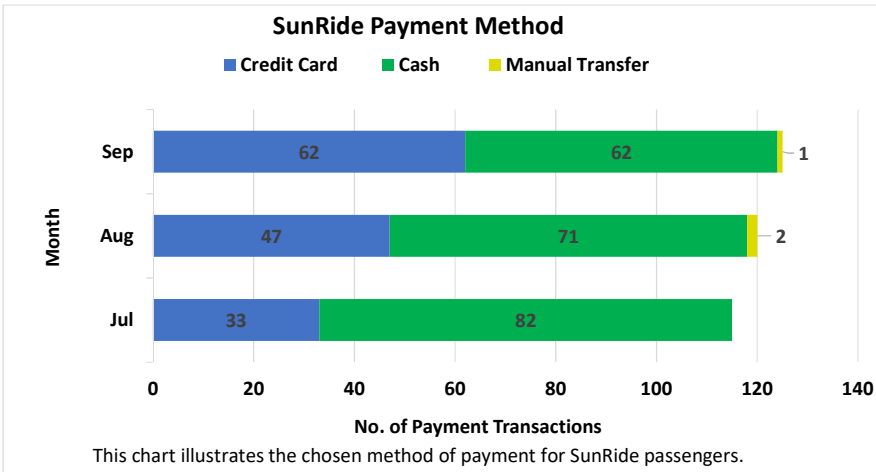
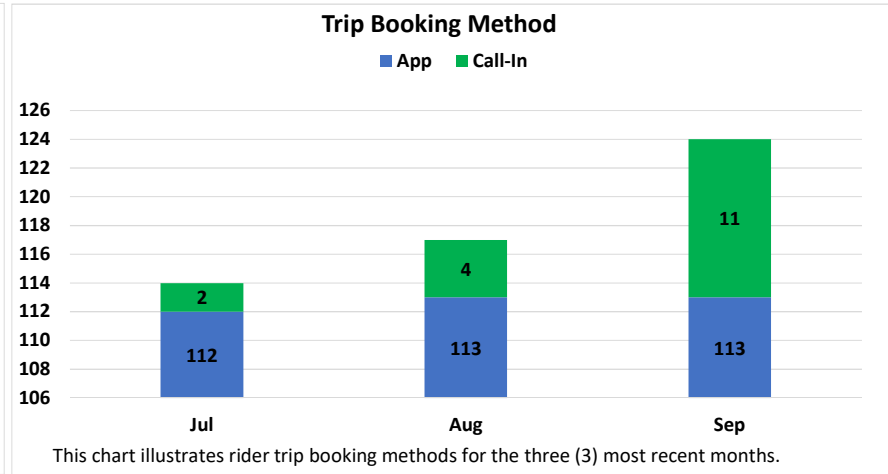
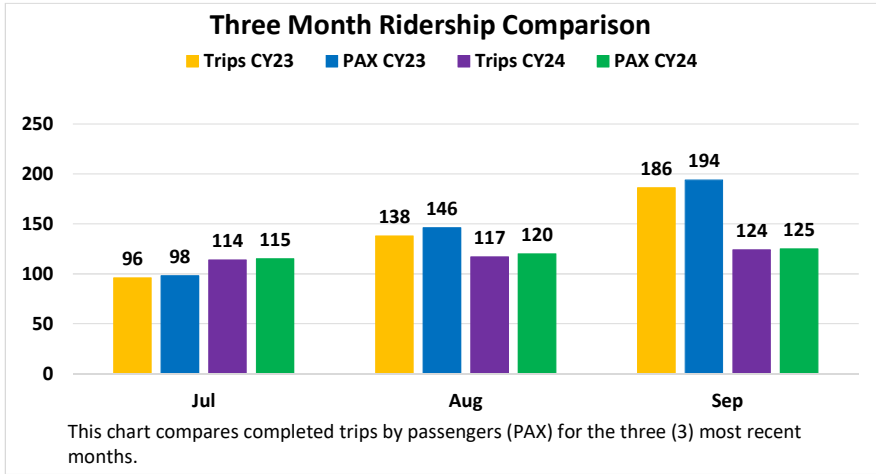


**Percentage of Trips System-wide as Ridesharing: 28%.**  
 [Based on No. of Shared Rides for the month (552) divided by Total Trips Completed (1,976)].

## Cathedral City Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 1,433**

**Total Number of Passengers: 1,495**



**Percentage of Trips as Ridesharing: 12 percent.**  
 [Based on No. of Shared Rides for the month (15) divided by Total Trips Completed (124).]

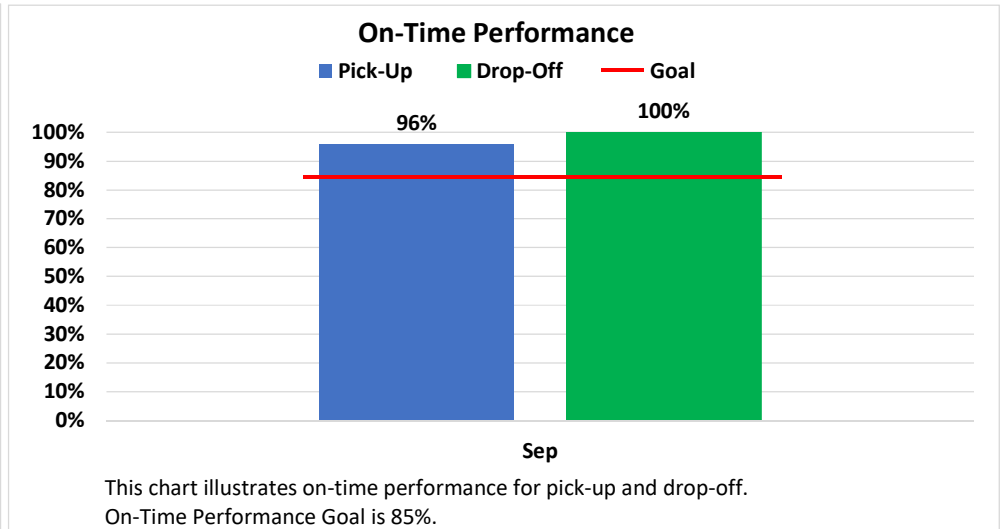
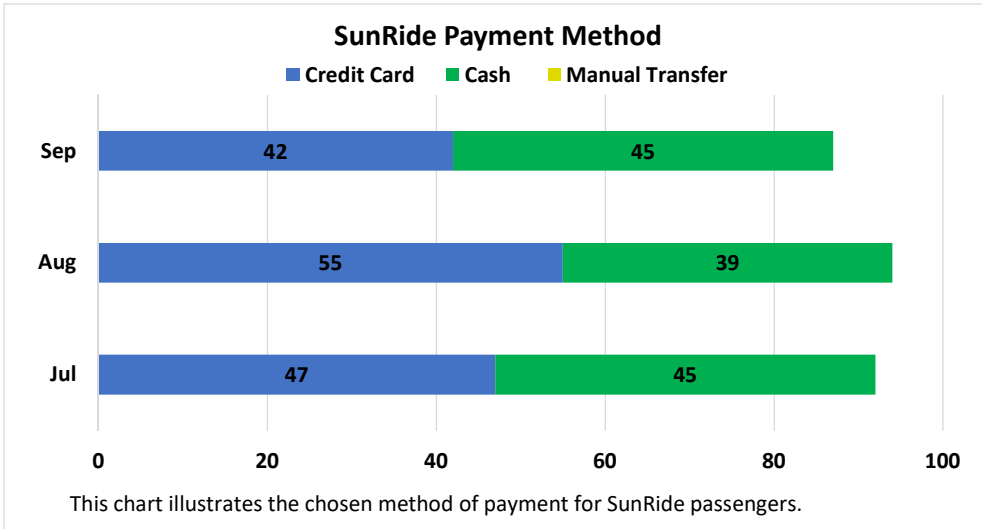
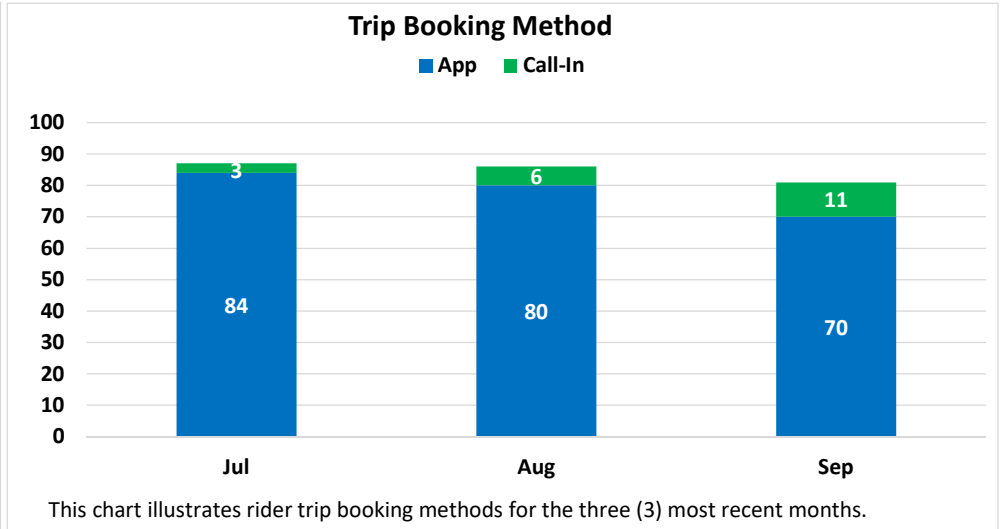
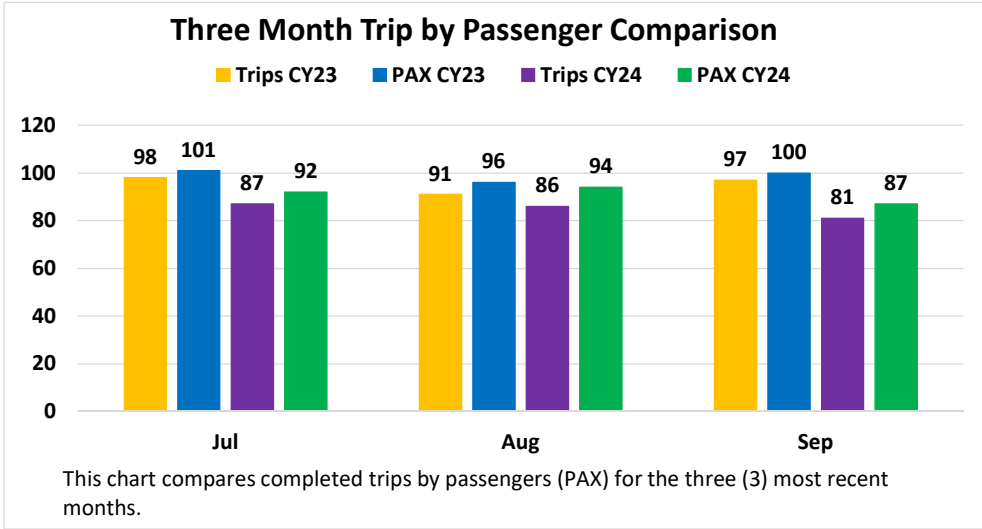
**Customer Satisfaction Rating**  
 Avg. rider trip rating 5.0  
 Goal: 4.5


