



Wednesday, April 25, 2012

12:00 Noon

(Lunch Provided for Board Members)

**Kelly Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276**

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT SUNLINE AT (760) 343-3456. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SUNLINE TO MAKE REASONABLE ACCOMMODATION TO ENSURE ACCESSIBILITY TO THIS MEETING.

**THE CHAIR REQUESTS THAT ALL CELLULAR PHONES
AND PAGERS BE TURNED OFF OR SET ON SILENT
MODE FOR THE DURATION OF THE BOARD MEETING.**

AGENDA TOPICS

RECOMMENDATION

1. **Call to Order**
Chairman Eduardo Garcia
2. **Flag Salute**
3. **Roll Call**
4. **Presentations**
 - a) Employees of the Quarter (Naomi Nightingale)
 - b) Service Planning Presentation (Joseph Forgiarini)
5. **Finalization of Agenda**
6. **Correspondence**
None.

7. Closed Session

- a) Closed Session - Conference on Labor Negotiations pursuant to Government Code Section 54957.6: C. Mikel Oglesby and Tom Hock (via phone conference). Employee Organization: Amalgamated Transit Union, Local 1277 representing drivers, mechanics and other trades.

8. Public Comments**Receive Comments**

(NOTE: Those wishing to address the Board should complete a Public Comment Card and will be called upon to speak.)

NON AGENDA ITEMS

Anyone wishing to address the Board on items not on the agenda may do so at this time. Each presentation is limited to 3 minutes.

AGENDA ITEMS

Anyone wishing to address specific items on the agenda should notify the Chair at this time so those comments can be made at the appropriate time. Each presentation is limited to 3 minutes.

9. Board Member Comments**Receive Comments**

Any Board Member who wishes to speak may do so at this time.

ACTION**10. Consent Calendar****Approve**

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Boardmember requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

- a) Minutes of the March 28, 2012 Board of Directors Meeting (Pages 1-7)
- b) Checks over \$1,000 for March, 2012 (Pages 8-10)
- c) Credit card statement for March, 2012 (Pages 11-13)
- d) Monthly Budget Report for March, 2012 (Pages 14-15)
- e) Contract Report – nothing to report.
- f) Ridership Report for March, 2012 (Pages 16-17)
- g) SunDial Operational Notes for March, 2012 (Page 18)

11. Approval of New ACCESS Advisory Committee Member (Apolonio Del Toro) Approve

Request to the Board to approve new member of the ACCESS Advisory Committee. (Page 19)

----- **RECEIVE & FILE** -----

12. Financial Audit of SunLine Transit Agency for Fiscal Year 2010/11 (Stephen Compton) Receive & File

Recommend that the Board of Directors Receive & File the Financial Audit and the Single Audit for fiscal year 2010/11. (Page 20)

- o Basic Financial Statements & Independent Auditors' Report (Separate attachment)
- o Single Audit Reports (Separate attachment)

----- **INFORMATION** -----

13. Proposed New Riverside Commuter Express Service (Joseph Forgiarini) Information

Provide an update to the Board on the proposed Riverside Commuter Express Service. (Pages 21-24)

14. General Manager's Report (C. Mikel Oglesby)

15. Next Meeting Date

May 23, 2012
12 o'clock Noon – Kelly Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

16. Adjourn

MINUTES
SunLine Transit Agency
Board of Directors Meeting
March 28, 2012

A regular meeting of the SunLine Transit Agency Board of Directors was held at 12:10pm on Wednesday, March 28, 2012 in the Kelly Board Room at SunLine Transit Agency, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

1. **Call to Order**
The meeting was called to order at 12:10 p.m. by Chairman Eduardo Garcia.
2. **Flag Salute**
Neil Silver, ATU Local 1277 President, led all in a salute to our flag.
3. **Roll Call**
Completed.

Members Present

Eduardo Garcia, Chairman, Mayor, City of Coachella
Robert Spiegel, Vice Chairman, Mayor, City of Palm Desert
Yvonne Parks, Mayor, City of Desert Hot Springs
Rick Hutcheson, Councilmember, City of Palm Springs
Scott Hines, Councilmember, City of Rancho Mirage
Bud England, Councilmember, City of Cathedral City
Bill Powers, Mayor Pro Tem, City of Indian Wells
Don Adolph, Mayor, City of La Quinta
Glenn Miller, Mayor, City of Indio

Members Absent

John J. Benoit, Supervisor, County of Riverside

Guests:

Joe Paradetto, Supervisor Benoit's Office
Lindsay Thompson, IBI Group
John Haag, Arcadis
Scott Russo, Legal Counsel for American Cab
Harry Incs, American Cab
Gadi Srulovitz, Yellow Cab
Bill Meyers, Yellow Cab
Mabu Hossain, Airport Taxi
KD Labana, Airport Taxi
Jose Arturo Diaz, Airport Taxi
Kimberly Webb, Public
Art Aguilar, ATU
Neil Silver, ATU

Staff:

C. Mikel Oglesby, General Manager
Jeffrey Goldfarb, Interim Legal Counsel
Tom Hock, Agency Negotiator
Carolyn Rude, Special Asst. to the General Manager/Clerk of the Board
Naomi Nightingale, Chief of Staff/EEO, Taxi Administrator
Tommy Edwards, Director of Maintenance
Polo Del Toro, Director of Operations
Joe Forgiarini, Director of Planning
Dennis Miura, Director of Finance
Jack Stevens, Director of Human Resources
Rudy LeFlore, Procurement Consultant
Michael Jones, Manager Taxicab Administration
Stephanie Buriel, SRA Administrative Assistant
Mike Morrow, Maintenance Manager
Elliew Silva, Utility
Manny Garcia, Operations Senior Supervisor
Mannie Thomas, Manager of Operations and Safety Training
Francisca Garcia, Motor Coach Operator
Juan Rodriguez, Motor Coach Operator
David Manriquez Safety Specialist
Ivanna Samokish, Safety and Security Coordinator
Anita Petke, Transit Planning Assistant
Rick Barone, Procurement Officer
Amy Heilman, Coin Counter
Karen Thomas, Administrative Assistant

4. Presentations

None.

5. Finalization of Agenda

No changes were made to the Agenda.

6. Correspondence

None.

7. Closed Session

At 12:10pm Chairman Garcia announced that the Board would move into Closed Session. Interim Legal Counsel, Jeffrey Goldfarb, announced the Closed Session Section Code.

- a) Closed Session - Conference on Labor Negotiations pursuant to Government Code Section 54957.6: C. Mikel Oglesby and Tom Hock (via phone conference). Employee Organization: Amalgamated Transit Union, Local 1277 representing drivers, mechanics and other trades.

At 1:15p.m. Chairman Garcia announced the return to open session. Legal Counsel, Jeffrey Goldfarb announced that there is no reportable action.

8. Public Comments

NON AGENDA ITEMS:

None.

AGENDA ITEMS:

Neil Silver, President, ATU 1277. Mr. Silver stated the following: "Good afternoon. Mr. Chairman and distinguished members of the Board. My name is Neil Silver. I represent and am the President of the Amalgamated Transit Union. I represent the mechanics, drivers, maintenance workers at SunLine Transit Agency. If negotiations and dialogue lasted as long as your conference did just now, there would probably be no reason to be here. But, I'm here to mention three things. One, I've been here for 32 years. Most of you never heard of the Amalgamated Transit Union. I have negotiated with Lee Norwin, Dick Cromwell, Dennis Gilman; every one of the G.M.s. We were able to settle every problem we had in negotiations and in between negotiations. This is the only General Manager that has never attended negotiations at all. I find that a bit disheartening. But anyway, in negotiations, there have been very little dialogue. Most of the time it is 'here's the proposal – here's the answer' – that's it, no talk – period. Without dialogue you can't come to any agreement; you can't hear the problems; you can't settle anything. I have never seen negotiations done and I have been doing it for a long time – is you write proposals, they give you an answer and that is it, nothing to talk about. Their last proposal to us had to do with wage increase and medical increase. We looked at that and we were willing to accept it. At the beginning they talked about shared sacrifice. Times are tough. We realize that. So we sent the proposal back saying that hey, we will accept this; we need another \$50 on the health and welfare in year two. We have been without a contract for three years right now. This is a five year contract, not a two year contract. We also put in what we call a 'me too' clause. We are willing to modify that clause right now and let the General Manager out of it and anyone under the General Manager – if they get more a 2% wage increase, then we should get the same. After all, we are talking about fairness; we're talking about shared sacrifice. We are not looking to pick over nickels and dimes. So I come to you asking for your help. Perhaps you could have Mr. Oglesby enter negotiations and if he can't make it, perhaps one of you can to at least see what is going on there for yourselves. I thank you very much. I appreciate the opportunity you gave me to address the Board. Thank you. I appreciate whatever you can do."

9. Board Member Comments

None.

10. Consent Calendar

Mayor Adolph moved for approval of the consent calendar. The motion was seconded by Mayor Miller and approved by a unanimous vote with the abstention of

Councilmember Hutcheson and Councilmember Hines of item 10a, February 22, 2012 Board meeting minutes.

11. FY 11/12 Short Range Transit Plan (SRTP) Amendment

Director of Transit Planning, Joseph Forgiarini, addressed the Board requesting approval of an amendment to the FY 11/12 SRTP. SunLine Transit Agency develops a Short Range Transit Plan for each fiscal year, outlining the Agency's service operating and capital plans for the next three years with a detailed funding plan for the first year. Each year it is common that unforeseen circumstances can require the amendment to this plan. SunLine needs to seek a mid-year amendment for the Agency's fiscal year 2011-2012 Short Range Transit Plan, specifically to amend the Operating and Capital Assistance by Funding Source Table 4. There are a number of reasons for the amendment: New capital grant for hydrogen fuel cell buses; adjust for actual Measure A funding availability; Adjust other revenue funding availability. SunLine Transit Agency was awarded \$4,917,876 in a new FTA Section 5308 grant for two new hydrogen fuel cell buses. This requires a match of \$546,430 which will be provided by rearranging state STA funding of two other capital projects that had high state funding levels (replacement paratransit buses, facility improvements). FTA Section 5307 funds are available to replace this state money (\$546,430). Measure A funds are expected to be approximately \$4,250,000. Typically, this funding is also available for supplementing farebox revenue (\$2,950,000) to help reach the farebox recovery rate of 17.8% for SunLine Transit Agency. However, additional Measure A funding is not available this fiscal year, and must be replaced by available FTA Section 5307 preventative maintenance funding, in the amount of \$984,774. There are two factors that have impacted the original estimate of \$500,000 for "other revenue". First, the federal fuel rebate ceased as of 1 January 2012, with SunLine projecting a \$350,000 total fuel rebate for FY11-12 instead of the original \$500,000 estimate. In addition, a new Coachella and Stagecoach Festivals grant funding item of \$41,849 from AQMD has been made available to SunLine to help fund additional Line 111 weekend services during these festivals. This is a new total of \$391,849 for other revenues. SunLine must also schedule \$41,849 of FTA 5307 to match this grant. Mr. Forgiarini asked that the Board approve the amendment.

Mayor Parks asked if the Agency 5307 reserve is healthy enough to sustain this and any other future matches or funding that may become necessary. Mr. Forgiarini stated yes, in the projected new SRTP that will be brought to the Board in the near future, there is sufficient reserves.

Mayor Pro Tem Powers moved for approval of the SRTP amendment. The motion was seconded by Councilmember England and approved by a unanimous vote.

