



SunLine Transit Agency
January 23, 2019
10:15 a.m. – 11:30 a.m.

AGENDA

FINANCE/AUDIT COMMITTEE

Wellness Training Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, www.sunline.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (760) 343-3456 if special assistance is needed to participate in a Board meeting, including accessibility and translation services.

Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

ITEM

RECOMMENDATION

1. CALL TO ORDER

2. ROLL CALL

3. PRESENTATIONS

4. FINALIZATION OF AGENDA

5. PUBLIC COMMENTS

RECEIVE COMMENTS

NON AGENDA ITEMS

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Comments may be limited to 3 minutes in length.

6. COMMITTEE MEMBER COMMENTS

RECEIVE COMMENTS

ITEM

RECOMMENDATION

7. CONSENT CALENDAR

RECEIVE & FILE

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

- 7a) Checks \$1,000 and Over Report for November 2018 (PAGE 4-11)
- 7b) Credit Card Statement for November 2018 (PAGE 12-16)
- 7c) Monthly Budget Variance Report for November 2018 (PAGE 17-29)
- 7d) Contracts Signed in Excess of \$25,000 November & December 2018 (PAGE 30-32)
- 7e) Union & Non-Union Pension Investment Asset Summary November 2018 (PAGE 33-35)
- 7f) Ridership Report for November & December 2018 (PAGE 36-40)
- 7g) SunDial Operational Notes for November & December 2018 (PAGE 41-47)
- 7h) Metrics for November & December 2018 (PAGE 48-70)
- 7i) Board Member Attendance for December 2018 (PAGE 71-72)
- 7j) Quarterly Capital Project Update for 4th Quarter 2018 (PAGE 73-76)

**8. ELECTRIC BUS CHARGER INSTALLATION
(DIVISION II)**

**APPROVE
(PAGE 77-78)**

(Staff: Dean Holm, Facility Engineer)

**9. AMENDMENT TO CONTRACT FOR HYDROGEN
ELECTOLYZER**

**APPROVE
(PAGE 79-80)**

(Staff: Rudy Le Flore, Chief Project Consultant)

**10. REVISION OF APPENDIX A FROM CHECK POLICY
NO. B-030403**

**APPROVE
(PAGE 81-88)**

(Staff: Luis Garcia, Deputy Chief Financial Officer)

**11. CREDIT CARD POLICY NO. B-030503
REVISION APPROVAL**

**APPROVE
(PAGE 89-92)**

(Staff: Luis Garcia, Deputy Chief Financial Officer)

**12. RESOLUTION NO. 0771 FOR AFFORDABLE HOUSING
AND SUSTAINABLE COMMUNITIES GRANT
APPLICATION**

**APPROVE
(PAGE 93-96)**

(Staff: Eric Taylor, Deputy Chief Financial Services)

13. AWARD OF CONTRACT FOR CNG TRUCKS

**APPROVE
(PAGE 97-98)**

(Staff: Demetrius Genera, Deputy Chief Operating Officer - Maintenance)

ITEM

RECOMMENDATION

- 14. **APPROVAL OF TEMPORARY LOCAL
TRANSPORTATION FUND (LTF) REQUEST**
(Staff: Luis Garcia, Deputy Chief Financial Officer) **APPROVE**
(PAGE 99)

- 15. **CHANGE ORDER #2 FOR SURVEILLANCE CAMERAS**
(Staff: Peter Gregor, Chief Safety Officer) **APPROVE**
(PAGE 100-101)

- 16. **CAPITAL PROJECT UPDATE**
(Staff: Rudy Le Flore, Chief Project Consultant) **APPROVE**
(PAGE 102-103)

- 17. **ADJOURN**