★ ★ ★ ★ ★  
**EXCEEDS GOAL**


## Coachella Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 932**

**Total Number of Passengers: 1,035**



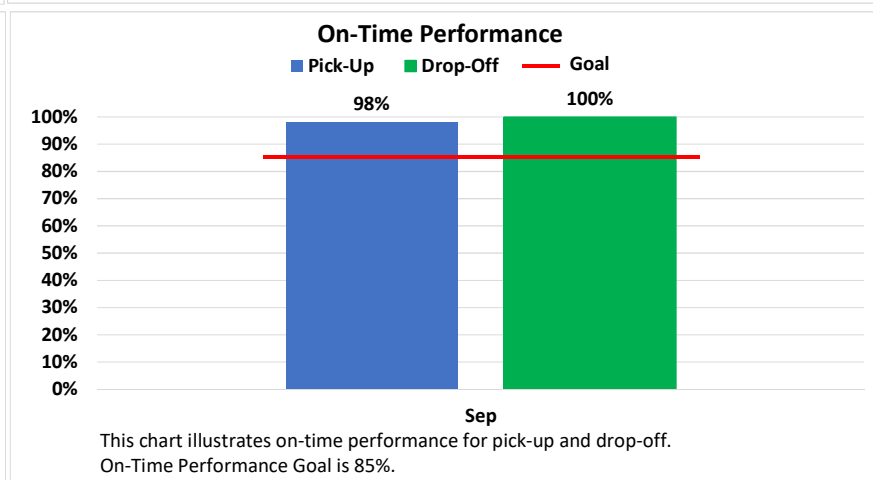
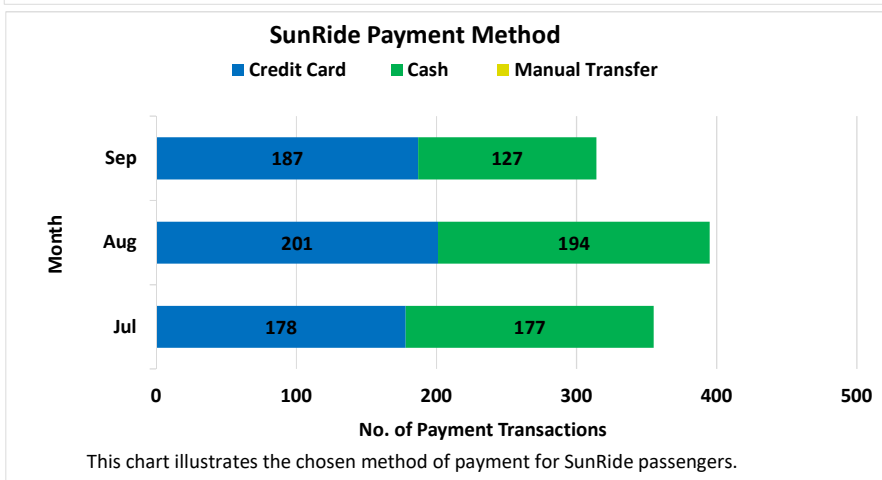
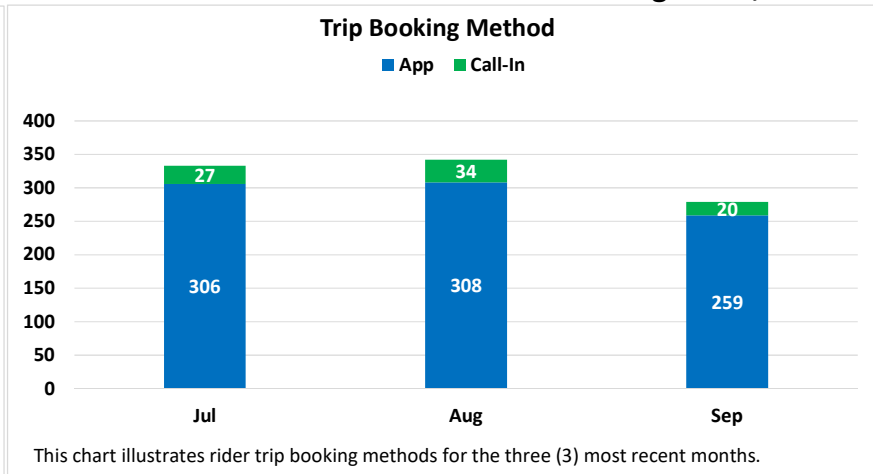
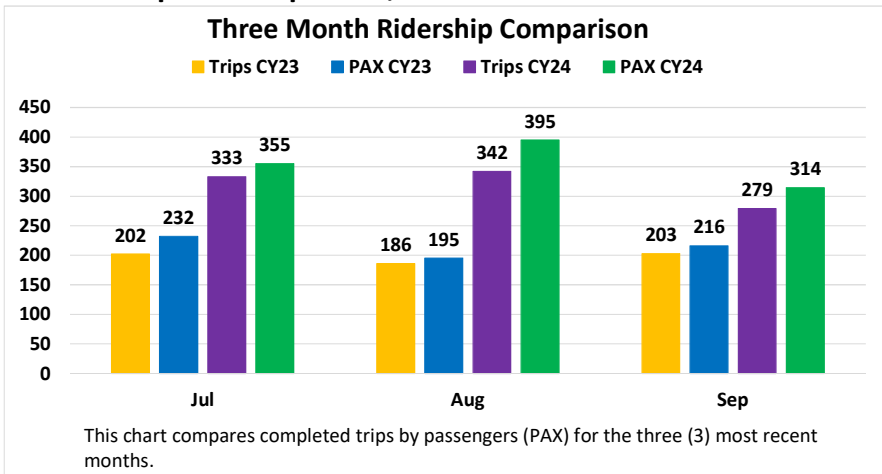
 **Combined Zone: Coachella-Indio-LaQuinta**  
**Percentage of Trips as Ridesharing: 23%.**  
 [Based on No. of Shared Rides for the month (119) divided by Total Trips Completed (516).]

**Customer Satisfaction Rating**  
 Avg. rider trip rating: 4.9  
 Goal: 4.5  
  
**EXCEEDS GOAL!**

## Desert Hot Springs/Desert Edge Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 2,739**

**Total Number of Passengers: 2,925**



**Percentage of Trips as Ridesharing: 23%.**  
 [Based on No. of Shared Rides for the month (63) divided by Total Trips Completed (279).]

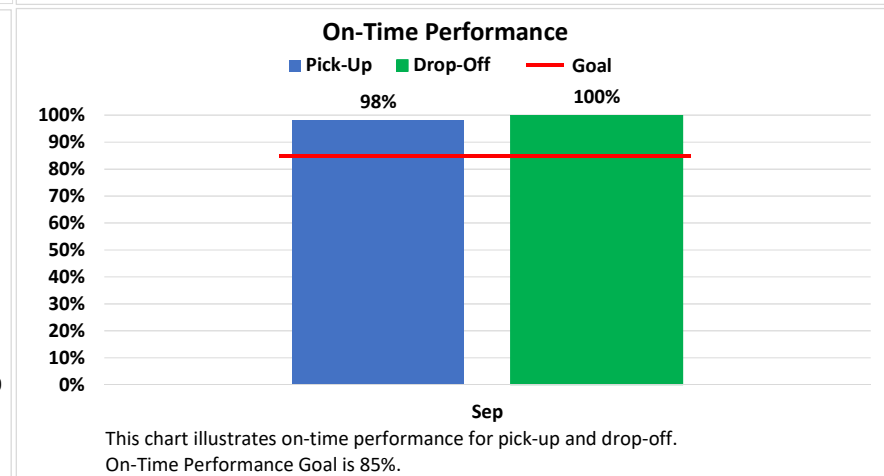
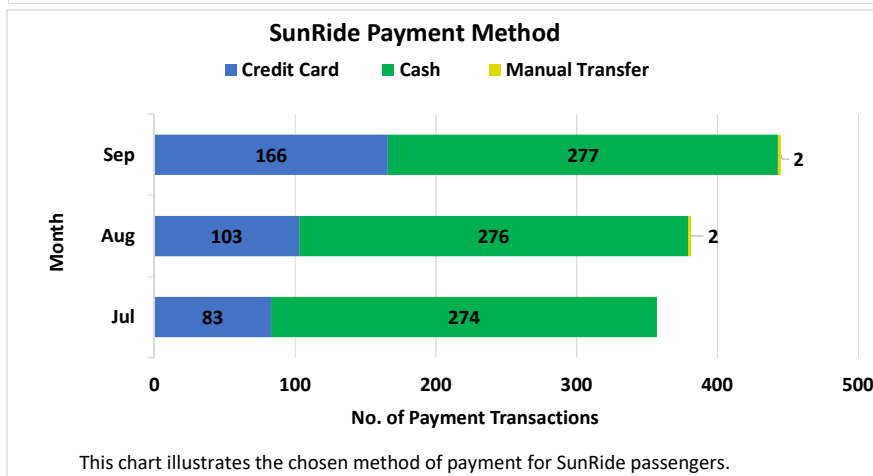
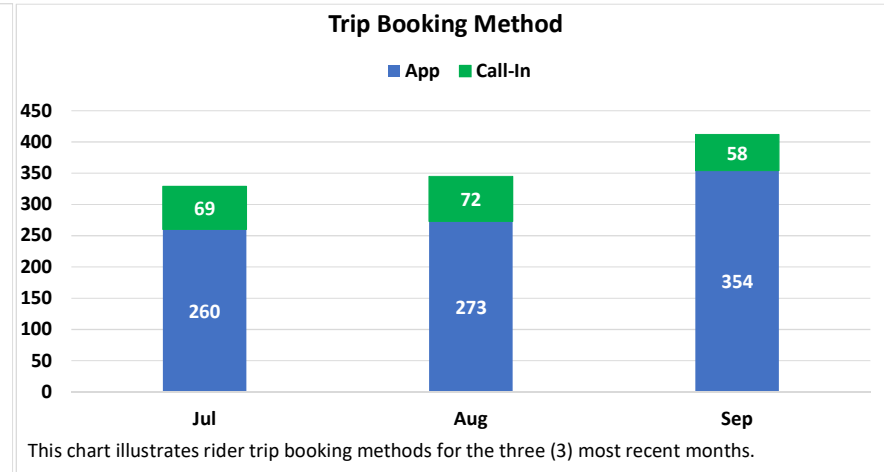
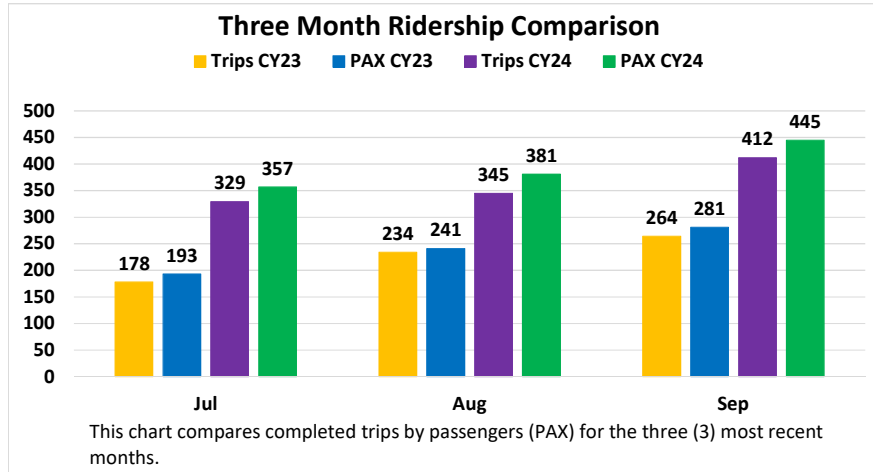
**Customer Satisfaction Rating**  
 Avg. rider trip rating 4.9  
 Goal: 4.5



## Indio Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 2,840**

**Total Number of Passengers: 3,100**



**Combined Zone: Coachella-Indio-LaQuinta**  
**Percentage of Trips as Ridesharing: 23%.**  
 [Based on No. of Shared Rides for the month (119) divided by Total Trips Completed (516).]