12. IBI Change Order for County Fees for Administration Building Plans

Mr. Oglesby addressed the Board asking that they delegate the General Manager authority to negotiate and execute a Change Order with IBI for the Administration Building Plans, for a value Not To Exceed \$28,000. Mr. Oglesby stated that the issue is that the approval of plans with the County is running higher than originally expected; staff is working together to knock the numbers down. He stated that the good thing is

that the amount does not exceed the original amount of LTF funds budgeted, but it is taking the additional money that is in there. Mr. Oglesby stated that in short, he had come before the Board in the past for approval and it looked like it was under control, but additional charges keep coming up. Oglesby stated that if additional items continue to come up, he will bring to the Board for approval. Vice Chairman Spiegel asked if he had talked to Supervisor Benoit. Oglesby stated that a meeting was held prior to this issue, but this issue has only been brought forward recently. Oglesby stated that he will contact Supervisor Benoit; he said the Supervisor is good at facilitating the issue, but the end result is that there is a bill that needs to be paid. Mayor Adolph moved for approval. The motion was seconded by Councilmember Hutcheson and approved by a unanimous vote.

13. Extra Transit Services for 2012 Coachella and Stagecoach Festivals

Director of Transit Planning, Joseph Forgiarini addressed the Board. He stated that SunLine Transit Agency has for some years now been exploring possible opportunities for Agency involvement with transportation for the Coachella and Stagecoach Festivals held each year in April at the Empire Polo Club in Indio. For the 2012 festivals, SunLine worked diligently with the festival promoters, Goldenvoice, to develop an option for SunLine involvement in the event's transportation services. However, the promoter was not able to provide evidence that the all available regional private charter bus resources had been utilized by the event. This has prevented SunLine's direct participation in the festival transportation services as this action would have been inconsistent with FTA charter bus regulations. Mr. Forgiarini stated that SunLine was looking forward to the involvement, but without that waiver it would be inappropriate for the Agency to take that step. He stated that there is still a 230 bus program being operated through private charter resources for the event, so by no means is the Agency's lack of involvement threatening that the festival would be underserved. In place of direct involvement with the event transportation, SunLine has instead been successful in securing a grant from AQMD for approximately \$42,000 in funding for increased Line 111 services during the three festival weekends (April 14-15, 21-22, 28-29, 2012). SunLine will match this grant from operating funding. This funding will allow the Agency to operate the Line 111 Saturdays and Sunday every 20 minutes between approximately 10:00 a.m. and 6.00 p.m. in place of the usual 40 minute weekend service. If we do not upgrade the Line 111 service during the festival weekends, more than likely many passengers waiting for the bus could be passed by due to full Line 111 buses. The extra demand will come from both extra visitors traveling around the valley each weekend, as well as visitors attending the festival who wish to reduce their travel costs (Goldenvoice charges \$50-\$80 per person for a full weekend of bus service). Mr. Forgiarini stated that while SunLine will not operate to the event directly, cabs will be available from SunLine's terminal at Highway 111 in Indio to the event.

Mayor Miller stated the following: "I appreciate Mikel and Joe's involvement. I would like to next year see if we can get more involved sooner. We already know the concert dates. When we were bringing in these other buses, not only is a financial burden on Goldenvoice, the buses are not as efficient as ours; they are not our drivers and don't know our Valley; a lot of them are coming in on school buses from Nevada and

different areas that are not as clean and efficient as ours are. I would like to see if we could utilize our system if we could without it being a burden on us – to see what it takes with a little bit more time – some planning to see if we could our services – utilize as many buses as we can so we don't have to bring in these outside service buses into our community. They are not familiar with our streets; obviously they are licensed, but it takes a lot traveling from different areas with different rules and regulations.”

Chairman Garcia asked if there was a cost issue. Mr. Oglesby stated that we did want to participate more. He stated that staff worked with Goldenvoice to put something together; he reached out to Omnitrans and other transit agencies to provide drivers should we not have the drivers. Oglesby stated that the problem is that in order for a public agency to do that without going into a charter, there needs to be approval. In order to do that, a waiver has to be signed. Oglesby stated that staff went to Goldenvoice stating that we needed an explanation and information for that waiver, they would not provide it. He stated that due to the lack of information, we couldn't go any further. Oglesby stated that even if there had been earlier planning, Goldenvoice would need to provide the information. Mr. Forgiarini stated that we need supporting evidence of their log of who they contacted and that would then have to be published so that anyone could claim that it is accurate or not accurate. Oglesby stated that they did not want to provide and we need to follow FTA rules.

Mayor Miller stated: “I'm just saying that if we could get Goldenvoice a little bit quicker – eventually they just went back to a plan that was easier for them. They are getting the just supplementing by paying for it. But you have drivers in our Valley that are not familiar with our streets. If there is a little more time, at least it would give Goldenvoice an opportunity and for us to get involved or talk to them a little bit more about providing this information.”

14. General Manager's Report

Mikel Oglesby addressed the Board stating that the Earlier this month he attended the American Public Transportation Association's Legislative Conference in Washington DC. Peter Rogoff, FTA Administrator; Elizabeth Mortenson, Aide for Congresswoman Mary Bono Mack; Grady Bourn, Legislative Aide for Congressman Jerry Lewis; White House Briefing. He provided the Board some information that he gathered, including a packet of information provided to those he visited. Oglesby stated that Saturday, March 24th the Agency held the annual SunLine roadeo. The winner of this year's roadeo is Victor Duran. Mr. Duran will be representing SunLine at the APTA International Roadeo to be held in Long Beach in May. Oglesby stated that a great time was had by union and non-union employees who volunteered as judges as the dedicated drivers participated in the roadeo. Oglesby wished Victor Duran luck as he competes in May. Oglesby stated that at the February Board meeting he informed them that he would be giving a presentation on the features of the Administration Building today. Lindsay Thompson of IBI provided photos and renderings of plans which were shown to the Board. Oglesby stated that at past Board meetings, Board members had expressed a desire to keep the new Board room simplified and not too fancy. The new plans reflect that change, as well as other changes. Mr. Thompson

stated that the Board room will be a multi-purpose room and can expand as necessary. He stated that the building is focused on "green", keeping with the idea that the Agency is not just focused on "green" public transit, but is focused on a "green" building as well. Mr. Thompson pointed out that there will also be wind turbines that will produce electricity and will demonstrate that this building is a "green" facility. He stated that this is a general plan and main outline of the building to show the Board what is going on.

Vice Chairman Spiegel asked when ground breaking is anticipated. Mr. Thompson stated that sometime this year – as soon as possible. Rudy LeFlore stated that once we get going, the construction should take a little less than a year.

Vice Chairman Spiegel asked when we will be going out to bid. Rudy LeFlore stated that should take place in about forty five days. He stated that staff wanted to make sure that the Board is happy with the plans. Mr. LeFlore stated that we have a contract management firm to do a constructability review and then go out to bid from there.

Mr. Oglesby then stated the following: "Also, just to let you know some information for the record - the last MOU that was completed in 2006-2009, I negotiated with the current President and we both signed the packet.

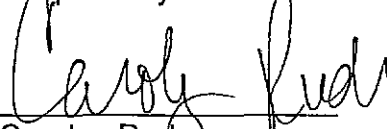
15. Next Meeting Date

Chairman Garcia announced that the next regular meeting of the Board of Directors will be held on April 25, 2012 at 12 noon – Kelly Board Room, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

16. Adjourn

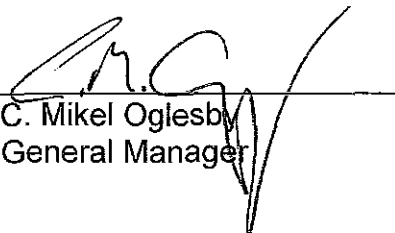
Chairman Garcia adjourned the meeting at 1:47p.m.

Respectfully Submitted



Carolyn Rude
Clerk of the Board

Approved By:



C. Mikel Oglesby
General Manager

Date: 4/12/12

SunLine Transit Agency
Checks \$1,000 and Over
For the month of March 2012

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

Vendor Name	Description	Check #	Check	Amount
<i>MV SALES & LEASING, INC.</i>	<i>Agency Vehicles</i>	<i>653814</i>	<i>3/21/2012</i>	<i>\$281,043.00</i>
<u>HEALTH NET</u>	<u>Group Health Ins Premium</u>	<u>653728</u>	<u>3/13/2012</u>	<u>\$204,652.62</u>
<i>BAE SYSTEMS CONTROLS, INC.</i>	<i>Fuel Cell Bus</i>	<i>653776</i>	<i>3/21/2012</i>	<i>\$202,983.31</i>
<u>UNION BANK</u>	<u>Pension Deposits</u>	<u>653952</u>	<u>3/30/2012</u>	<u>\$79,613.64</u>
<u>UNION BANK</u>	<u>Pension Deposits</u>	<u>653663</u>	<u>3/2/2012</u>	<u>\$79,153.83</u>
<u>UNION BANK</u>	<u>Pension Deposits</u>	<u>653840</u>	<u>3/21/2012</u>	<u>\$79,133.45</u>
PERMA - Insurance	Gen Lib/WC	653863	3/23/2012	\$74,441.40
SO CAL GAS CO.	Utilities	653867	3/23/2012	\$61,538.51
<i>ELDORADO NATIONAL (CALIFORNIA)</i>	<i>Fuel Cell Bus</i>	<i>653711</i>	<i>3/13/2012</i>	<i>\$54,449.21</i>
<i>MV SALES & LEASING, INC.</i>	<i>Agency Vehicles</i>	<i>653862</i>	<i>3/23/2012</i>	<i>\$53,385.00</i>
<i>MIKE COX ELECTRIC, INC. THE</i>	<i>Electrical Services</i>	<i>653812</i>	<i>3/21/2012</i>	<i>\$39,733.20</i>
<i>TRAPEZE GROUP</i>	<i>SunDial Software Mtce</i>	<i>653839</i>	<i>3/21/2012</i>	<i>\$35,449.00</i>
GOODYEAR TIRE	Bus Tire Lease	653623	3/2/2012	\$21,240.40
IMPERIAL IRRIGATION DIST	Utilities	653804	3/21/2012	\$16,285.66
<u><i>LEFLORE GROUP LLC, THE</i></u>	<u><i>Projects Management</i></u>	<u><i>653733</i></u>	<u><i>3/13/2012</i></u>	<u><i>\$13,988.72</i></u>
<u>HARTFORD LIFE</u>	<u>Employee Benefits</u>	<u>653858</u>	<u>3/23/2012</u>	<u>\$10,494.27</u>
<u>HARTFORD LIFE</u>	<u>Employee Benefits</u>	<u>653626</u>	<u>3/2/2012</u>	<u>\$10,221.39</u>
CALIFORNIA TRANSIT ASSOCIATION	Membership & Subscriptions	653690	3/13/2012	\$10,181.00
GFI GENFARE	Farebox Repair Parts	653912	3/30/2012	\$8,510.82
KENNY STRICKLAND, INC.	Lubricants & Oils	653633	3/2/2012	\$7,030.40
CREASON & AARVIG, LLP	Legal Services	653702	3/13/2012	\$7,000.00
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	653707	3/13/2012	\$6,818.30
COLONIAL LIFE & ACCIDENT	Supplemental Insurance	653851	3/23/2012	\$6,648.77
COLONIAL LIFE & ACCIDENT	Supplemental Insurance	653700	3/13/2012	\$6,582.85
JIM'S DESERT RADIATOR	Repair Parts	653731	3/13/2012	\$6,323.62
<i>ERIC COREY FREED</i>	<i>Zweig Education Center</i>	<i>653613</i>	<i>3/2/2012</i>	<i>\$6,000.00</i>
<u>METLIFE SBC</u>	<u>Dental Insurance</u>	<u>653634</u>	<u>3/2/2012</u>	<u>\$5,992.31</u>
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	653610	3/2/2012	\$5,910.33
G & K SERVICES	Uniform service	653857	3/23/2012	\$5,847.26
TRANSPORTATION MANAGEMENT	Bus Route Planning	653838	3/21/2012	\$5,711.00
NEW FLYER	Bus Parts	653740	3/13/2012	\$5,663.80
NEW FLYER	Bus Parts	653928	3/30/2012	\$5,334.76
G & K SERVICES	Uniform service	653911	3/30/2012	\$4,767.24
MOORE MAINTENANCE	Janitorial Services	653735	3/13/2012	\$4,633.00
TRANSIT PRODUCTS & SERVICES	Repair Parts	653760	3/13/2012	\$4,465.17
IMPERIAL IRRIGATION DIST	Utilities	653859	3/23/2012	\$4,418.72
<u>AMALGAMATED TRANSIT UNION</u>	<u>Union Dues</u>	<u>653593</u>	<u>3/2/2012</u>	<u>\$4,133.26</u>
IMPERIAL IRRIGATION DIST	Utilities	653730	3/13/2012	\$4,096.30
<u>AMALGAMATED TRANSIT UNION</u>	<u>Union Dues</u>	<u>653774</u>	<u>3/21/2012</u>	<u>\$4,090.58</u>

