

FINANCE/AUDIT COMMITTEE AGENDA

February 22, 2017

11:30 a.m. – 12:00 a.m. Conference Room 2 SunLine Transit Agency Thousand Palms, CA

- 1. Call to Order
- 2. <u>Roll Call</u>
- 3. Public Comments
- 4. <u>Committee Member Comments</u>
- 5. Appoint Interim Committee Chair

----- RECEIVE AND FILE ------

6. <u>Consent Calendar</u>

Receive & File

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

- a) Checks over \$1,000 report for November/December 2016
- b) Credit Card Statement for November 2016
- c) Monthly Budget Variance Report for November/December 2016
- d) Contracts Signed in Excess of \$25,000 December 2016
- e) Ridership Report for December 2016
- f) SunDial Operational Notes for December 2016
- g) Metrics (On time Performance, Early Departures, Late Departures, Late Cancellations, Fleet Availability, Driver Absence, Advertising Revenue, Fixed Route Customer Comments, Paratransit Customer Comments)
- h) Board Member Attendance

7. Contract for Phase 6 Bus Stop Concrete Improvements

(Greg Pettis, Chair of Finance/Audit Committee; Staff: Dean Holm)

Recommend that the Board of Directors grant authority to the CEO/General Manager to execute a contract with ND Construction Co., Inc. in the amount of \$59,907 for the Bus Stop Concrete Improvements, upon approval as to form by legal counsel.

8. <u>Contract for Installation of Perimeter Fencing</u> (Greg Pettis, Chair of Finance/Audit Committee; Staff: Dean Holm)

Recommend that the Board of Directors grant authority to the CEO/General Manager to execute a contract with NR Development, Inc. in the amount of \$420,500 for the Installation of Perimeter Fencing upon approval as to form by legal counsel.

9. OTA Broadcasting Barter Contract

(Greg Pettis, Chair of Finance/Audit Committee; Staff: Joseph Friend)

Recommend that the Board of Directors grant authority to the CEO/General Manager to execute a barter contract with OTA Broadcasting (PSP) LLC. to provide bus wrap advertising services in exchange for commercial airtime and production services with a not-to-exceed value of \$156,000 by each party therefore, a total agreement value of not-to-exceed \$312,000.

10. <u>Adjourn</u>

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Approve

Approve

Approve

----- ACTION -----