**Customer Satisfaction Rating**  
 Avg. rider trip rating 4.8  
 Goal: 4.5

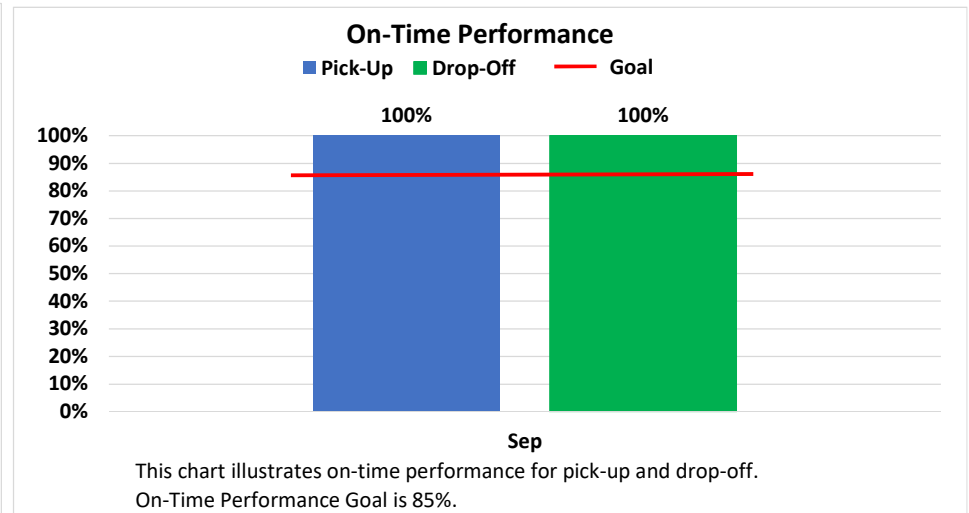
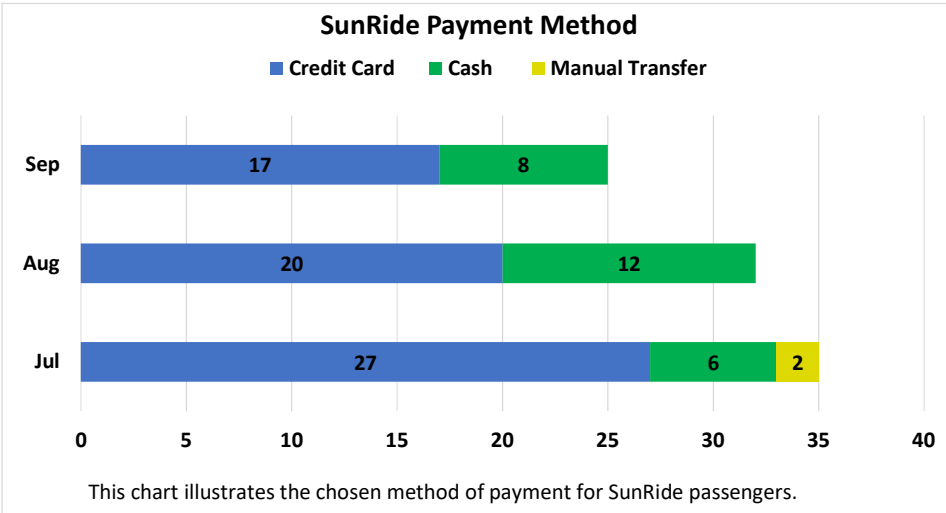
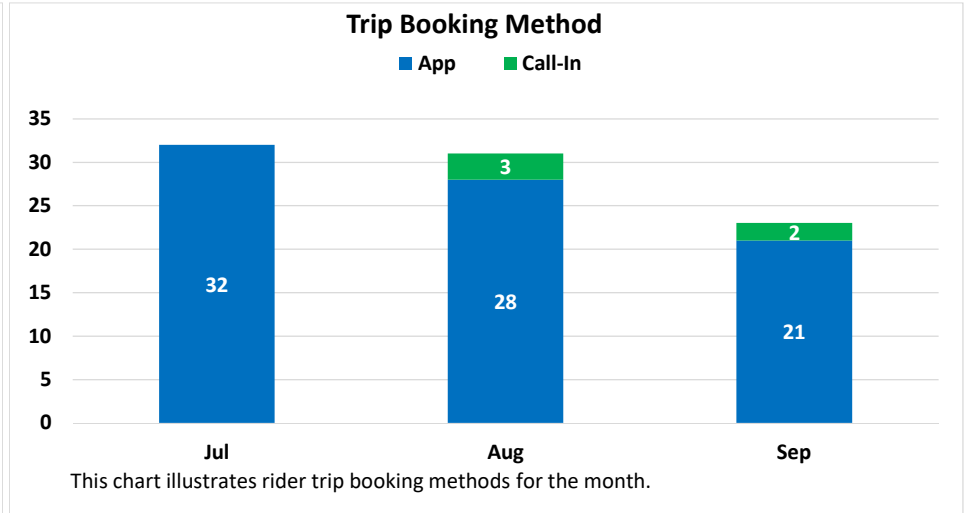
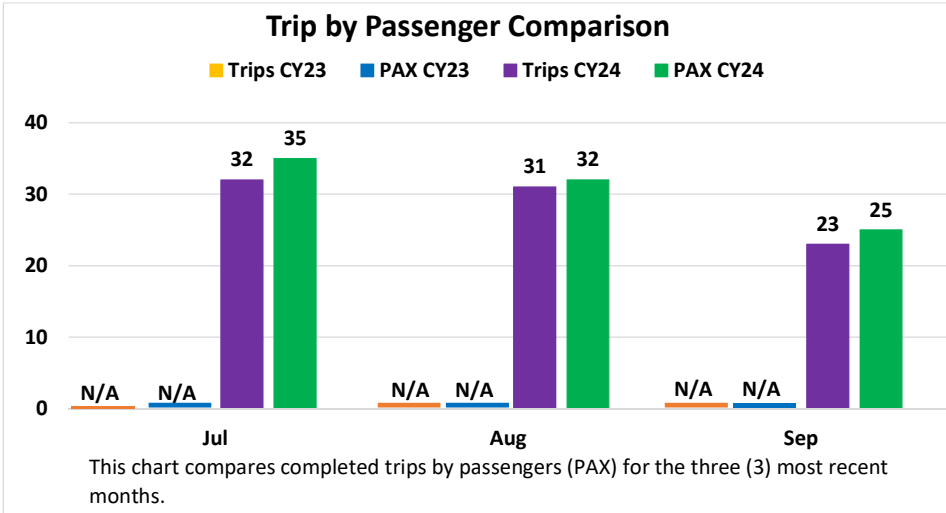




## La Quinta Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 239**

**Total Number of Passengers: 263**



**Combined Zone: Coachella-Indio-LaQuinta**  
**Percentage of Trips as Ridesharing: 23%.**  
 [Based on No. of Shared Rides for the month (119) divided by Total Trips Completed (516).]

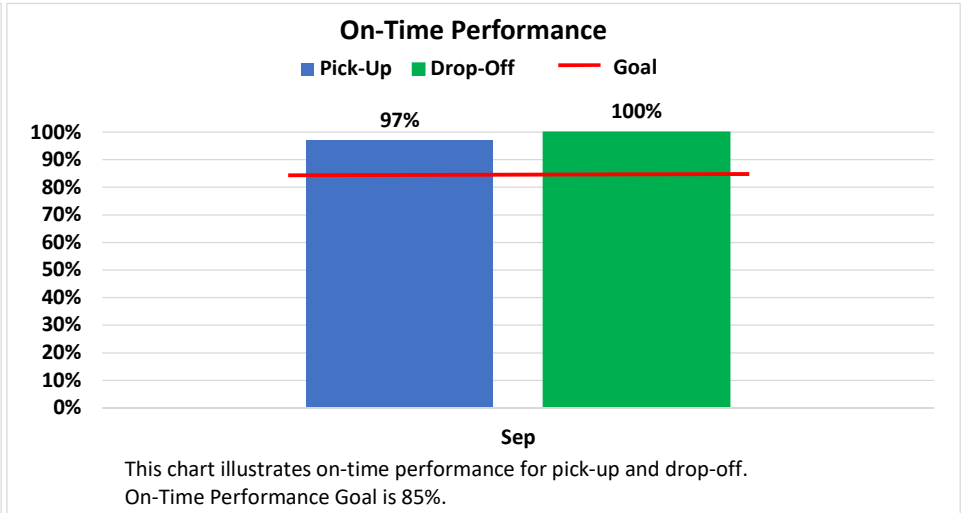
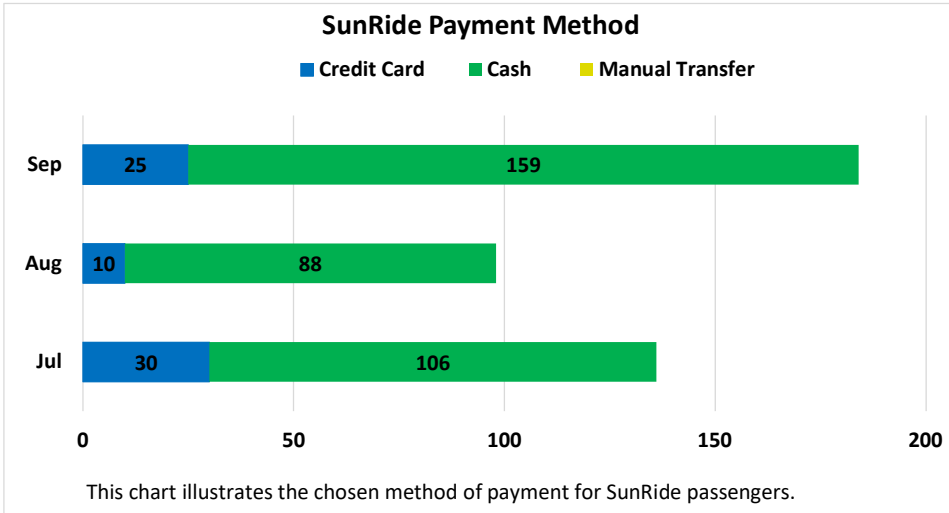
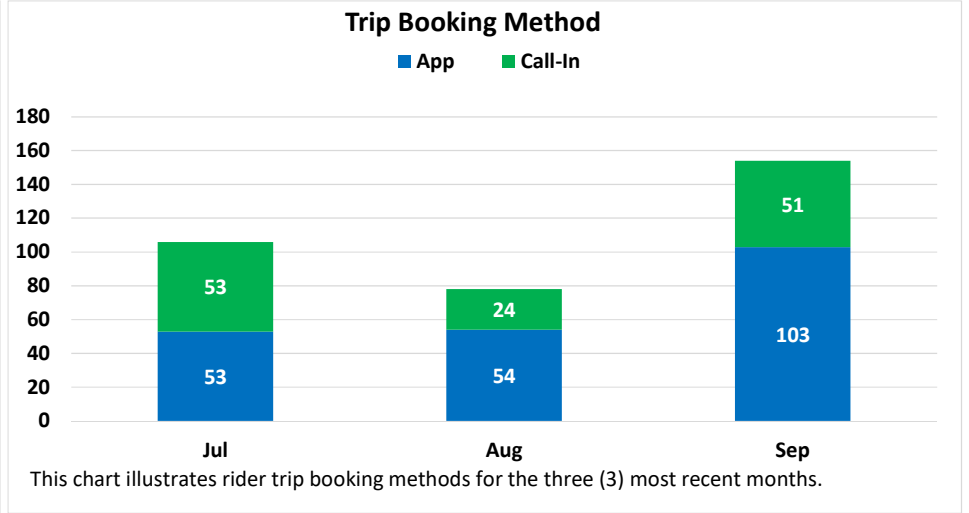
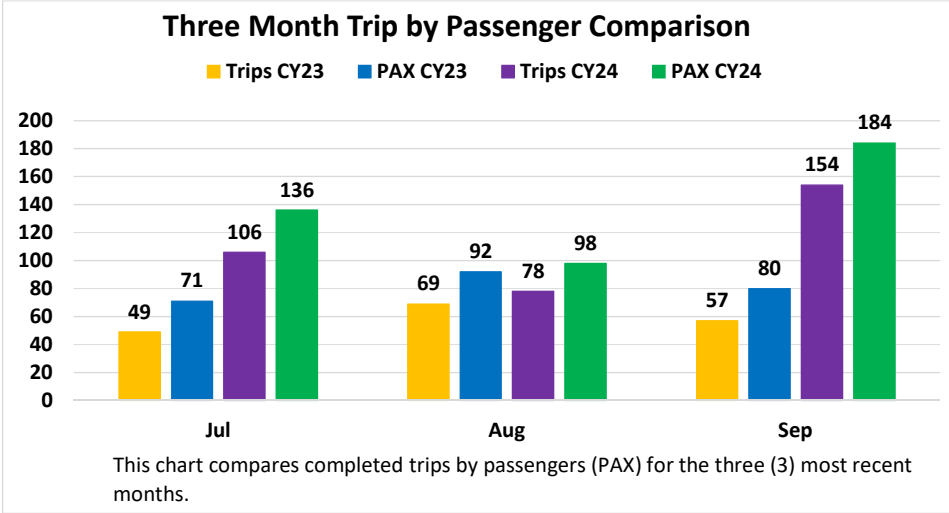
**Customer Satisfaction Rating**  
 Avg. rider trip rating: 5.0  
 Goal: 4.5



## Mecca/North Shore Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 853**

**Total Number of Passengers: 1,067**



**Percentage of Trips as Ridesharing: 13%.**  
 [Based on No. of Shared Rides for the month (20) divided by Total Trips Completed (154).]