SunLine Transit Agency
Checks \$1,000 and Over
For the month of March 2012

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

Vendor Name	Description	Check #	Check	Amount
EPLER COMPANY, THE	Pension Consultant	653712	3/13/2012	\$3,477.89
Name Withheld	Insurance Losses	653957	3/30/2012	\$3,457.45
TELEPACIFIC COMMUNICATIONS	Telephone Service	653656	3/2/2012	\$3,411.56
TELEPACIFIC COMMUNICATIONS	Telephone Service	653948	3/30/2012	\$3,262.26
WOODRUFF, SPRADLIN & SMART,	Legal Services	653958	3/30/2012	\$3,097.85
CARQUEST OF THE DESERT	Repair Parts	653696	3/13/2012	\$2,857.44
APTA	Roadeo Expenses	653878	3/30/2012	\$2,730.00
Name Withheld	Insurance Losses	653823	3/21/2012	\$2,672.15
KENNY STRICKLAND, INC.	Lubricants & Oils	653807	3/21/2012	\$2,601.61
ALLIEDBARTON SECURITY SERVICES	Security Services	653680	3/13/2012	\$2,550.24
PERMA - Insurance	Gen Liab /WC	653745	3/13/2012	\$2,538.90
GRAYT IDEA, INC	Employee Recognition	653725	3/13/2012	\$2,537.06
COMSERCO, INC.	Radios Installed	653605	3/2/2012	\$2,529.25
DESERT ALARM, INC.	Security Services	653710	3/13/2012	\$2,500.00
MIKE COX ELECTRIC, INC. THE	Electrical Services	653923	3/30/2012	\$2,500.00
ALLIEDBARTON SECURITY SERVICES	Security Services	653773	3/21/2012	\$2,491.44
KENNY STRICKLAND, INC.	Lubricants & Oils	653920	3/30/2012	\$2,383.74
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	653786	3/21/2012	\$2,365.85
AMERICAN CAB	Taxi Voucher Program	653775	3/21/2012	\$2,338.00
<u>EYE MED</u>	<u>Employee Benefits</u>	<u>653790</u>	<u>3/21/2012</u>	<u>\$2,306.72</u>
<u>CALIFORNIA STATE DISBURSEMENT</u>	<u>Employee Garnishment</u>	<u>653780</u>	<u>3/21/2012</u>	<u>\$2,300.12</u>
<u>CALIFORNIA STATE DISBURSEMENT</u>	<u>Employee Garnishment</u>	<u>653598</u>	<u>3/2/2012</u>	<u>\$2,300.12</u>
RESORT MARKETING	Public Relations Mgmt	653643	3/2/2012	\$2,300.00
HOME DEPOT CRD SRVS	Facility Maintenance	653802	3/21/2012	\$2,187.40
MAGELLAN BEHAVIORAL HEALTH	Employee Assistance	653810	3/21/2012	\$2,094.84
BURRTEC WASTE & RECYCLING	Facility Trash Removal	653779	3/21/2012	\$2,052.39
FLEET-NET CORPORATION	Software & Licenses	653718	3/13/2012	\$2,040.00
NEW FLYER	Bus Parts	653638	3/2/2012	\$2,012.21
PROMO DIRECT	35 th Anniversary Items	653748	3/13/2012	\$2,004.84
OFFICE DEPOT	Office Supplies	653641	3/2/2012	\$1,968.54
<u>CALIFORNIA STATE DISBURSEMENT</u>	<u>Employee Garnishment</u>	<u>653886</u>	<u>3/30/2012</u>	<u>\$1,816.69</u>
OFFICETEAM	Temporary Services	653822	3/21/2012	\$1,787.37
TRANSIT PRODUCTS & SERVICES	Repair Parts	653659	3/2/2012	\$1,773.57
OFFICE DEPOT	Office Supplies	653932	3/30/2012	\$1,741.83
SAFETY-KLEEN CORPORATION	Solvent Tank Service	653942	3/30/2012	\$1,724.00
TRANSPORTATION MANAGEMENT	Bus Route Planning	653661	3/2/2012	\$1,707.73
OFFICETEAM	Temporary Services	653642	3/2/2012	\$1,699.20
COACHELLA VALLEY PRINTING GROUP,	Printing -VCR cards	653603	3/2/2012	\$1,676.63
ALLIEDBARTON SECURITY SERVICES	Security Services	653592	3/2/2012	\$1,660.96
IMPERIAL IRRIGATION DIST	Utilities	653629	3/2/2012	\$1,601.14

SunLine Transit Agency
Checks \$1,000 and Over
For the month of March 2012

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

Vendor Name	Description	Check #	Check	Amount
VERIZON WIRELESS	Wireless Cell Service	653765	3/13/2012	\$1,597.34
VERIZON	Communications	653764	3/13/2012	\$1,564.26
GREEN ENVIRONMENTAL	Hazardous Waste Cons	653915	3/30/2012	\$1,556.20
FERRELLGAS	Propane Service	653716	3/13/2012	\$1,504.45
GOODYEAR TIRE	Bus Tire Lease	653723	3/13/2012	\$1,469.85
SWRCB ACCOUNTING OFFICE	Annual Storm Water Fee	653655	3/2/2012	\$1,359.00
GFI GENFARE	Farebox Repair Parts	653621	3/2/2012	\$1,282.72
<u>FRANCHISE TAX BOARD</u>	<u>Taxes Payable</u>	<u>653620</u>	<u>3/2/2012</u>	<u>\$1,277.26</u>
<i>AVAIL TECHNOLOGIES</i>	<i>ITS Equipment</i>	<i>653880</i>	<i>3/30/2012</i>	<i>\$1,276.99</i>
SMART CHEMISTRY CORPORATION	Hydrogen Samples	653866	3/23/2012	\$1,250.00
FIESTA FORD, INC.	Repair Parts/Support	653618	3/2/2012	\$1,231.44
<u>FRANCHISE TAX BOARD</u>	<u>Taxes Payable</u>	<u>653909</u>	<u>3/30/2012</u>	<u>\$1,214.53</u>
UNITED WAY OF THE DESERT	Sponsorship Opportunities	653842	3/21/2012	\$1,200.00
<u>SHERIFF'S COURT SERVICES - EAST</u>	<u>Employee Garnishment</u>	<u>653650</u>	<u>3/2/2012</u>	<u>\$1,199.34</u>
FERRELLGAS	Propane Service	653792	3/21/2012	\$1,192.31
TRANSIT RESOURCES, INC.	Bus wheel chair parts	653951	3/30/2012	\$1,180.13
<u>FRANCHISE TAX BOARD</u>	<u>Taxes Payable</u>	<u>653794</u>	<u>3/21/2012</u>	<u>\$1,160.09</u>
CREATIVE BUS SALES, INC.	Bus Repair Parts	653607	3/2/2012	\$1,159.32
VALLEY OFFICE EQUIPMENT, INC.	Fax/Copier Supplies	653667	3/2/2012	\$1,159.18
CFM SAN DIEGO, INC.	Sun Fuel Parts	653698	3/13/2012	\$1,114.33
FIESTA FORD, INC.	Repair Parts/Support	653908	3/30/2012	\$1,103.69
<u>SHERIFF'S COURT SERVICES - EAST</u>	<u>Employee Garnishment</u>	<u>653829</u>	<u>3/21/2012</u>	<u>\$1,103.46</u>
TRANSIT PRODUCTS & SERVICES	Repair Parts	653950	3/30/2012	\$1,096.13
DESERT ALARM, INC.	Security Services	653900	3/30/2012	\$1,095.00
<u>SHERIFF'S COURT SERVICES - EAST</u>	<u>Employee Garnishment</u>	<u>653944</u>	<u>3/30/2012</u>	<u>\$1,079.56</u>
CARRIER TRANSICOLD	Repair Parts	653602	3/2/2012	\$1,057.26
MANTEK	Bus Stops & Zones Supplies	653922	3/30/2012	\$1,048.23
DAIMLER BUSES NORTH AMERICA, INC.	Repair Parts	653611	3/2/2012	\$1,032.26
VALLEY OFFICE EQUIPMENT, INC.	Fax/Copier Supplies	653954	3/30/2012	\$1,030.09
TOTALFUNDS BY HASLER	Postage Supplies	653868	3/23/2012	\$1,020.66

Total of Checks Over \$1,000 \$1,577,640.17

Total of Checks Under \$1,000 \$71,980.03

Total of All Checks for the Month **\$1,649,620.20**

Total Amount of Checks Prior Years Same Month \$1,840,358.39



March Statement for activity from Feb. 22, 2012 through Mar. 22, 2012
 SUNLINE TRANSIT
 C MIKEL OGLESBY (

Inquiries: 1-866-552-8855
 BUS 13 Page 1 of 2

Your Visa® Business Card account at a glance ... Account

Activity Summary	
Previous Balance	\$701.20
Payments	\$701.20CR
Other Credits	\$0.00
Purchases	\$1,367.78
Balance Transfers	\$0.00
Advances	\$0.00
Other Debits	\$0.00
Past Due Amount	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$1,367.78
Credit Line	\$34,000.00
Available Credit	\$32,632.22
Statement Close Date	Mar. 22, 2012
Days in Billing Cycle	30

Payment Information	
New Balance	\$1,367.78
Minimum Payment Due (Current Month)	\$14.00
Minimum Payment Due (Past Due)	\$0.00
Total New Minimum Payment Due	\$14.00
Payment Due Date	Apr. 17, 2012
Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay up to a \$39.00 Late Fee and your APRs may be increased up to the Penalty APR of 28.99%.	

To reduce or avoid paying additional fees and interest charges on your purchase balance, pay the total new balance of \$1,367.78 by 04/17/12. Any cash balance or balance transfer balance will continue to accrue daily interest until the date your payment is received.

Transactions

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
Payments and Other Credits					
03/05			PAYMENT THANK YOU	\$701.20CR	-----
Purchases and Other Debits					
03/16	03/15	7950	MARRIOTT 33769 JW DC WASHINGTON DC	\$1,367.78	-----
			03/10/12 FOR 05 NIGHTS FOLIO: 907001510001		

Continued on Next Page

No payment is required, however please use coupon when making additional payments. CPN 000648533

Automatic Payment

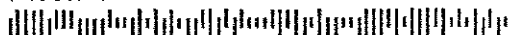
Your Account Number:

Your new full balance of \$1,367.78 will be automatically deducted from your account on 04/04/12.