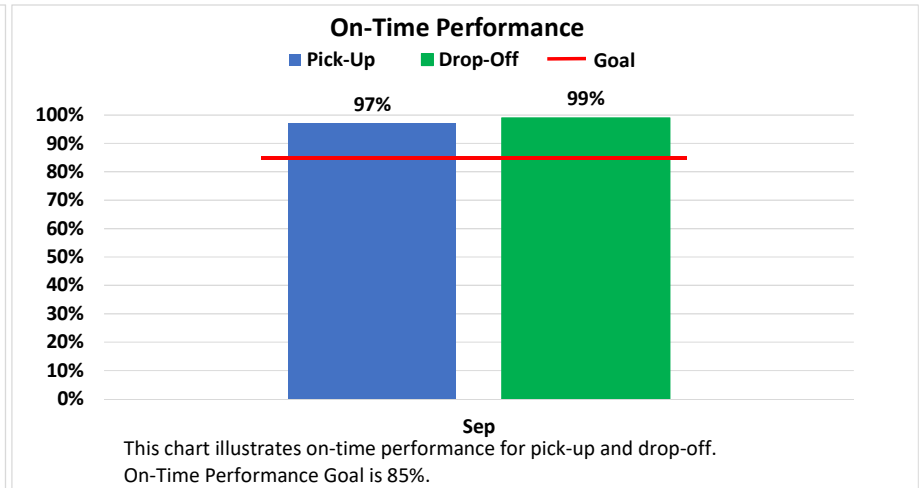
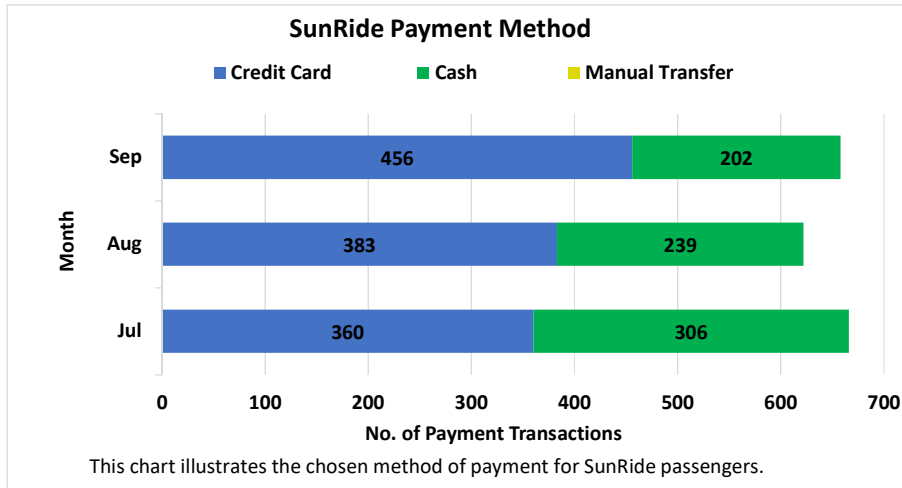
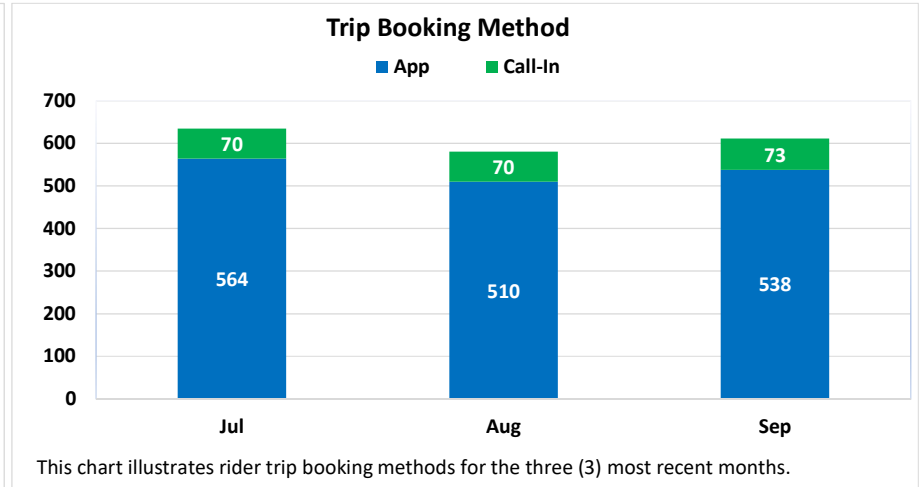
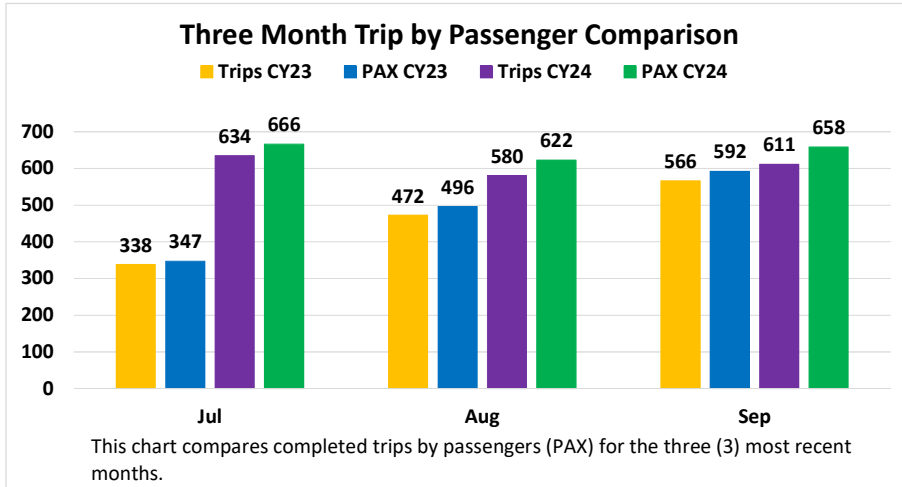
**Customer Satisfaction Rating**  
 Avg. rider trip rating: 4.9  
 Goal: 4.5



## Palm Desert Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 5,401**

**Total Number of Passengers: 5,702**



**Percentage of Trips as Ridesharing: 40%.**  
 [Based on No. of Shared Rides for the month (245) divided by Total Trips Completed (611).]

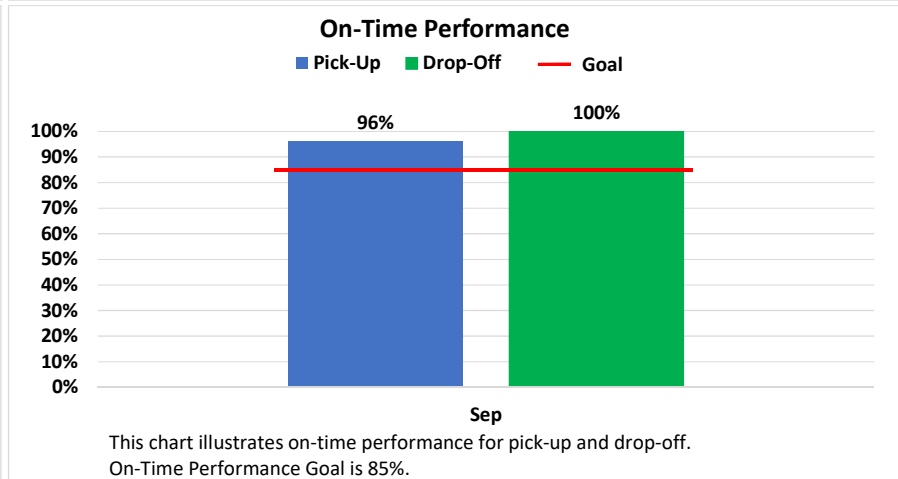
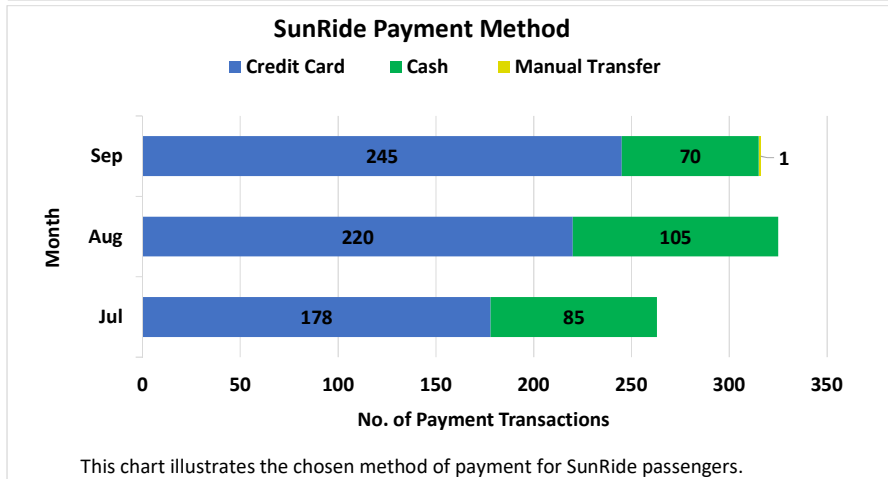
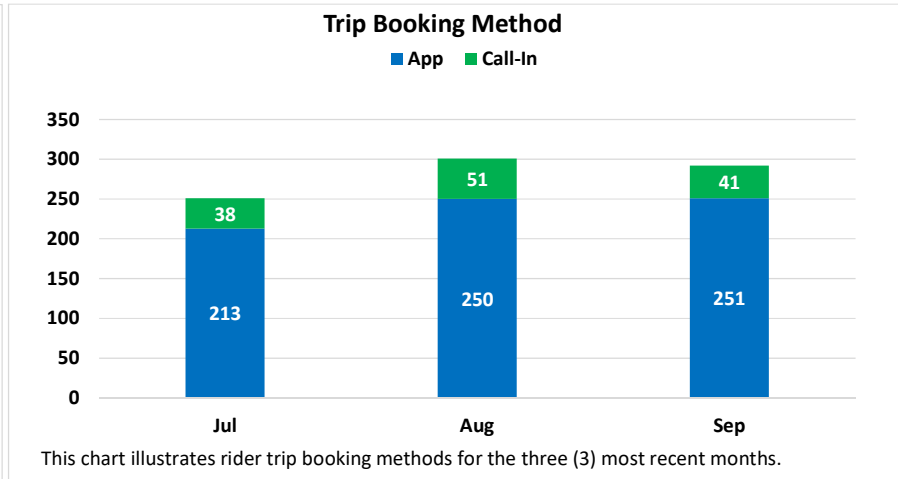
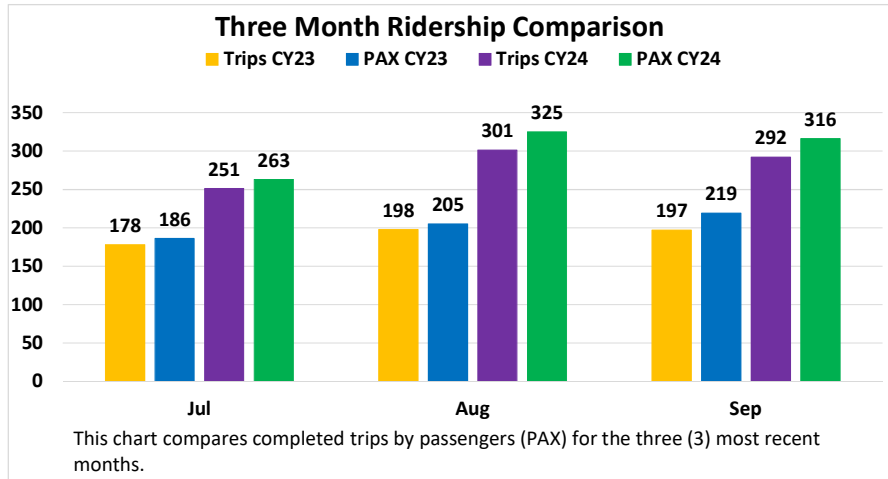
**Customer Satisfaction Rating**  
 Avg. rider trip rating: 5.0  
 Goal: 4.5

★ ★ ★ ★ ★  
**EXCEEDS GOAL!**

## Palm Springs Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 2,339**

**Total Number of Passengers: 2,554**

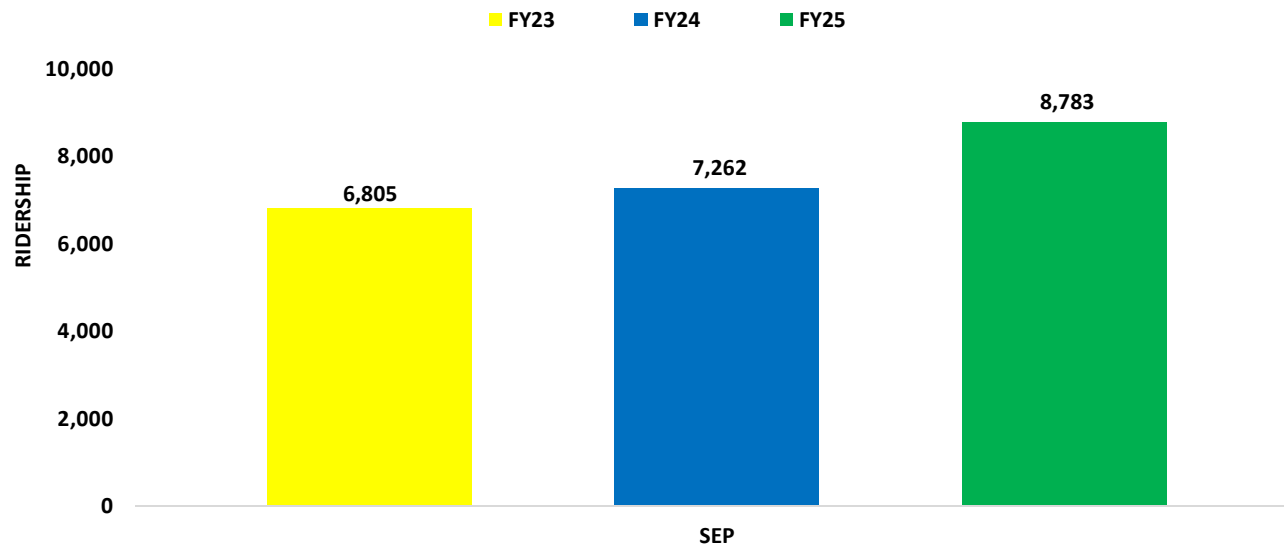


**Percentage of Trips as Ridesharing: 31%.**  
 [Based on No. of Shared Rides for the month (90) divided by Total Trips Completed (292).]

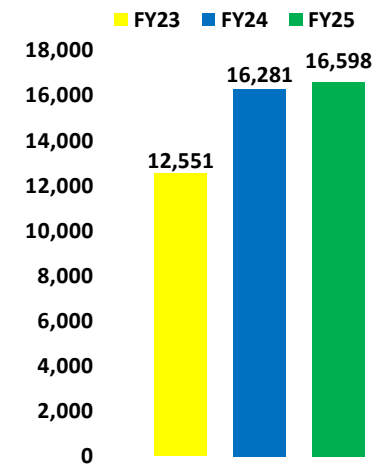
**Customer Satisfaction Rating**  
 Avg. rider trip rating 5.0  
 Goal: 4.5



### Haul Pass COD Ridership - September 2024

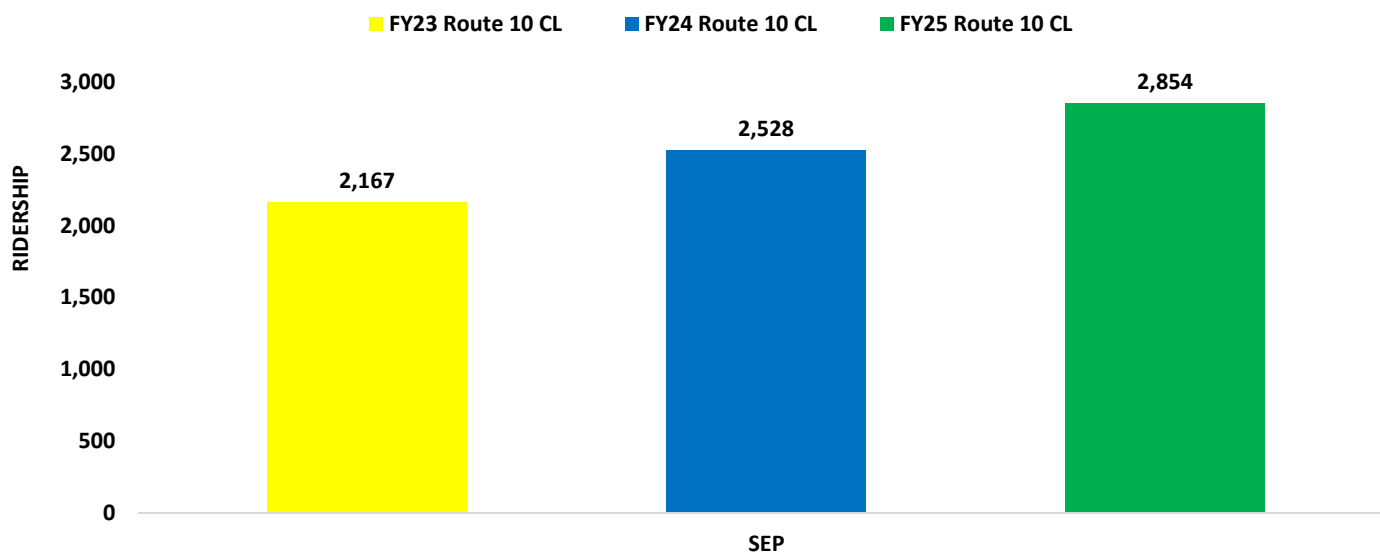


### COD Fixed Route Ridership Year to Date

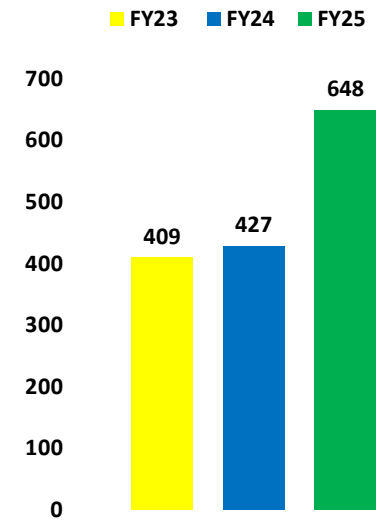


The Haul Pass program was introduced in August 2018.  
 This chart represents monthly ridership on the Haul Pass COD.  
 For the month of September 2024, Haul Pass COD contributed with 8,783 rides.  
 ID Card swipe contributed 639 rides Token Transit contributed 7,938 rides. 31 Day Paper Pass contributed 206 rides.  
 COD moved over to Token Transit & 31 Day University Paper Pass as of June 3, 2024.

### Haul Pass CSUSB Ridership - September 2024



### CSUSB Fixed Route Ridership Total



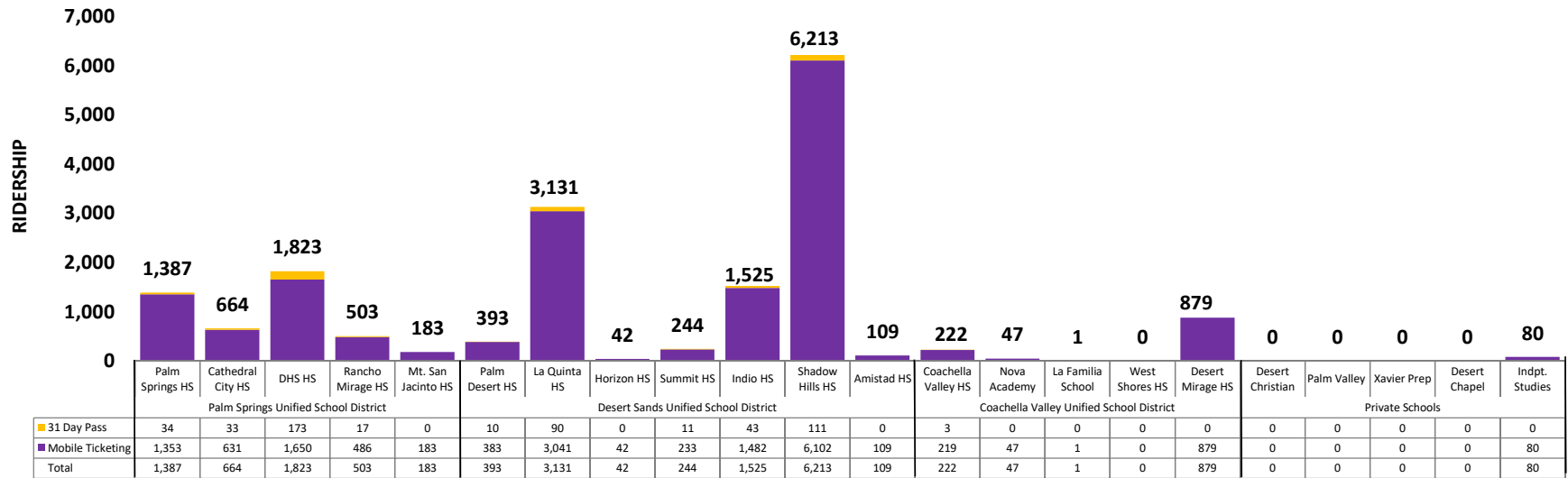
The Haul Pass CSUSB program was introduced in September 2019.

This chart represents monthly ridership on the Haul Pass CSUSB.

For the month of September 2024, CSUSB contributed 3,147 rides from 274 unique users. From that total, 2,854 rides were used on Route 10 and 293 rides on the fixed route system.

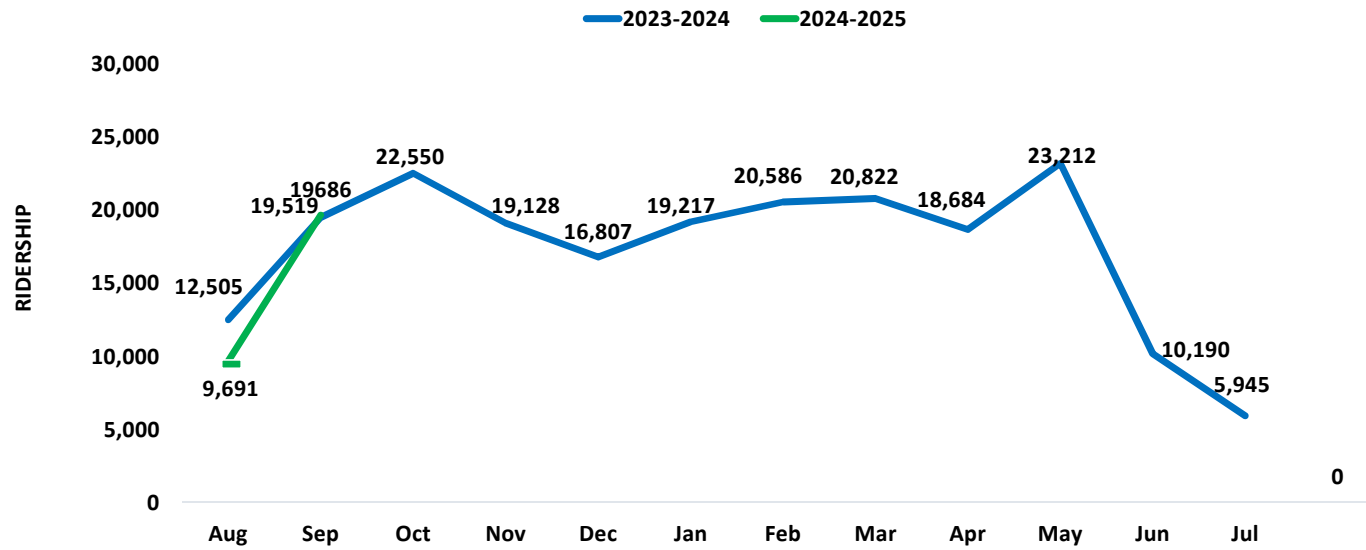
## High School Haul Pass - September 2024

■ Mobile Ticketing   
 ■ 31 Day Pass

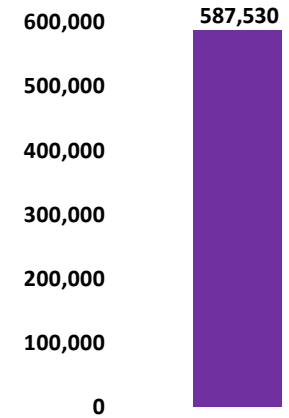


The High School Haul Pass program was introduced in August 2021.  
 This chart represents a monthly combination of Mobile Ticketing and 31 Day Pass ridership by school for the High School Haul Pass.  
 The total active users as of September 2024 are 1,009 using the High School Haul Pass.