To change your address or for Cardmember Service please call: 1-866-552-8855 **Every Hour! Every Day!**

000033531 1 MB 0.404 106481526855558 P

SUNLINE TRANSIT
 C MIKEL OGLESBY
 32505 HARRY OLIVER TRL
 THOUSAND PLMS CA 92276-3501





March Statement for activity from Feb. 22, 2012 through Mar. 22, 2012
 SUNLINE TRANSIT
 C MIKEL OGLESBY

Inquiries: 1-866-552-8855
 Page 2 of 2

2012 Totals Year-to-Date	
Total Fees Charged in 2012	\$0.00
Total Interest Charged in 2012	\$0.00

Company Approval *(This area for use by your company)*

Signature/Approval: _____ Accounting Code: _____

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement	Interest Free Period
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	13.99%		NO
**PURCHASES	\$1,367.78	\$0.00	YES	\$0.00	13.99%		YES
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	20.99%		NO

Important Messages

Your payment of \$1367.78 will be automatically deducted from your bank account on 04/04/2012. Please refer to your AutoPay Terms and Conditions for further information regarding this account feature.

Save time and money by consolidating your debt into one monthly payment. Check your mail for a great offer or call Cardmember Service today for information on a great rate.

To contact us regarding your account..

By Telephone:
Every Hour! Every Day!
 Voice: 1-866-552-8855
 TDD: 1-888-352-6455
 Fax: 1-866-807-9053

Send Inquiries to:
 Cardmember Service
 P.O. Box 6353
 Fargo, ND 58125-6353

Send Payments to:
 Cardmember Service
 P.O. Box 790408
 St. Louis, MO 63179-0408

Online
 visit our website:
myaccountaccess.com

Pacific Western Bank
SunLine Transit Agency Visa Credit Card Statement
Closing Date: March 22, 2012

Detail:

03/16/12	Marriott JW - DC	APTA Legislative Conf. Hotel Charges-General Manager	\$ 1,367.78
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Credit:

03/05/12	Payment		\$ 701.20CR
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Note: All travel is included in the Board approved FY 2012 budget.

SunLine Transit Agency

Statement of Activities

March 2012

	Unaudited FY 10/11	Total FY 11/12 Budget	Current Month			Year to Date		
			Actual	Budget	Favorable (Unfavorable)	YTD Actual	YTD Budget	Favorable (Unfavorable)
Operating Revenue:								
Passenger Fares	2,893,849	2,950,000	299,979	245,833	54,146	2,407,296	2,212,500	194,796
Advertising Revenue	27,024	25,000	0	2,083	(2,083)	25,178	18,750	6,428
Rebate for CNG Production	1,035,857	375,000	0	31,250	(31,250)	390,064	281,250	108,814
Interest Revenue	8,573	10,000	160	833	(673)	2,105	7,500	(5,395)
Outside Fueling Revenue (SunFuels)	219,868	180,137	22,883	15,488	7,394	209,911	135,075	74,836
Pass-Through Operating revenue	69,777	258,800	35,078	21,567	13,511	73,223	194,100	(120,877)
Other Operating Revenue	107,833	343,137	12,273	28,595	(16,321)	93,673	257,353	(163,679)
Grant Revenue	17,004,918	18,033,298	3,297,954	3,326,080	(28,126)	14,523,354	14,523,354	0
Total Operating Revenue	21,367,700	22,175,372	3,668,327	3,671,729	(3,402)	17,724,806	17,629,882	94,924
Expenses:								
SunFuels (10)	219,868	180,137	25,042	15,488	(9,554)	214,651	135,075	(79,576)
Operations-Fixed Route (11 & 12)	8,453,305	8,670,062	751,001	749,820	(1,181)	6,434,758	6,597,001	162,242
Operations-Dial-A-Ride (13 & 14)	2,232,339	2,450,562	206,710	209,134	2,425	1,779,063	1,841,173	62,109
Security (15)	514,549	458,833	9,096	38,801	29,704	267,423	345,549	78,127
Maintenance (21 & 22)	5,212,682	5,517,967	415,045	462,560	47,515	3,886,075	4,149,755	263,679
Facility Maintenance-T.P. (23)	567,807	573,218	46,280	47,490	1,210	443,635	431,317	(12,319)
Facility Maintenance-Indio (24)	81,905	83,472	3,555	6,956	3,401	49,391	62,604	13,213
Bus Stops/Shelters (25)	416,057	459,965	40,346	37,729	(2,617)	336,517	347,622	11,105
Marketing (31)	261,442	356,354	25,710	30,317	4,607	237,944	267,414	29,470
Human Resources (32)	451,763	407,998	41,150	34,472	(6,678)	283,810	306,483	22,673
General Administration (40)	1,032,497	1,483,415	119,328	125,798	6,470	985,333	1,111,252	125,919
Finance (41)	755,754	753,377	95,494	64,508	(30,986)	604,912	544,856	(60,056)
Information Technology (42)	289,135	367,125	21,841	31,133	9,292	201,491	275,137	73,646
Planning & Agency Development (49)	599,879	851,833	45,315	75,678	30,363	362,261	629,918	267,657
Total expenses	21,088,982	22,614,318	1,845,913	1,929,884	83,971	16,087,262	17,045,153	957,891
3rd Party Fuel Reimbursements		(180,137)	(25,042)	(15,011)		(214,651)	(135,103)	
Pass Through NF/JARC		(258,809)	(35,078)	(21,567)		(73,223)	(194,107)	
		22,175,372	1,785,793	1,893,305		15,799,388	16,715,943	

SunLine Transit Agency
Statement of Revenues and Departmental Expenditures
For Month ended March 31, 2012

Operating Revenue	<u>03/31/12</u>	<u>YTD</u>
Passenger Fares	299,979	2,407,296
Advertising Revenue	-	25,178
Rebate for CNG Production	-	390,064
Interest Revenue	160	2,105
Outside Fueling Revenue (SunFuels)	22,883	209,911
Pass-Through Operating Revenue	35,078	38,145
Other Operating Revenue	12,273	93,673
Total Operating Revenue	\$ 370,374	\$ 3,166,374
Grant Revenue		
Local Transportation Funds (LTF)	777,166	8,260,581
Measure A Funds	354,740	3,192,661
FTA Section 5304	-	4,077
FTA Section 5307	2,161,624	2,161,624
FTA Section 5311	-	264,566
FTA Section 5316	-	488,563
FTA Section 5317	-	111,470
CMAQ	-	-
Other Grant Revenue	4,424	39,812
Total Grant Revenue	\$ 3,297,954	\$ 14,523,354
TOTAL REVENUE	\$ 3,668,327	\$ 17,689,728
Operating Expenditures by Department		
SunFuels (10)	25,042	214,651
Operations-Fixed Route (11 & 12)	751,001	6,434,758
Operations-Dial-A-Ride (13 & 14)	206,710	1,779,063
Security (15)	9,096	267,423
Maintenance (21 & 22)	415,045	3,886,075
Facility Maintenance-T.P. (23)	46,280	443,635
Facility Maintenance-Indio (24)	3,555	49,391
Bus Stops/Shelters (25)	40,346	336,517
Marketing (31)	25,710	237,944
Human Resources (32)	41,150	283,810
General Administration (40)	119,328	985,333
Finance (41)	95,494	604,912
Information Technology (42)	21,841	201,491
Planning & Agency Development (49)	45,315	362,261
TOTAL OPERATING EXPENDITURES	\$ 1,845,913	\$ 16,087,262
OPERATING INCOME/(LOSS)	1,822,414	1,602,466



SunLine Transit Agency Monthly Ridership Report March - 2012

FY
2011 & 2012

		Mar 2012	Mar 2011	Feb 2012	Month Var.	% Var.	FY 2012 YTD	FY 2011 YTD	YTD Var.	% Var.	Bikes		Wheelchairs		
												Monthly	YTD	Monthly	YTD
Fixed Route															
Line 14	DHS/PS	47,402	44,635	44,920	2,767	6.2%	392,572	367,214	25,358	6.9%	1,355	10,882	379	3,738	
Line 15	DHS	9,343	6,849	8,780	2,494	36.4%	73,154	45,999	27,155	59.0%	125	1,050	47	802	
Line 24	PS/CC	17,805	15,145	16,544	2,660	17.6%	144,792	123,744	21,048	17.0%	327	2,555	116	1,096	
Line 30	CC/PS	73,367	69,424	68,761	3,943	5.7%	594,136	543,813	50,323	9.3%	1,923	16,396	506	4,676	
Line 32	PD/TP/PS	23,818	20,100	22,020	3,718	18.5%	183,122	149,670	33,452	22.4%	967	7,032	75	712	
Line 53	PD/IW	5,062	4,377	4,652	685	15.6%	38,037	27,295	10,742	39.4%	130	983	18	140	
Line 70	La Quinta	25,519	23,997	23,052	1,522	6.3%	188,689	164,860	23,829	14.5%	523	6,366	60	196	
Line 80	Indio	11,970	21,100	11,389	(9,130)	-43.3%	149,959	167,212	(17,253)	-10.3%	264	2,312	212	1,737	
Line 81	Indio	8,845		8,592	8,845	0.0%	25,863	-	25,863	0.0%	195	415	95	237	
Line 90	Coachella/Indio	20,698	19,566	19,934	1,132	5.8%	169,954	153,926	16,028	10.4%	482	4,073	195	1,453	
Line 91	Cch/Th/Mecca	22,704	19,742	21,198	2,962	15.0%	172,943	135,395	37,548	27.7%	387	3,440	35	377	
Line 111	PS/Indio	149,810	143,802	142,726	6,008	4.2%	1,211,383	1,098,827	112,556	10.2%	4,428	39,421	1,180	8,452	
Fixed route total		416,343	388,737	392,568	27,606	7.1%	3,344,604	2,988,521	356,083	11.9%	11,106	94,925	2,918	23,616	
Demand Response															
SunDial		11,402	9,967	10,659	1,435	14.4%	92,233	81,134	11,099	13.7%					
System total		427,745	398,704	403,227	29,041	7.3%	3,436,837	3,069,655	367,182	12.0%					

Please note:

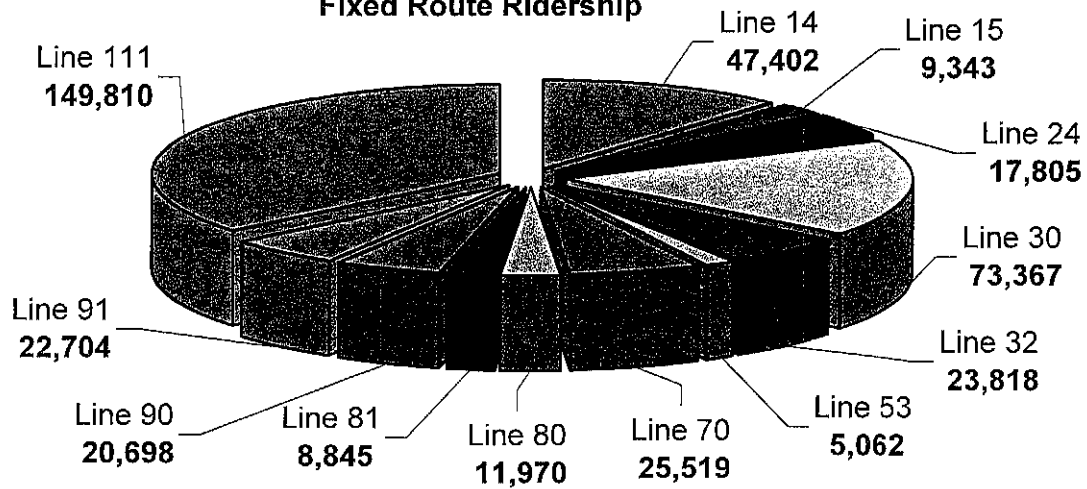
Line 80 was separated into Lines 80 and 81 in January 2012. The percentage variances for Line 80 is calculating ridership before the routes where separated.