### High School Haul Pass - Year to Date



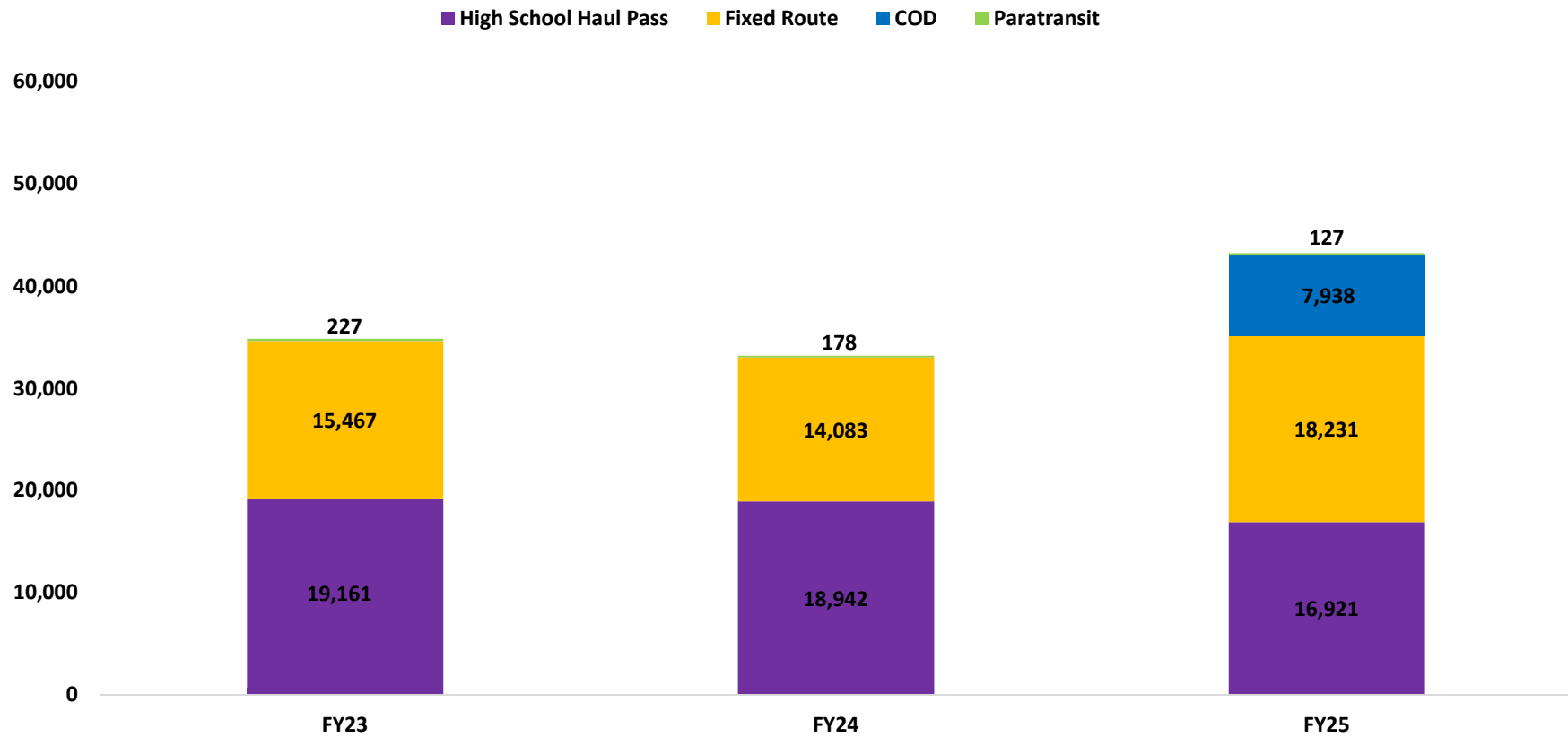
### High School Haul Pass Ridership Total



The High School Haul Pass program was introduced in August 2021.  
 This chart represents monthly ridership comparison for the High School Haul Pass.



## Mobile Ticketing Usage - September 2024



This chart represents all monthly mobile ticketing usage by category based on the Token Transit app data. The total for August 2024 includes the following passes used through Token Transit: High School Haul Pass, COD Haul Pass, Fixed Route and Paratransit. A total of 2,571 unique users used mobile ticketing. Unique users made a total of 43,217 rides.

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: December 4, 2024 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Quarterly Performance Summary for Q3 of Calendar Year  
2024

Summary:

The following quarterly reports demonstrate the performance of the bargaining and non-bargaining pension plans for the third quarter of calendar year 2024. The report shows market value, asset allocation percentage and performance compared to benchmarks. The bargaining and non-bargaining pension assets were up 5.62% and 5.61%, respectively, for the third quarter of calendar year 2024. Pension plans are measured on long-term performance and it is expected that short-term fluctuations in market performance will exceed or fall short of long-term plan assumptions. The recommended actuarial employer contributions account for the disparity between assumptions.

Recommendation:

Approve.

## Asset Allocation &amp; Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
<b>Total Fund</b>	<b>44,070,205</b>	<b>100.00</b>	<b>5.62</b>	<b>12.10</b>	<b>22.10</b>	<b>4.03</b>	<b>8.35</b>	<b>7.89</b>	<b>07/01/2017</b>
<i>PFM Blended Benchmark</i>			6.11	11.98	22.37	3.98	7.50	7.30	07/01/2017
<b>Domestic Equity</b>	<b>13,535,614</b>	<b>30.71</b>	<b>6.17</b>	<b>20.22</b>	<b>34.73</b>	<b>9.38</b>	<b>N/A</b>	<b>10.22</b>	<b>04/01/2021</b>
<i>Russell 3000 Index</i>			6.23	20.63	35.19	10.29	15.26	11.21	04/01/2021
Vanguard Total Stock Market ETF	13,535,614	30.71	6.17	20.59	35.25	10.12	15.18	20.92	04/01/2020
<i>Russell 3000 Index</i>			6.23	20.63	35.19	10.29	15.26	21.00	04/01/2020
<b>International Equity</b>	<b>8,020,148</b>	<b>18.20</b>	<b>6.87</b>	<b>12.77</b>	<b>24.55</b>	<b>0.87</b>	<b>N/A</b>	<b>1.33</b>	<b>04/01/2021</b>
<i>MSCI AC World ex USA (Net)</i>			8.06	14.21	25.35	4.14	7.59	4.22	04/01/2021
Vanguard Total International Stock ETF	4,806,103	10.91	8.03	13.59	24.92	4.04	7.79	13.42	04/01/2020
<i>MSCI AC World ex USA (Net)</i>			8.06	14.21	25.35	4.14	7.59	12.90	04/01/2020
J. O. Hambro International Select	530,531	1.20	4.79	8.58	20.10	-2.66	5.74	5.52	07/01/2017
<i>MSCI AC World ex USA (Net)</i>			8.06	14.21	25.35	4.14	7.59	6.12	07/01/2017
Harding Loevner International Equity	529,775	1.20	9.45	11.18	24.67	2.19	7.96	8.18	07/01/2020
<i>MSCI AC World ex USA (Net)</i>			8.06	14.21	25.35	4.14	7.59	9.78	07/01/2020
Goldman Sachs GQG Ptnrs Intl Opportunities	804,151	1.82	0.26	17.31	32.01	9.20	12.20	26.51	09/01/2023
<i>MSCI AC World ex USA (Net)</i>			8.06	14.21	25.35	4.14	7.59	19.60	09/01/2023
Vanguard FTSE Developed Markets ETF	986,596	2.24	7.46	12.20	24.73	4.83	8.31	7.12	03/01/2022
<i>MSCI EAFE (net)</i>			7.26	12.99	24.77	5.48	8.20	8.09	03/01/2022
Hartford Schroders Emerging Markets Equity	362,991	0.82	5.21	14.90	24.37	-1.82	5.02	2.18	03/01/2018
<i>MSCI EM (net)</i>			8.72	16.86	26.05	0.40	5.75	2.25	03/01/2018
<b>Other Growth</b>	<b>2,095,727</b>	<b>4.76</b>	<b>-1.28</b>	<b>9.32</b>	<b>13.73</b>	<b>12.62</b>	<b>N/A</b>	<b>15.30</b>	<b>04/01/2021</b>
NB Secondary Opportunities Fund V Offshore[CE]	2,095,727	4.76	-1.28	9.32	13.73	99.08	N/A	46.31	03/01/2022
<i>CA US Private Equity Index</i>			0.00	1.75	4.77	3.86	13.80	2.28	03/01/2022

Returns are net of mutual fund fees.

Returns are expressed as percentages.

\*Asset class level returns may vary from individual underlying manager returns due to cash flows.

## Asset Allocation &amp; Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
<b>Fixed Income</b>	<b>16,966,364</b>	<b>38.50</b>	<b>5.23</b>	<b>5.52</b>	<b>12.87</b>	<b>-0.59</b>	<b>0.95</b>	<b>2.06</b>	<b>07/01/2017</b>
<i>Blmbg. U.S. Aggregate</i>			5.20	4.45	11.57	-1.39	0.33	1.54	07/01/2017
Baird Core Plus	4,783,655	10.85	5.22	5.35	12.85	-0.67	1.21	2.26	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			5.20	4.45	11.57	-1.39	0.33	1.54	07/01/2017
DoubleLine Core Fixed Income	1,847,240	4.19	5.64	5.73	12.60	-0.69	0.72	1.57	09/01/2017
PGIM Total Return Bond Fund	3,843,456	8.72	5.21	5.85	13.43	-0.87	0.82	2.06	09/01/2017
<i>Blmbg. U.S. Aggregate</i>			5.20	4.45	11.57	-1.39	0.33	1.39	09/01/2017
Voya Intermediate Bond	1,864,838	4.23	5.25	5.87	13.40	-0.94	0.88	0.88	01/01/2020
<i>Blmbg. U.S. Aggregate</i>			5.20	4.45	11.57	-1.39	0.33	0.31	01/01/2020
iShares Core US Aggregate Bond ETF	3,138,661	7.12	5.21	4.56	11.55	-1.39	0.31	4.10	02/01/2023
<i>Blmbg. U.S. Aggregate</i>			5.20	4.45	11.57	-1.39	0.33	4.10	02/01/2023
iShares Intermediate-Term Corporate Bond ETF	786,300	1.78	5.92	6.50	15.12	-0.22	1.76	1.76	10/01/2019
<i>ICE BofA U.S. Corporate 5-10 Year Index</i>			5.89	6.50	15.08	-0.28	1.80	1.80	10/01/2019
NYLI MacKay High Yield Corp Bond Fund	702,215	1.59	3.70	6.94	13.16	3.45	4.67	3.76	06/01/2021
<i>ICE BofA US High Yield Index</i>			5.28	8.03	15.66	3.08	4.55	3.48	06/01/2021
<b>Other Income</b>	<b>2,074,103</b>	<b>4.71</b>	<b>0.00</b>	<b>5.08</b>	<b>8.12</b>	<b>0.36</b>	<b>N/A</b>	<b>-0.07</b>	<b>09/01/2021</b>
Golub Capital Partners International XIV[CE]	1,620,000	3.68	0.00	5.25	8.60	N/A	N/A	10.37	04/01/2023
<i>Cliffwater Direct Lending Index</i>			0.00	5.92	9.04	8.92	8.88	10.18	04/01/2023
ATEL Private Debt Partners II[CE]	454,103	1.03	0.00	4.51	6.46	6.62	N/A	6.62	10/01/2021
<i>Cliffwater Direct Lending Index</i>			0.00	5.92	9.04	8.92	8.88	8.92	10/01/2021
<b>Cash Equivalent</b>	<b>1,378,249</b>	<b>3.13</b>	<b>1.31</b>	<b>3.95</b>	<b>5.32</b>	<b>3.42</b>	<b>2.20</b>	<b>2.05</b>	<b>07/01/2017</b>
First American Prime Obligation - Z	1,378,249	3.13	1.31	3.99	5.40	3.57	2.33	2.21	07/01/2017

\*[Current Estimate] At any point in time the valuation for private equity and other illiquid asset classes may be different from market prices due to an inherent lag effect in the industry. The reporting lag inherent in this process means that there can be a valuation lag of a quarter or, in some cases, even longer. For such illiquid asset classes shown herein, performance is calculated for the relevant period(s) using a roll-forward valuation approach whereby the last reported valuation is adjusted for cash flows to provide an initial estimated valuation, typically resulting in a zero return for the lagging period. Performance is adjusted and finalized when the updated valuation is reported. Returns are gross of management fees. The roll-forward valuation methodology described is consistent with guidance provided within the CFA Institute's Global Investment Performance Standards (GIPS). Performance is calculated using the Modified-Dietz time weighted methodology to maintain consistency with the other returns in this exhibit. For since inception IRR performance, please refer to the fund-specific overview page.

Returns are net of mutual fund fees.

Returns are expressed as percentages.

\*Asset class level returns may vary from individual underlying manager returns due to cash flows.

## Asset Allocation &amp; Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
<b>Total Fund - Non-Bargaining</b>	<b>44,115,490</b>	<b>100.00</b>	<b>5.61</b>	<b>12.08</b>	<b>22.08</b>	<b>4.03</b>	<b>8.35</b>	<b>7.89</b>	<b>07/01/2017</b>
<i>PFM Blended Benchmark</i>			<i>6.11</i>	<i>11.98</i>	<i>22.37</i>	<i>3.98</i>	<i>7.50</i>	<i>7.30</i>	<i>07/01/2017</i>
<b>Domestic Equity</b>	<b>13,396,016</b>	<b>30.37</b>	<b>6.17</b>	<b>20.22</b>	<b>34.73</b>	<b>9.38</b>	<b>N/A</b>	<b>10.22</b>	<b>04/01/2021</b>
<i>Russell 3000 Index</i>			<i>6.23</i>	<i>20.63</i>	<i>35.19</i>	<i>10.29</i>	<i>15.26</i>	<i>11.21</i>	<i>04/01/2021</i>
Vanguard Total Stock Market ETF	13,396,016	30.37	6.17	20.59	35.25	10.12	15.18	20.92	04/01/2020
<i>Russell 3000 Index</i>			<i>6.23</i>	<i>20.63</i>	<i>35.19</i>	<i>10.29</i>	<i>15.26</i>	<i>21.00</i>	<i>04/01/2020</i>
<b>International Equity</b>	<b>7,996,147</b>	<b>18.13</b>	<b>6.87</b>	<b>12.77</b>	<b>24.54</b>	<b>0.87</b>	<b>N/A</b>	<b>1.33</b>	<b>04/01/2021</b>
<i>MSCI AC World ex USA (Net)</i>			<i>8.06</i>	<i>14.21</i>	<i>25.35</i>	<i>4.14</i>	<i>7.59</i>	<i>4.22</i>	<i>04/01/2021</i>
Vanguard Total International Stock ETF	4,787,847	10.85	8.03	13.59	24.92	4.04	7.79	13.42	04/01/2020
<i>MSCI AC World ex USA (Net)</i>			<i>8.06</i>	<i>14.21</i>	<i>25.35</i>	<i>4.14</i>	<i>7.59</i>	<i>12.90</i>	<i>04/01/2020</i>
J. O. Hambro International Select	529,111	1.20	4.79	8.58	20.10	-2.66	5.74	5.52	07/01/2017
<i>MSCI AC World ex USA (Net)</i>			<i>8.06</i>	<i>14.21</i>	<i>25.35</i>	<i>4.14</i>	<i>7.59</i>	<i>6.12</i>	<i>07/01/2017</i>
Harding Loevner International Equity	528,895	1.20	9.45	11.18	24.67	2.19	7.96	8.18	07/01/2020
<i>MSCI AC World ex USA (Net)</i>			<i>8.06</i>	<i>14.21</i>	<i>25.35</i>	<i>4.14</i>	<i>7.59</i>	<i>9.78</i>	<i>07/01/2020</i>
Goldman Sachs GQG Ptnrs Intl Opportunities	802,850	1.82	0.26	17.31	32.01	9.20	12.20	26.51	09/01/2023
<i>MSCI AC World ex USA (Net)</i>			<i>8.06</i>	<i>14.21</i>	<i>25.35</i>	<i>4.14</i>	<i>7.59</i>	<i>19.60</i>	<i>09/01/2023</i>
Vanguard FTSE Developed Markets ETF	985,118	2.23	7.46	12.20	24.73	4.83	8.31	7.12	03/01/2022
<i>MSCI EAFE (net)</i>			<i>7.26</i>	<i>12.99</i>	<i>24.77</i>	<i>5.48</i>	<i>8.20</i>	<i>8.09</i>	<i>03/01/2022</i>
Hartford Schroders Emerging Markets Equity	362,326	0.82	5.21	14.90	24.37	-1.82	5.02	2.18	03/01/2018
<i>MSCI EM (net)</i>			<i>8.72</i>	<i>16.86</i>	<i>26.05</i>	<i>0.40</i>	<i>5.75</i>	<i>2.25</i>	<i>03/01/2018</i>
<b>Other Growth</b>	<b>2,095,727</b>	<b>4.75</b>	<b>-1.28</b>	<b>9.32</b>	<b>13.73</b>	<b>12.62</b>	<b>N/A</b>	<b>15.30</b>	<b>04/01/2021</b>
NB Secondary Opportunities Fund V Offshore[CE]	2,095,727	4.75	-1.28	9.32	13.73	99.08	N/A	46.31	03/01/2022
<i>CA US Private Equity Index</i>			<i>0.00</i>	<i>1.75</i>	<i>4.77</i>	<i>3.86</i>	<i>13.80</i>	<i>2.28</i>	<i>03/01/2022</i>

Returns are net of mutual fund fees.

Returns are expressed as percentages.

\*Asset class level returns may vary from individual underlying manager returns due to cash flows.

## Asset Allocation &amp; Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
<b>Fixed Income</b>	<b>17,038,113</b>	<b>38.62</b>	<b>5.23</b>	<b>5.52</b>	<b>12.87</b>	<b>-0.60</b>	<b>0.95</b>	<b>2.05</b>	<b>07/01/2017</b>
<i>Blmbg. U.S. Aggregate</i>			5.20	4.45	11.57	-1.39	0.33	1.54	07/01/2017
Baird Core Plus	4,826,891	10.94	5.22	5.35	12.85	-0.67	1.21	2.26	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			5.20	4.45	11.57	-1.39	0.33	1.54	07/01/2017
DoubleLine Core Fixed Income	1,842,725	4.18	5.64	5.73	12.60	-0.69	0.72	1.57	09/01/2017
PGIM Total Return Bond Fund	3,888,702	8.81	5.21	5.85	13.43	-0.87	0.82	2.06	09/01/2017
<i>Blmbg. U.S. Aggregate</i>			5.20	4.45	11.57	-1.39	0.33	1.39	09/01/2017
Voya Intermediate Bond	1,860,138	4.22	5.25	5.87	13.40	-0.94	0.88	0.88	01/01/2020
<i>Blmbg. U.S. Aggregate</i>			5.20	4.45	11.57	-1.39	0.33	0.31	01/01/2020
iShares Core US Aggregate Bond ETF	3,131,066	7.10	5.21	4.56	11.55	-1.39	0.31	4.10	02/01/2023
<i>Blmbg. U.S. Aggregate</i>			5.20	4.45	11.57	-1.39	0.33	4.10	02/01/2023
iShares Intermediate-Term Corporate Bond ETF	788,234	1.79	5.92	6.50	15.12	-0.22	1.76	1.76	10/01/2019
<i>ICE BofA U.S. Corporate 5-10 Year Index</i>			5.89	6.50	15.08	-0.28	1.80	1.80	10/01/2019
NYLI MacKay High Yield Corp Bond Fund	700,358	1.59	3.70	6.94	13.16	3.45	4.67	3.76	06/01/2021
<i>ICE BofA US High Yield Index</i>			5.28	8.03	15.66	3.08	4.55	3.48	06/01/2021
<b>Other Income</b>	<b>2,074,103</b>	<b>4.70</b>	<b>0.00</b>	<b>5.08</b>	<b>8.12</b>	<b>0.35</b>	<b>N/A</b>	<b>-0.08</b>	<b>09/01/2021</b>
Golub Capital Partners International XIV[CE]	1,620,000	3.67	0.00	5.25	8.60	N/A	N/A	10.37	04/01/2023
<i>Cliffwater Direct Lending Index</i>			0.00	5.92	9.04	8.92	8.88	10.18	04/01/2023
A TEL Private Debt Partners II[CE]	454,103	1.03	0.00	4.51	6.46	6.64	N/A	6.64	10/01/2021
<i>Cliffwater Direct Lending Index</i>			0.00	5.92	9.04	8.92	8.88	8.92	10/01/2021
<b>Cash Equivalent</b>	<b>1,515,384</b>	<b>3.44</b>	<b>1.31</b>	<b>3.96</b>	<b>5.33</b>	<b>3.47</b>	<b>2.23</b>	<b>2.06</b>	<b>07/01/2017</b>
First American Prime Obligation - Z	1,515,384	3.44	1.31	3.99	5.40	3.57	2.33	2.21	07/01/2017

\*[Current Estimate] At any point in time the valuation for private equity and other illiquid asset classes may be different from market prices due to an inherent lag effect in the industry. The reporting lag inherent in this process means that there can be a valuation lag of a quarter or, in some cases, even longer. For such illiquid asset classes shown herein, performance is calculated for the relevant period(s) using a roll-forward valuation approach whereby the last reported valuation is adjusted for cash flows to provide an initial estimated valuation, typically resulting in a zero return for the lagging period. Performance is adjusted and finalized when the updated valuation is reported. Returns are gross of management fees. The roll-forward valuation methodology described is consistent with guidance provided within the CFA Institute's Global Investment Performance Standards (GIPS). Performance is calculated using the Modified-Dietz time weighted methodology to maintain consistency with the other returns in this exhibit. For since inception IRR performance, please refer to the fund-specific overview page.

Returns are net of mutual fund fees.

Returns are expressed as percentages.

\*Asset class level returns may vary from individual underlying manager returns due to cash flows.

**SunLine Transit Agency**

**CONSENT CALENDAR**

DATE: December 4, 2024

**APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Board Member Attendance for October 2024

Summary:

The attached report summarizes the Board of Directors' attendance for fiscal year to date October 2024.

Recommendation:

Approve.

FY 24/25	Board Member Matrix Attendance													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Meetings	Total Attended
Desert Hot Springs	X		X	X									10	3
Palm Desert	X		X	X									10	3
Palm Springs	X		X	X									10	3
Cathedral City	X		X	X									10	3
Rancho Mirage	X		X	X									10	3
Indian Wells	X			X									10	2
La Quinta	X		X	X									10	3
Indio	X		X	X									10	3
Coachella	X		X	X									10	3
County of Riverside	X		X	X									10	3

**X - ATTENDED (Primary/Alternate)**

**DARK –**



**SunLine Transit Agency**

**DATE:** December 4, 2024 **RECEIVE & FILE**

**TO:** Finance/Audit Committee  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**RE:** Fiscal Year 2024 Financial Audit Reports

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**Recommendation**

Recommend that the Board of Directors receive and file the fiscal year (FY) 2024 financial audit reports. The financial audits were completed by Vasquez & Company, LLP and include financial audits for SunLine Transit Agency (SunLine) and SunLine Services Group (SSG).

**Background**

The Joint Powers Agreement requires that SunLine and SSG have an independent audit of its finances conducted annually. In addition, state law requires that recipients of Transportation Development Act (TDA) funds undergo an annual financial audit. TDA funds comprise the majority of SunLine's operating revenues, which are disbursed by Riverside County Transportation Commission (RCTC), the planning agency for SunLine.

In addition to the FY 2024 financial audit, the Code of Federal Regulations (2 CFR Part 200) requires an entity that expends more than \$1,000,000 in federal awards during a fiscal year undergo a single audit. A single audit ensures that federal funds are expended properly. Submission of the single audit is required nine (9) months following the end of the entity's fiscal year or thirty (30) days after the completion of the financial statements, whichever is earlier. Due to timing issues, the single audit report for FY24 will be presented to the Board during the January 2025 Board Meeting. Although the single audit report for the Board will be delayed until January, all timelines have been met and no extensions are required to stay in compliance with the regulations.

**Audit Outcome**

The auditors presented an unmodified opinion with no significant deficiencies.

## SunLine Transit Agency

**DATE:** December 4, 2024 **ACTION**

**TO:** Finance/Audit Committee  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**RE:** California Transit Training Consortium Agreement Approval

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### Recommendation

Recommend that the Board of Directors delegate authority to the CEO/General Manager to negotiate and execute a one (1) year contract with the Southern California Regional Transit Training Consortium, doing business as the California Transit Training Consortium (CTTC) for the scope of work in SunLine Transit Agency's (SunLine) agreement with the California Energy Commission's (CEC) Clean Transportation Program Grant ARV-21-070-01 at a total cost not exceed \$466,900, subject to approval as to form by General Counsel.

### Background

Assembly Bill (AB) 118, enacted in 2007, established the Clean Transportation Program under the CEC, with an annual budget of approximately \$100 million. This program promotes alternative and renewable fuels and advanced vehicle technologies to support California's climate change, clean air, and energy policies.

In October 2021, the CEC released a competitive grant solicitation titled "IDEAL ZEV Workforce Pilot" to fund training initiatives in the zero-emission vehicle (ZEV) sector, with a focus on disadvantaged and low-income communities. SunLine successfully secured a \$500,000 grant under this solicitation for workforce development activities through the West Coast Center of Excellence and executed the original grant agreement in July 2022.

Since that time, SunLine determined that it was in the best interest of the agency to partner with CTTC to jointly create a new scope of work focused on developing curriculum and conducting educational workshops which align with current priorities and training requirements. The workshops include electrical courses tailored for high school students and transit-focused training sessions. SunLine staff collaborated with the CEC to allow SunLine to pass-through the funds to CTTC so it can deliver the updated scope of work.