* FY 2011 YTD total ridership includes data for Line 50 (10,566 passengers). Line 50 was discontinued on September 4, 2010; fixed route and system totals are accurate.

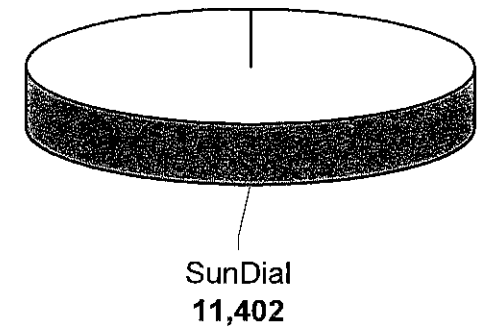
Issued: 4/10/2012

SunLine Transit Agency Monthly Ridership Report March - 2012

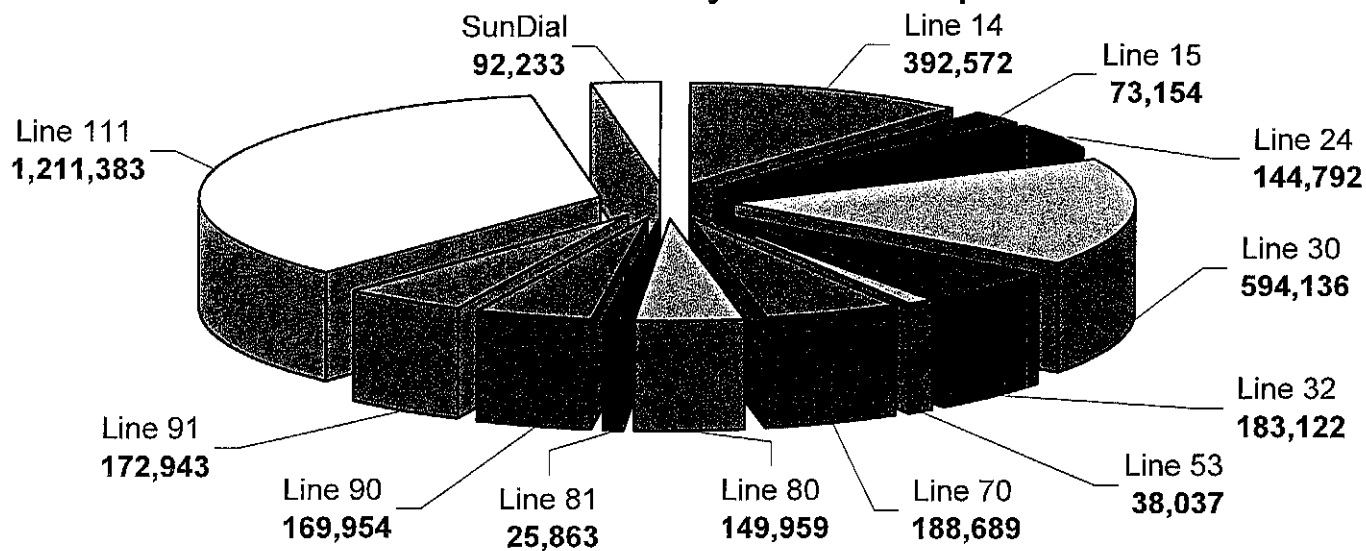
Fixed Route Ridership



Demand Response Ridership



Year-to-Date System Ridership





Complimentary Paratransit Service
Serving Persons with Disabilities Throughout the Coachella Valley

SunDial Operational Notes
March 2012

1. ON-TIME PERFORMANCE

<u>Last Year</u>	<u>This Year</u>	
90.3	91.0	Total trips carried in the on-time window
947	706	Total trips late during the month
9,116	10,380	Total trips

2. RIDERSHIP and MILEAGE

<u>Last Year</u>	<u>This Year</u>	
9,999	11,402	Total passengers for the month
83,163	93,083	Total miles traveled for the month

3. SAFETY

<u>Last Year</u>	<u>This Year</u>	
0	0	Total preventable accidents

4. RIDE-A-LONG & ONBOARD EVALUATIONS

<u>Last Year</u>	<u>This Year</u>	
0	0	Total Ride-a-Long Evaluations
2	4	Total Onboard Inspections
1	2	Total Safety Evaluations

5. DENIALS

<u>Last Year</u>	<u>This Year</u>	
0	0	Total Denied Trips

6. WHEELCHAIR BOARDINGS

<u>Last Year</u>	<u>This Year</u>	
1,692	1,884	Total Mobility Device Boarding's

cc: Mikel Oglesby, Carolyn Rude, Polo Del Toro, Mannie Thomas, Jim Rayl, Diane Beebe

SunLine Transit Agency

DATE: April 25, 2012 **ACTION**
TO: Board of Directors
FROM: Director of Operations
RE: Approval of New ACCESS Advisory Committee Members

Recommended Action

Recommend that the Board of Directors approve new member of the ACCESS Advisory Committee as approved and presented by the current members.

Background

At the March 13, 2012 ACCESS Advisory Committee meeting, currently seated members unanimously approved one new member as presented to the Committee by the Membership Subcommittee.

The recommended member is:

Brian Bilhartz who worked for Humana as district manager for years until his spot was cut one week after the Humana Challenge. Since then, he has branched off with his own Insurance Company, Bilhartz Desert Insurance Agency LLC. This company helps in Medicare advantage & part D, Medicare supplement plans, life insurance, fixed annuities long-term care, major medical insurance. Mr. Bilhartz has worked with the senior community for years, serving on the Board for Tierra de Sol / Cathedral City Senior Center.

There are no known conflicts of interest.

Fiscal Impact

None.


Apolonio Del Toro

SunLine Transit Agency

DATE: April 25, 2012 **RECEIVE & FILE**
TO: Finance Committee
Board of Directors
FROM: Interim Director of Finance
RE: Financial Audit of SunLine Transit Agency for Fiscal Year
2010/11

Recommendation

Recommend that the Board of Directors Receive & File the Basic Financial Statements and Independent Auditors' Report and the Single Audit from Macias Gini & O'Connell LLP (MGO) for fiscal year 2010/11.

Background

Each year the Riverside County Transportation Commission (RCTC) hires an auditor to perform a financial and single audit of SunLine. These audits cover fiscal year 2010/11 which began on July 1, 2010 and ended on June 30, 2011.

Their reports consist of the following:

- a) Financial Statements and Independent Auditors' Report.
- b) Single Audit Report.

Audit Findings

Two financial statement findings were noted in the Single Audit.

Staff has completed responses to both of the findings which have been included in the FY 2010/11 Single Audit.

No findings or questioned costs were noted for SunLine's major programs.



Stephen P. Compton

SunLine Transit Agency

DATE: April 25, 2012
TO: Board of Directors
FROM: General Manager
RE: Proposed New Riverside Commuter Express Service

INFORMATION

Background

New Funding SunLine Transit Agency [SunLine] secured new Section 5316 [JARC], Section 5317 [New Freedom] grant funds in 2011 for two projects:

- Taxi Voucher Program (launched November 1, 2011)
- New commuter express bus service Coachella Valley – Pass Area

This document provides an overview of the commuter express project, which through the joint efforts of SunLine and Riverside Transit Agency is now proposed to operate between the Coachella Valley, The Pass area, and Riverside.

Existing Conditions Today regional public transportation services available between Coachella Valley and Riverside are limited daily (2-4 trips) - Greyhound bus services. Amtrak train service three days per week links to Ontario, Pomona, and Los Angeles. Each option costs around \$20 or higher per one-way trip. Amtrak Thruway bus services also run, but only to connect to/from rail services.

Proposal SunLine is proposing to operate a new commuter express service weekdays from Palm Desert Mall and Thousand Palms (I-10) to downtown Riverside MetroLink train and bus stations, with intermediate stops at:

- Cabazon (Morongo Casino)
- Banning
- Beaumont
- Moreno Valley (2 stops)
- University of California Riverside Campus

Partnership This new commuter express service is proposed to be operated in partnership with Riverside Transit Agency, which already operates CommuterLink Route 210 from Banning, Beaumont, Moreno Valley, to Riverside. The SunLine trips will replace selected existing Route 210 trips (highlighted below) to introduce service in an integrated and cost effective manner.

Proposed Route/Schedule

SunLine 35 PROPOSED LINE

TRANSIT AGENCY 35 years of service
Serving the Desert Since 1977

Palm Desert to Riverside



Weekday	Route 210	Proposed Schedule		Westbound					
	Palm Desert Mall	Thousand Palms	Morongo Casino	Banning Ramsey & Sunset	Beaumont-City Hall	Nason & Fir	Moreno Valley Mall	Downtown Riverside MetroLink Station	Downtown Riverside Transit Terminal
4:45 am	5:00	5:33	5:54	6:05	6:25	6:36	7:06	7:19	
5:45 am	6:00	6:33	6:54	7:05	7:25	7:36	8:06	8:19	
Weekday	Route 210	Proposed Schedule		Eastbound					
Downtown Riverside Transit Terminal	Downtown Riverside MetroLink Station	UCR Lot 30	Moreno Valley Mall	Nason & Fir	Beaumont-City Hall	Banning Ramsey & Sunset	Morongo Casino	Thousand Palms	Palm Desert Mall
5:19 pm	5:27	5:41	5:56	6:11	6:35	6:47	7:05	7:35	7:57
6:35 pm	6:45	6:59	7:14	7:27	7:51	8:03	8:21	8:51	9:13

Fleet SunLine is proposing to operate this service utilizing existing SunLine 39-seat, 40 ft. New Flyer buses (air conditioned, wheelchair accessible) which will be upgraded with more comfortable seating, luggage racks, wi-fi internet access, etc. consistent with amenities already offered by RTA on CommuterLink services.

ADA Paratransit Service As the proposed services are commuter express and only operated on a limited commuter limited stop schedule, there is no requirement to provide complementary ADA paratransit service. The buses proposed for this service are wheelchair accessible.

Fares It is proposed to charge the following fares:

RTA CommuterLink fares would apply between Pass Area and Riverside:

- \$3 - single ride; \$2 - Seniors/Disabled/Medicare
- \$7 - day pass; \$5 - Seniors/Disabled/Medicare
- \$75 – 30 day pass; \$50 Seniors/Disabled/Medicare

Coachella Valley to Pass Area/Riverside (double existing CommuterLink fares):

- \$6 - single ride; \$4 - for Seniors/Disabled/Medicare
- \$14 - day pass; \$10 - Seniors/Disabled/Medicare
- \$150 – 30 day pass; \$100 - Seniors/Disabled/Medicare

Existing college, city employee, and Metrolink rail passes will be acceptable for travel between the Pass area and Riverside only, consistent with existing RTA CommuterLink fare structure, making for a more seamless implementation.

Note: This fare schedule proposal requires public hearing and Board approval.