Established in 2004, the CTTC is a collaborative organization dedicated to providing workforce development, training, and educational resources for the public transit industry in California. CTTC partners with transit agencies, community colleges, and industry

stakeholders to develop programs that enhance technical skills, promote safety, and support the adoption of emerging transportation technologies. CTTC is widely recognized for fostering innovative and sustainable solutions to workforce challenges in California's public transit landscape.

### **Financial Impact**

The financial impact of \$466,900 is included in the SunLine's Fiscal Year (FY) 2025 operating budget.

### **Performance Goal**

**Goal 1: Workforce Investment** – Approval of this agreement supports SunLine's FY25 workforce investment goal. The curriculum and training resources developed through this partnership will benefit SunLine staff and other transit agencies across California, advancing industry readiness for zero-emission technologies.

## SunLine Transit Agency

**DATE:** December 4, 2024 **DISCUSSION**

**TO:** Finance/Audit Committee  
Board Operations Committee

**FROM:** Edith Hernandez, Clerk of the Board/Director of Legislative Affairs

**RE:** Draft 2025 State and Federal Legislative Program

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### **Background**

SunLine Transit Agency (SunLine) depends significantly on operating and capital funding from state and federal government, making legislative actions at these levels crucial to its operations. SunLine is committed to enhancing the accessibility, sustainability, and efficiency of public transportation in the Coachella Valley. To support this mission, SunLine has developed a comprehensive 2025 Legislative Program focused on advocating for policies and securing funding at both the state and federal levels. The program aims to address key issues such as transit funding, sustainability initiatives, public safety, equitable access, and economic development while aligning with SunLine’s vision of providing environmentally sustainable transportation solutions.

At the state level, SunLine will focus on protecting allocations from the Transportation Development Act (TDA) and advocating for reforms to improve the distribution of these funds. Efforts will also target securing grants for facility improvements and zero-emission vehicle projects, addressing transit access for underserved communities, and supporting legislation that enhances transit worker safety. These initiatives reflect SunLine’s commitment to equitable access, environmental stewardship, and workforce development, which are essential to meeting the growing demands of the Coachella Valley.

At the federal level, SunLine will advocate for a re-authorization of the Infrastructure Investment and Jobs Act (IIJA), which includes significant funding for transit programs. SunLine will pursue opportunities to apply for federal grants to improve transit infrastructure, including bus stops, maintenance yards, and hydrogen fueling stations. SunLine will also support legislation that incentivizes the use of public transit, promotes hydrogen fuel cell technologies, and enhances transit-oriented development. Workforce development remains a core focus, and SunLine is committed to supporting legislation that prioritizes workforce development by increasing resources for training programs and addressing industry labor shortages. Additionally, SunLine will advocate for policies that prioritize public safety, including legislation to increase penalties for assaults on transit workers and support for health initiatives like heart-healthy programs.

The Legislative Program includes a proactive action plan involving strategic partnerships, advocacy efforts, and targeted outreach. SunLine will work closely with local, state, and federal legislators, as well as regional governments, environmental groups, and business organizations, to build a broad coalition of support for transit-friendly policies. Activities will include monitoring legislation, organizing meetings with key stakeholders, and advocating for specific legislation through letters of support or opposition. By engaging in these efforts, SunLine aims to ensure continued leadership in sustainable transit while supporting policies that benefit the residents and visitors of the Coachella Valley.

### **Performance Goal**

**Goal 2: Highly Trusted Mobility Solutions** – Ensure advocacy for SunLine’s priorities and policies that support the Agency’s mission, ensuring sustainable funding, and enhancing the Agency’s ability to adapt to evolving transportation needs.

Attachment:

- [Item 11a](#) – Draft 2025 State and Federal Legislative Program



# 2025

## STATE AND FEDERAL LEGISLATIVE PROGRAM

# 2025 STATE AND FEDERAL LEGISLATIVE PROGRAM

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## OVERVIEW

SunLine Transit Agency (SunLine) was established in 1977 to provide public transportation to the Coachella Valley. The Agency offers a range of services including fixed-route buses, paratransit, and micro-transit. SunLine serves the cities of Desert Hot Springs, Palm Springs, Cathedral City, Rancho Mirage, Palm Desert, Indian Wells, La Quinta, Indio, Coachella, and six unincorporated communities (Thousand Palms, Bermuda Dunes, Thermal, Mecca, Oasis, and North Shore) within Riverside County.

SunLine's mission is to provide safe and environmentally conscious public transportation services and alternative fuel solutions to meet the mobility needs of the Coachella Valley. As a pioneer in hydrogen fuel cell technology and clean energy transit solutions, SunLine leads the industry in sustainability. The Agency's services significantly reduce traffic congestion, promote environmental health, and ensure mobility for residents and visitors alike, fostering stronger, more connected communities.

## SUNLINE'S LEGISLATIVE PROGRAM

The purpose of the Legislative Program is to advocate for policies and secure funding that enhance the efficiency, sustainability, and accessibility of public transportation in the Coachella Valley, including regional efforts like the 10 Commuter Link, which connects communities outside the Coachella Valley and expands transit accessibility. Through strategic partnerships and proactive engagement with local, state, and federal stakeholders, the program advances initiatives that align with SunLine's commitment to innovation, community connectivity, and environmental stewardship. By focusing on these priorities, the Legislative Program enables SunLine to effectively respond to emerging transportation trends and address regulatory challenges, strengthening the Agency's position as a leader in sustainable transit.

Key elements of the Legislative Program include securing dedicated funding sources, advocating for legislation that supports transit needs, funding opportunities to support workforce development initiatives that strengthen the transit industry, and removing regulatory barriers to implementing advanced, sustainable transit solutions. By building strong relationships with policymakers, SunLine can shape policies that support efficient transit operations while addressing community goals such as economic growth and environmental protection. This approach ensures that SunLine remains adaptable to the evolving needs of the Coachella Valley, maintaining public transportation as a reliable and equitable resource for all residents.

## STATE LEGISLATIVE PROGRAM

This program focuses on securing funding and advancing policies that support sustainable public transit and zero-emission technologies. Key priorities include advocating and protecting allocations from the State Transit Assistance (STA) and Local Transportation Funds (LTF), while also pursuing additional funding opportunities through various state programs. SunLine will actively monitor regulatory changes and funding trends to identify emerging opportunities that could positively impact funding allocations and support the Agency's operational goals. The program will also focus on advancing legislation that improves transit access for underserved communities, fosters clean transportation infrastructure development, and enhances partnerships with state agencies to address mobility needs, reduce emissions, and strengthen the efficiency and sustainability of transit services in the Coachella Valley.

### i. **Transit Funding and Sustainable Transportation Initiatives**

- a. Reform the Transportation Development Act (TDA) to improve the metrics and distribution of TDA funds.
- b. Oppose legislation that seeks to expand the use of TDA funds to non-transit purposes beyond those allowed by current statute.
- c. Strategically apply for state grants to improve and expand transit facilities, such as bus stops, maintenance yards, and transit hubs.
- d. Pursue dedicated funding for zero-emission transit vehicles and facilities.
- e. Advocate for additional Cap-and-Trade funding dedicated to the Greenhouse Gas and Reduction Fund (GGRF).
- f. Advocate for additional funding for paratransit operations and transit accessibility capital improvements.
- g. Monitor legislation regulating the price of hydrogen and electricity as fuel sources for transit agencies.
- h. Support legislation to enhance transit-oriented development, integrating public transportation with affordable housing projects.
- i. Support state and other governmental agency efforts that help address issues of climate change.



ii. **Equitable Access and Affordability**

- a. Support legislation that ensures all communities, including rural and underserved areas, have access to reliable transit services.

iii. **Public Safety and Health**

- a. Advocate for policies that prioritize the safety of riders and operators, including anti-harassment measures and improvements in lighting and security at transit stations.
- b. Promote initiatives that integrate health awareness, like heart-healthy programs, into the transit system's outreach efforts.
- c. Oppose legislation or regulations that would have an adverse impact on transit agencies' ability to provide safe transportation.
- d. Support legislation that promotes employee safety, including higher penalties for assaults on transit workers.

iv. **Economic and Workforce Development**

- a. Encourage legislation that supports the creation of green jobs in the transit sector, including training programs for new technologies.
- b. Support increasing resources to recruit, retain, and train SunLine employees.
- c. Pursue dedicated funding opportunities for workforce development programs to address industry labor shortages and advance employee skills.
- d. Support measures that promote transit as a key component of economic development in the Coachella Valley, attracting businesses and tourism.

**FEDERAL LEGISLATIVE PROGRAM**

This program focuses on securing funding and advancing policies that support the expansion of clean energy transit solutions and improve public transportation services. Key priorities include advocating for continued funding such as the Federal Transit Administration (FTA) grants, USDOT RAISE (Rebuilding American Infrastructure with Sustainability and Equity) Grants, and Low or No Emission Vehicle Program (Low-No Program).

i. **Transit Funding and Sustainable Transportation Initiatives**

- a. Support an increase in formula and grant programs for transit services through a re-authorization of a federal transportation act following the expiration of the Infrastructure Investment and Jobs Act (IIJA) on September 26, 2026.

- b. Advocate for a year-long FY26 Appropriations bill that ensures funding levels at or above FY25 levels.
  - c. Strategically apply for federal grants to improve and expand transit facilities, such as bus stops, maintenance yards, and transit hubs.
  - d. Monitor developments related to PEPRRA and Section 13(c) and support actions that ensure the preservation of transit funding for transit agencies.
  - e. Advocate for transit agencies to serve as direct recipients of federal grant funding.
  - f. Advocate for funding and policies supporting hydrogen fuel cell buses and other green technologies.
  - g. Promote legislation for infrastructure development, including charging stations for electric vehicles and renewable energy sources for transit operations.
  - h. Advocate for increased local control and flexibility in project delivery.
  - i. Support efforts to stabilize the Highway Trust Fund.
  - j. Advocate for a permanent extension of the alternative fuels excise tax credit.
  - k. Support legislation that incentivizes the use of public transit.
  - l. Support legislation to enhance transit-oriented development, integrating public transportation with affordable housing projects.
- ii. **Equitable Access and Affordability**
- a. Support legislation that ensures all communities, including rural and underserved areas, have access to reliable transit services.
- iii. **Public Safety and Health**
- a. Advocate for policies that prioritize the safety of riders and operators, including anti-harassment measures and improvements in lighting and security at transit stations.
  - b. Promote initiatives that integrate health awareness, like heart-healthy programs, into the transit system's outreach efforts.
  - c. Oppose legislation or regulations that would have an adverse impact on transit agencies' ability to provide safe transportation.
  - d. Support legislation that promotes employee safety, including higher penalties for assaults on transit workers.

iv. **Economic and Workforce Development**

- a. Encourage legislation that supports the creation of green jobs in the transit sector, including training programs for new technologies.
- b. Support increasing resources to recruit, retain, and train SunLine employees.
- c. Pursue dedicated funding opportunities for workforce development programs to address industry labor shortages and advance employee skills.
- d. Support measures that promote transit as a key component of economic development in the Coachella Valley, attracting businesses and tourism.

**STRATEGIC PARTNERSHIPS AND ADVOCACY**

To achieve the goals of SunLine Transit Agency’s Legislative Program, the following advocacy activities and resources will be utilized.

- i. Develop relationships with local, state, and federal legislators who can champion transit issues.
- ii. Collaborate with local governments, community organizations, environmental groups, and business leaders to build a broad base of support for transit-related legislation and administrative actions.
- iii. Strategic travel to meet with federal and state legislators and agencies.
- iv. Monitor and track relevant legislation at the state and federal levels, identifying opportunities for advocacy and bring relevant legislation to the Board of Directors for feedback, support, or opposition.
- v. Active participation in the California Transit Association’s State Legislative Committee.
- vi. Active participation in the American Public Transportation Association’s Legislative Affairs Committee.
- vii. Active participation in the Greater Coachella Valley Chamber of Commerce Legislative Committee.
- viii. Proactive outreach to legislators to sponsor transit-friendly legislation.
- ix. Collaboration with media outlets to publish transit-supportive materials.
- x. Ongoing communication with SunLine’s federal legislative consultants.
- xi. Review of legislative updates from trade organizations and transportation agencies.

- xii. Coordination with regional transportation agencies to strengthen local advocacy efforts.
- xiii. Attendance at relevant seminars and conferences to stay informed of current developments.
- xiv. Launch initiatives to raise public awareness about the importance of public transit, focusing on its environmental, economic, and social benefits.

DRAFT