Operating Costs and Revenues

Direct cost of operation: \$275,949

Set up and ongoing planning, marketing, and administrative costs:

- \$30,704 (Set-up Year 1)
- \$19,716 (Subsequent Year 2)

Total Operating Costs are therefore:

- Year 1: \$306,653
- Year 2: \$295,665

Note: RTA retains responsibility for operation of other Route 210 trips that do not travel to/from the Coachella Valley.

Estimated ridership is 70 per day (17,850 per year). Average fare blending short and long trips, passes, full/concession fares equals \$2.77 per ride. Estimated fare revenue per year = \$49,459.

Estimated cost recovery is 16.7% (slightly lower first set up year)

Funding gap between fares and costs will be filled by:

- FTA grants (Sect. 5316, 5317); \$134,000 Year 1, \$125,030 Year 2
- \$61,597 contribution from Riverside Transit Agency
- Matching Sunline LTF funding

Note: FTA funding will need to be competed for in subsequent years

Capital Costs

The following capital costs are attributed to this project:

- 3 buses (two peak fleet + one spare vehicle) = \$105,651 value annually.

SunLine already owns these buses, so no new costs are incurred. However, there are the following set-up costs for modifying up to 4 x 40ft buses with suitable passenger amenities:

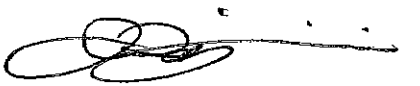
- Install high back seats \$70,560
- Install luggage racks \$46,200
- Wi-Fi equipment \$23,100
- Branding \$27,300
- TOTAL: \$167,160 (for 4 buses)

SunLine has a grant available to fund these costs, as well as for minor bus stop installation works. RTA will maintain stops in their area.

This item is provided for Board for information. RTA is providing the same information for their Board.

During May 2012, SunLine will work to finalize RTA to develop a Memorandum of Understanding for the funding and operation of this route.

SunLine and RTA will also conduct public meetings regarding the service before returning to the Board for final approval in June 2012. SunLine is targeting a September 2012 start up for this route.



Joseph Forgiarini



**SUNLINE SERVICES GROUP
BOARD MEETING AGENDA**

**Wednesday, April 25, 2012
12:00 Noon
Kelly Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276**

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT SUNLINE AT (760) 343-3456. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SUNLINE TO MAKE REASONABLE ACCOMMODATION TO ENSURE ACCESSIBILITY TO THIS MEETING.

The Chair requests that all cellular phones and beepers be either turned off or set on silent mode for the duration of the Board Meeting.

AGENDA TOPICS

RECOMMENDATION

- 1. **Call to Order**
Chairman Eduardo Garcia

- 2. **Roll Call**

- 3. **Finalization of Agenda**

- 4. **Presentations**

- 5. **Correspondence**
None.

- 6. **Public Comments**
(NOTE: Those wishing to address the Board should complete a Public Comment Card and will be called upon to speak.)

Receive Comments

NON AGENDA ITEMS

Anyone wishing to address the Board on items not on the agenda may do so at this time. Each presentation is limited to 3 minutes.

AGENDA ITEMS

Anyone wishing to address specific items on the agenda should notify the Chair at this time so those comments can be made at the appropriate time. Each presentation is limited to 3 minutes.

7. Board Member Comments**Receive Comments**

Any Board Member who wishes to speak may do so at this time.

----- **ACTION** -----

8. Consent Calendar**Approve**

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Boardmember requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

- a) Minutes of the March 25, 2012 Board of Directors Meeting (Pages 1-10)
- b) SSG/SRA checks over \$1000 issued March, 2012 (Page 11)
- c) SSG/SRA Monthly Budget Report for March, 2012, (Page 12)
- d) Taxi Vehicle/Rides Analysis (Pages 13-14)

9. Approval of Resolution Changing Maximum Taxi Rates (Naomi Nightingale)**Approve**

Request to the Board to approve the attached Resolution changing maximum taxi rates. (Pages 15-16)

10. Next Meeting Date

May 23, 2012

12 o'clock Noon – Kelly Board Room

11. Adjourn

MINUTES
SunLine Services Group
Board of Directors Meeting
March 28, 2012

A regular meeting of the SunLine Services Group Board of Directors was held on Wednesday, March 28, 2012 in the Kelly Board Room at SunLine Transit Agency, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

1. Call to Order

The meeting was called to order at 1:47 p.m. by Chairman Eduardo Garcia.

2. Roll Call

Completed.

Members Present

Eduardo Garcia, Chairman, Mayor, City of Coachella
Bob Spiegel, Vice Chairman, Mayor, City of Palm Desert
Yvonne Parks, Mayor, City of Desert Hot Springs
Rick Hutcheson, Councilmember, City of Palm Springs
Scott Hines, Councilmember, City of Rancho Mirage
Bud England, Councilmember, City of Cathedral City
Bill Powers, Mayor Pro Tem, City of Indian Wells
Don Adolph, Mayor, City of La Quinta
Glenn Miller, Mayor, City of Indio

Members Absent

John J. Benoit, Supervisor, County of Riverside

Guests:

Joe Paradetto, Supervisor Benoit's Office
Lindsay Thompson, IBI Group
John Haag, Arcadis
Scott Russo, Legal Counsel for American Cab
Harry Incs, American Cab
Gadi Srulovitz, Yellow Cab
Bill Meyers, Yellow Cab
Mabu Hossain, Airport Taxi
KD Labana, Airport Taxi
Jose Arturo Diaz, Airport Taxi
Kimberly Webb, Public
Art Aguilar, ATU
Neil Silver, ATU

Staff:

C. Mikel Oglesby, General Manager
Jeffrey Goldfarb, Interim Legal Counsel
Tom Hock, Agency Negotiator
Carolyn Rude, Special Asst. to the General Manager/Clerk of the Board
Naomi Nightingale, Chief of Staff/EEO, Taxi Administrator

Tommy Edwards, Director of Maintenance
Polo Del Toro, Director of Operations
Joe Forgiarini, Director of Planning
Dennis Miura, Director of Finance
Jack Stevens, Director of Human Resources
Rudy LeFlore, Procurement Consultant
Michael Jones, Manager Taxicab Administration
Stephanie Buriel, SRA Administrative Assistant
Mike Morrow, Maintenance Manager
Elliew Silva, Utility
Manny Garcia, Operations Senior Supervisor
Mannie Thomas, Manager of Operations and Safety Training
Francisca Garcia, Motor Coach Operator
Juan Rodriguez, Motor Coach Operator
David Manriquez Safety Specialist
Ivanna Samokish, Safety and Security Coordinator
Anita Petke, Transit Planning Assistant
Rick Barone, Procurement Officer
Amy Heilman, Coin Counter
Karen Thomas, Administrative Assistant

*At 1:47pm Councilmember Scott Hines left meeting.

3. **Finalization of Agenda**
No changes to Agenda.

4. **Presentations**
None.

5. **Correspondence**
None.

*Councilmember Scott Hines left the meeting.

6. **Closed Session**

At 1:47pm Chairman Garcia announced that the Board would move into Closed Session.

Closed Session Conference with Legal Counsel - exiting litigation 54956.9 (a):
American Cab LLC v. SunLine Services Group.

Closed Session Conference with Legal Counsel - existing litigation 54956.9 (b)(3)(E):
significant exposure to litigation: 1 potential case.

At 2:10p.m. Chairman Garcia announced the return to open session. Legal Counsel, Jeff Goldfarb announced that there is no reportable action.

7. **Public Comments**

NON - AGENDA ITEMS

Scott Russo, American Cab, stated the following: "One of the past discussion items was moving taxi away. I have spoken with Mr. Goldfarb and we went over some philosophical differences with the law. So we are working together. It is certainly my goal. A moment ago one the discussion was that SunLine is trying to contract with Goldenvoice. When the taxi companies tried to contract Goldenvoice, we were prohibited. Categorically, we can't contract with anybody. We have to put everything through SunLine. It seems odd that SunLine bus company - you guys would contract with Goldenvoice, or make efforts to it, when taxi companies are trying to do the same thing. It's that very line of thinking that causes our objection to this Board and SunLine being the regulator of taxis. There is competition between the two. Second, I know it is not an addenda item anymore, but last meeting we had a discussion over American Cab getting ten additional permits that were requested, basically got tabled. I did not see it on the agenda today. American Cab has ten shiny new cars that have been waiting to get even temporary permits for purposes of what we have coming up in April. With the events coming up, I would request that somehow during this discussion, Ms. Nightingale at least be given the authority to issue temporary permits for this event."

Kimberly Webb, citizen, stated the following: "The sweat shop conditions sort of continue over at American Cab and since the last Board meeting, an American Cab driver was involved in an extremely serious traffic accident involving a pregnant driver in another vehicle. He spent numerous days in the hospital. I'm not even certain; I have not seen him, so I am not certain whether or not he is even back at work at this point. Again the issues of time constraints - the guys having to work longer hours, are pushing the limits even though they are allowed to be in their vehicles for 16 hours and drive ten of those, the conditions continue, and this has to do with the lease rates. While the Board in the past has voiced concerns over any attempt to control commerce's safety of the taxi passengers is and lately they are walking hand and hand as drivers continue to push the physical limits. How many more of these accidents are going to happen? I pointed out last month that there were four accidents that I knew of - two that American Cab didn't even know of because the drivers took care of the damage themselves. In recent months representatives of American Cab have come before you attempting to sway you. One of the things most often is 'Greg Klibanov has no connections at all with American Cab'; remember that.' In January the Wednesday that you guys when ahead and resolved everything thanks to Mr. Goldfarb, finally that was over, Thursday night, Friday night, Saturday night, Greg Klibanov spent hours with the drivers in the flow - just a kind of thumbs up to everybody that 'I'm back in control'. Today Greg, Harry, Mr. Russo conferred coming to this meeting, he is back at American Cab on a very regular basis. So again, we all knew - this was no secret to any us. The other thing that is mainly important here is that none of this was a surprise and only served to diminish the character of those who come before us representing American Cab in all avenues. We have drivers that come up and give false comments because they are trying to salvage their jobs. We have other representatives that are giving false information. You know the old adage a few years back 'character matters'. Character does matter. I hope that the Board takes action to protect the drivers as well as the passengers and by continuing on with this

without looking at the lease rates that are involved in this is a true tragedy. I ask the Board to step in and take a look at this more closely. Also, 32 drivers would like to meet with you Board members. Thirty-two of the guys are ready to just walk away if they had another place to go. It's a sweat shop. We see the articles on TV – ten immigrants coming in - we just think it is horrible. The guys this week – some of there are going home with less than \$30 that they have cleared after 60-70 hours a week. I will get into that further with another agenda item. They are going home with no money. And they are asking for ten more. I will discuss that further in item 11.”

Bill Meyers – Yellow Cab of the Desert stated the following: “There are two things I want to talk about. First is I am surprised to see Scott Hines here representing Rancho Mirage. I know that he is just trying to cover the seat, but if he is ever going to come back here and cover the seat, I think he needs to do the same thing Steve Pougnet does and when taxi issues come up, he needs to recuse himself and not be involved and not here because he has had such an affiliation with American Cab in the past. And it just appears inappropriate to discuss my business and my livelihood with a guy that can... it just appears inappropriate to everybody. I wanted to address the additional cabs. We want the Board to understand that there is more criteria to a safe and successful taxicab franchise than just the number of rides per day. First it's a structure and quality of the fleet. At Yellow Cab, we have 97% ultra-low emission vehicles. And based on information provided by an SRA audit on the industry recently, the statistical information shows Yellow Cab consistently is the top ranked company in a safety related categories. The studies found (pass around document) – we feel our strongest safety factor is our lease structure – 50/50 commission split which directly correlates to the RF 90 – directly affects public safety. Another factor in the number of rides is taxicab industry average ride nation wide is five minutes. At Yellow Cab, our average ride time is 17.3 minutes which is higher than the American Cab average ride time. We do service the entire Valley, but a large percentage of our business is generated in the east Valley, which is a larger square mile area service, which creates longer rides, but fewer rides. By only counting the rides per day as the only criteria for adding cabs puts us at a disadvantage. We feel the decision to add more cabs should be based on more than the number of rides per day. The 17 rides - cab - per day that American talks about is because they illegally obtained phones numbers that they were fined for and paid a huge fine for that. History, good and bad, must be considered. Rewarding bad behavior only encourages more bad behavior. Following the Ordinances needs to be rewarded.”

Harry Incs, American Cab – Item #11 - stated the following: “I am here to talk about alleged violations. I spent a lot of time with Mike Jones going over the data provided. Most of them were pretty much drivers that were not logging out. Basically, shifting of cars, the driver would log out, so that the next driver would be the first in line for the call. That put us over the 15 hour thing. We have talked to those drivers trying to make sure it doesn't happen again. We are working on making reports so that we can keep even a closer eye on this. We are doing every thing we can to prevent it. Drivers that are going to continue violating the extra hours, we are not going to double shift them, just like Bill does. That is it for that.”

Kimberly Webb – Item #11 – stated the following: “Just since we last met last month, that Wednesday, and this is something you might want to take these numbers down because I tell you, it is sort of mind boggling, literally. For a sedan, the rates have gone up significantly. Four weeks ago, it went up \$75 per unit. Two weeks ago, it went up an additional \$50. Today’s rate, when they walked into today without any prior notice, their lease went up \$150. Since we last saw one another, their lease rate has gone up \$275 a week. That brings the grand total for a sedan and this does include \$25 a week that is collected for insurance” (Mr. Incs stated “...don’t sit there and lie”. Chairman Garcia asked Mr. Incs to let her finish) Ms. Webb further stated: “Sorry, I’m getting these from the horses that are paying the money. For a sedan - \$1075 a week to lease a sedan. A van - \$1150 a week as of today and the Prius – so they are saving so much money – that is costing them a whopping \$1175 a week. That is what anybody who leased a vehicle from American Cab paid today. So, therefore he is talking about that they are restricting these drivers – these drivers are going to push the limits no matter what. This morning I was late coming the meeting as my phone was ringing off the hook to where my battery had to be recharged. The drivers are ready to get up and walk. Now I do understand that 75% of vehicles have to be on the road - only 25% - the plus or minus during the season. I have those 32 drivers that want to talk to you guys independently. They want to talk to you. You guys need to take action and hear what is going on – what the hardship is. Guys didn’t have money to pay their lease. The guys who still didn’t pay their lease – they are out trying to collect money right now so they can cover their lease that should have been paid this morning. That is what is going on right this minute. You guys need to be looking at these rates. They are excessive. No one is paying rates like this. This is the sweat shop. They have nothing better to do and in another economy these guys would all be gone. They guys are planning on turning in their keys before Coachella Fest. Maybe it’s the best way. SunLine couldn’t put them out of business – the drivers can. You do have the other company who has 40 cars. I have already spoken with them. They have 40 cars. They will bring them in over night. They will put our drivers in them that are qualified for permits with American Cab. They will go to American Cab drivers only so that these drivers can go out and make an honest living at \$500 a week so they can go home with some money. I ask you guys to take action on this. Don’t just listen to me and put it aside. Look at these numbers. And that is not counting their gas, ladies and gentlemen. They have a lot of obligations and they have homes and mortgages that they are loosing. This is what is going on.”

AGENDA ITEMS:

8. Board Member Comments

Mayor Adolph stated: “I have to leave and I was going to bring this up on agenda item #11. I want clarification from us. This last weekend I was driving up Jefferson and I saw American Cab and the whole back window was blanked out. It was all white with something on there – ‘your advertising here’. I thought that when you blanked out a rear window, it was illegal. I asked one of our police officers and he said he thought it was, but that the DMV handles that. He was going to find out. Do we allow a rear window to be completely blanked out – that the driver cannot see out his rear view mirror?” Mr. Incs of American Cab answered: “It’s not blanked out. It is actually like a

tint – like a window tint. You can see through it.” Mayor Adolph stated: “I can’t tell. I’m driving down the street and all I see is a blanked out window. But just wanted to verify that it doesn’t obstruct anything.” Mr. Incs stated that is right. Ms. Nightingale further stated: “I would like to response also because that is one of the reasons why taxi administration, the SRA, needs to approve advertising so that we don’t have issues where there are violations or unlawful advertising. That was presented, but it has not been approved. I don’t know if there is a taxi driving around like you said, but it was presented to us. We asked for information on what that looked like. Ms. Webb stated: “And you can’t see through it when there is water on it”. Ms. Nightingale stated that staff will follow up.

Mayor Miller stated the following: “I keep hearing about this phantom cab thing. Maybe staff later on can give us a report of this group that she keeps talking about that has 40 cabs ready to move in. I don’t know if we put out an RFP or anything else.” Ms. Nightingale stated: “We have not put out an RFP, but at one time several months back there was some question as what if there was a loss of one of the franchises – would we be in a position to bring another franchise in so that we would not lose service to our customers. There were some other taxicab people who came to those Board meetings in the instance of any possibility of an RFP.” Mayor Miller asked the following: “Are we in agreement with anybody... are we in talks with anybody making it sound like there is something sitting on the horizon ready to go.” Ms. Nightingale stated: “No, we are not in any discussion with anyone.”

Chairman Garcia asked Bill Meyers where the information in his document that was passed out to the Board was obtained. Mr. Meyers stated that the numbers were obtained from SunLine staff.

*Mayor Adolph needed to leave the meeting.

9. Consent Calendar

Councilmember England moved for approval of the consent calendar. The motion was seconded by Mayor Pro Tem Powers and was approved by a unanimous vote with the abstention of Councilmember Hutcheson.

10. Taxi Ordinance/RFP Revisions

Interim Legal Counsel, Jeffrey Goldfarb, stated the following: “At the last meeting, I was asked to start the process of revising both the Taxi Ordinance and the RFP. We had a lengthy discussion at the Taxi Committee meeting and I had prepared a memorandum which I think everybody has received, regarding the proposed changes that I’m working on right now. There are some additional issues the cropped up at the Taxi Committee meeting; there are some other things I would like to work on. I don’t know that we are ready to have a discussion at this point in time before the Board. We can if the Board would like, but it might be best if I took those comments back, made some additional changes and brought yet another draft back. The Chairman further stated: “I ask of the Board to take a look at the memo that Mr. Goldfarb put together and any questions of comments he can accept. He further stated that Mayor Hobart and Councilmember England worked with Interim Legal Counsel to work out concerns.

11. Status of Review of Apparent Violations

Ms. Nightingale stated to the Board that the information report before them, at the time that the report was prepared, staff had not received information from all of the franchises in reference to the violations noted that was sent to them. Ms. Nightingale stated that as of today, staff has received from all of the taxicab franchises responses to the violations. Staff has reviewed the responses and finds that each franchise has answered the question of violations satisfactorily in terms of how they are going to approach resolution, correction and oversight responsibilities for a violation in the future. We are also talking to them about real time responses to violations so that they are taken care of immediately rather than us discovering them through audit process. Ms. Nightingale further stated that the Ordinance that Legal Counsel will be presenting to the Board for approval contains some changes that would have some greater accountability for the franchises in reference to safety issues and violations brought forth in the is report. Ms. Nightingale stated that at the last Board meeting the Board advised that we bring this issue back. The question of agreeing to ten additional cabs to American Cab was discussed and tabled. She stated that we didn't bring the issue back to the Board this time because we had not received resolution. Ms. Nightingale stated that as the Taxicab Administrator she will be addressing the issue of additional cabs since our Ordinance has not changed so that approval of non-temporary cabs would then be a Board decision. At the present time, it is still a Taxicab Administrator decision. Ms. Nightingale stated that having had all of the franchises resolve these issues, including American Cab who asked for the ten additional permanent (non-temporary) cabs...." Councilmember England asked if they were additional permanent or temporary". She stated that they, American Cab, asked for non-temporary (permanent); they currently have twelve temporary cabs and are asking for ten non-temporary cabs. Ms. Nightingale further stated that the Board stated during a past discussion at the February Board meeting, in order to move forward and not deny, that the Board would approve on a temporary basis. Councilmember England had asked to table the item at the February meeting until the violations were resolved.

Interim Legal Counsel, Jeff Golffarb stated the following: "This is more in line of a report back to the Board. If the Board wishes to engage in a discussion on this, we should agendize it and bring it back. I think the intent of the report is to explain what the intent of staff is to do. I should suggest that staff agendize it and bring it back." Vice Chairman Spiegel suggested that we agendize it and bring back to another meeting."

Councilmember Hutcheson stated the following: "On the other hand, we are about to go into April. I would not want to delay action on this at our peak month of the entire year." Councilmember England stated "Listening to earlier testimony coming out of the Taxi Committee, it's for the concert series – that's all it is for. That is the reason for my question – are they permanent or temporary." Ms. Nightingale stated that American Cab is asking for non-temporary – permanent cab permits. Councilmember England stated that he would be opposed to non-temporary permits.

Legal Counsel stated the following: "If I could make a suggestion and I don't have all of the information in front of me, but if the result of our analysis on the violations came back to us within the last 72 hours, so we were unable to agendize this, and because

the next Board meeting going to be after the Coachella Fest, if there is a motion by the Board that this is an urgent situation so that the Board can take it up and if we get 4/5ths approval of the members we can move forward.”

Vice Chairman Spiegel moved for approval to add urgency item ‘Approval of ten taxicab permits to American Cab’ as agenda item 11a. Councilmember Hutcheson seconded the motion and was approved by a unanimous vote.

11a. Urgency Item – Issuance of Ten Additional Taxicab Permits

Ms. Nightingale stated that at the time that American Cab requested additional permanent cabs, they actually requested twelve. She stated that staff completed an analysis on the number of cabs in the Valley based on rides per cab, per day and that came back based on the amount – not twelve, but ten. Ms. Nightingale stated that American Cab’s request was based on their market demand and the need to meet that demand and that is why they wanted permanent.

Chairman Garcia stated that if they are temporary permits, should we put a date on when they stop operating. Councilmember Hutcheson stated that the idea is to see if there is need beyond the concerts so at least two months is more reasonable. Vice Chairman Spiegel stated that his motion is for ten temporary for two months – April and May. Chairman Garcia further stated: “I would like to draw attention as we move forward and deliberate these temporary/permanent permits, the facts, the data that Bill (Meyers) presented is in fact coming from our records, and I assume that it is, that we utilize this criteria as we also look at increasing whether it be temporary or permanent cabs. I don’t want to get into this today as we are short in time and need to make sure there is taxis available for these activities, but I would like to get a confirmation that this is our information and this should be the criteria.” Ms. Nightingale confirmed that Mr. Meyers information is indeed SRA information.

Mayor Pro Tem Powers stated: “We have heard there are 32 drivers that do want to work for American. For us to ignore that, we shouldn’t. We need to listen to them.” Councilmember England stated that you can’t do that as a Board unless you agendize it or unless you do it individually. Chairman Garcia stated: “I think the issue that is being raised is that they want to meet independently and I think their concern is the liberty to come before the Board.” Mayor Pro Tem Powers suggested that the drivers meeting with Ms. Nightingale and report back to the Board.

Public Comment:

Harry Incs, American Cab stated: “As far as making the cars temporary for two or three months – the problem with that is that I have to buy the actual computer. That is the only thing that those cars are missing is the computer. At \$700 a piece, it doesn’t really make sense for me to buy the computer just to utilize them for two months. And the other thing is once you put a driver in the cab, what am I going to tell them – sorry you got to get out of here? That is the other problem. As far as Kimberly Webb saying that there is 32 drivers leaving – verify that please. Don’t just believe everything you say because I could be standing up here saying the complete opposite, but you guys never listen to what I have to say. This is just fantasy. You have to consider what the

drivers make; how many rides they take. Based on the meter readings, the drivers make about \$3,000 a week on average, minus a \$1000 lease, they keep about \$2000 of that. As far as gas, that is being covered by their tips. So our drivers are well taken care of. If they wanted to leave, I'm sure these guys would have empty slots where they would go." Vice Chairman Spiegel asked Mr. Incs the following question: "If you only got the cabs for two months, do you still want them or not?" Mr. Incs stated: "Yes."

Public Comment:

Kimberly Webb: "You guys have all heard this before. I do have the drivers. The drivers were all prepared to leave when there was a possibility that American was gone. They will not be able to address you publicly because they won't have a job next week. It is an absolute lie that they are going home with \$2000 in their pocket. There was no business this last week in spite of the excessive rates. There were 35-40 taxis in the flow at any time. They only time you hang out in the flow is when there is no place else to go. I think that Bill could pretty much tell you that because Bill was there. The heads are nodding here. They all know that is the truth. To give ten more permits out to this company – any company at this particular time is going to further expand and these guys are going to take home even less money. You are going to hurt them worse. Even with the two months. Last year when I worked Coachella Fest – two years ago, it was bam, bam. We were going nuts. Last year they brought the buses in, which they contracted to do again. There were very few guys who did very well last year during Coachella Fest in spite of paying \$1200 and I understand it is going to be around \$1400 this year from American. Those ten permits are not necessary for a three week time period."

Ms. Nightingale stated the following: "I need to speak to that. If you look in your report you get every month regarding taxi ridership. That reports show that this time, this month, last year the rides were up like 11,509 and so a total for the year is around 22,000. I think if we use the rides as data for what the demand is out there, then we need to look and ask if we have sufficient need."

Vice Chairman reiterated his motion: To give American Cab ten temporary permits for two months – April and May. Councilmember Hutcheson seconded the motion. The motion was approved by a five-two vote. Yes votes: Chairman Garcia, Vice Chairman Spiegel, Mayor Parks, Councilmember Hutcheson, Mayor Miller; No votes: Mayor Pro Tem Powers, Councilmember England.

Chairman Garcia stated that it is important that staff do an analysis to make sure that we are not saturating the market and hurting the other franchises.

12. Next Meeting Date

Chairman Garcia announced that the next regular meeting of the Board of Directors will be held April 25, 2012 at 12 noon – Kelly Board Room, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

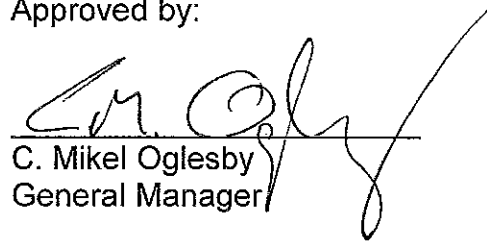
13. Adjourn

Chairman Garcia adjourned meeting at 2:40p.m.

Respectfully Submitted,


Carolyn Rude
Clerk of the Board

Approved by:


C. Mikel Oglesby
General Manager

Date: 4/12/12

SunLine Regulatory Administration
Checks \$1,000 and Over
For the month of March 2012

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

Vendor Name	Description	Check #	Check	Amount
RUTAN & TUCKER, LLP	Legal Services (Jan 2012)	089501	3/13/2012	\$15,058.10
SUNLINE TRANSIT AGENCY	Payroll Liabilities Expense	089504	3/13/2012	\$7,986.49
SUNLINE TRANSIT AGENCY	Payroll Liabilities Expense	089507	3/21/2012	\$7,776.09
SUNLINE TRANSIT AGENCY	Operating Expense Allocation	089511	3/30/2012	\$6,504.01
CREASON & AARVIG, LLP	Legal Services (Dec 2011)	089497	3/13/2012	\$5,334.00
SUNLINE TRANSIT AGENCY	Operating Expense Allocation	089502	3/13/2012	\$4,322.86
LEFLORE GROUP LLC, THE	Project Management	089498	3/13/2012	\$2,850.00

Total of Checks Over \$1,000	\$49,831.55
Total of Checks Under \$1,000	\$2,771.15
Total of All Checks for the Month	\$52,602.70

Total Amount of Checks Prior Years Same Month	\$129,215.93
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**SRA--Taxi
Statement of Activities
March 2012**

	Audited	Total	Current Month			Year to Date		
	FY 10/11	FY 11/12 Budget	Actual	Budget	Favorable (Unfavorable)	Actual	Budget	Favorable (Unfavorable)
Revenue:								
Meter Readings	95,800	297,123	40,480	34,670	5,810	215,171	200,823	14,348
Revenue Fines	106,661	5,000	400	417	(17)	5,160	3,750	1,410
Vehicle Inspections	15,703	14,300	1,950	1,192	758	11,250	10,725	525
New Driver Permits	4,150	5,000	600	417	183	4,400	3,750	650
Driver Transfers	4,800	5,800	150	483	(333)	2,400	4,350	(1,950)
Driver Renewals	7,050	6,100	1,150	508	642	7,450	4,575	2,875
Driver Permit Reinstatement/Replacement	135	200	10	17	(7)	115	150	(35)
Vehicle Transfers	(50)	1,500	0	125	(125)	195	1,125	(930)
Vehicle Permits	82,828	78,000	14,550	6,500	8,050	87,498	58,500	28,998
Operator Shared Revenue Fee	195,135	0	0	0	0	3,492	0	3,492
Operator Application Fee	0	10,500	0	875	(875)	54	0	54
Interest	152	0	3	0	3	197	0	197
Other	47	25,629	0	0	0	3,000	7,876	(4,876)
Total revenue	\$ 512,411	\$ 449,152	\$ 59,293	\$ 45,203	\$ 14,089	\$ 340,383	\$ 295,624	\$ 44,759
Expenses:								
Salaries and wages	183,112	197,422	15,328	16,992	1,664	133,072	147,643	14,571
Fringe benefits	136,280	134,281	10,545	11,334	789	95,243	101,524	6,280
Services	91,182	100,800	14,532	7,683	(6,848)	92,783	69,150	(23,633)
Supplies and materials	5,793	4,500	409	475	66	4,828	4,275	(553)
Miscellaneous	17,903	12,150	1,000	1,629	629	18,491	14,663	(3,829)
Total expenses	\$ 434,270	\$ 449,152	\$ 41,814	\$ 38,114	\$ (3,701)	\$ 344,417	\$ 337,254	\$ (7,163)
Total Operating Surplus/Deficit	\$ 78,141	\$ (0)	\$ 17,478	\$ 7,090	\$ 17,790	\$ (4,034)	\$ (41,630)	\$ 51,922

Preliminary Statement Prior To Audit Field Work

TRIP vs. VEHICLE ANALYSIS

TRIP vs. VEHICLE ANALYSIS

	FY 04/05			FY 05/06			FY 06/07			FY 07/08			FY 08/09		
	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH
JUL	193	32,877	170	205	33,123	161	240	28,204	117	269	25,681	95	184	27,321	148
AUG	185	25,911	140	209	24,445	117	240	24,010	100	269	28,635	106	184	28,450	154
SEP	195	29,145	149	215	35,072	163	240	35,278	147	269	28,182	105	184	28,206	153
OCT	196	44,593	227	221	32,817	148	240	38,459	160	205	33,063	161	184	37,131	202
NOV	197	36,344	184	227	40,343	178	240	41,751	174	203	41,851	206	184	33,450	182
DEC	187	38,687	207	232	34,534	149	243	46,866	193	204	36,141	177	184	26,942	146
JAN	191	40,638	212	240	42,539	177	245	27,290	114	204	30,363	149	183	39,745	217
FEB	196	43,880	224	241	41,587	173	246	41,520	169	206	50,594	246	185	38,116	206
MAR	204	42,973	210	241	51,373	213	255	54,598	214	205	41,492	202	186	42,705	230
APR	206	53,980	262	241	50,791	211	269	46,823	174	205	44,697	218	186	59,997	323
MAY	204	38,698	190	240	42,916	179	271	43,593	161	205	49,071	239	186	41,175	221
JUN	203	33,348	164	240	34,427	143	271	35,711	132	183	26,819	147	186	38,696	208
TOTALS	2357	461,074	196	2752	463,967	169	3000	464,103	155	2627	436,589	166	2216	441,934	199
	FY 09/10			FY 10/11			FY 11/12			FY 12/13			FY 13/14		
	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH
JUL	170	26,487	156	151	31,211	207	125	30,391	243						
AUG	155	23,671	153	148	29,238	198	123	29,459	240						
SEP	158	29,239	185	150	31,807	212	131	34,446	263						
OCT	153	37,468	245	117	40,222	344	139	43,009	309						
NOV	153	40,466	264	126	40,494	321	144	44,173	307						
DEC	160	32,084	201	128	36,226	283	143	39,180	274						
JAN	155	38,276	247	133	45,232	340	152	45,048	296						
FEB	157	36,557	233	132	42,331	321	156	53,840	345						
MAR	159	44,219	278	138	48,942	355	158	62,962	398						
APR	167	57,645	345	141	60,821	431									
MAY	157	42,074	268	142	43,910	309									
JUN	156	29,940	192	120	31,088	259									
TOTALS	1900	438,126	231	1626	481,522	296	1271	382,508	301	0	0 #DIV/0!	0	0	0 #DIV/0!	0

	FY 04/05		FY 05/06		FY 06/07		FY 07/08		FY 08/09	
HIGHEST TRIPS	Apr	53,980	Mar	51,373	Mar	54,598	Feb	50,594	APR	59,997
LOWEST TRIPS	Aug	25,911	Aug	24,445	Aug	24,010	Jul	25,681	DEC	26,942
MOST VEHICLES	Apr	206	Apr	269	May	271	Jul	269	M, A, M	186
LEAST VEHICLES	Aug	185	Jul	205	Jul	240	Jun	183	JAN	183
MOST TRIPS/VEH	Apr	262	Mar	213	Mar	214	Feb	246	MAY	323
LEAST TRIPS/VEH	Aug	140	Aug	117	Aug	100	Jul	95	JULY	148
	FY 09/10		FY 10/11		FY 11/12		FY 12/13		FY 13/14	
HIGHEST TRIPS	APR	57,645	APR	60,821	MAR	62,962				
LOWEST TRIPS	AUG	23,671	AUG	29,238	AUG	29,459				
MOST VEHICLES	JUL	170	JULY	151	MAR	158				
LEAST VEHICLES	NOV	153	OCT	117	AUG	123				
MOST TRIPS/VEH	APR	345	APR	1004	MAR	398				
LEAST TRIPS/VEH	AUG	153	AUG	198	AUG	240				

SunLine Services Group

DATE: April 25, 2012 **ACTION**
TO: Taxi Committee
Board of Directors
FROM: Chief of Staff/EEO/Taxi Administrator
RE: Approval of Resolution Changing Maximum Taxi Rates

Recommendation

Recommend that the Board of Directors approve the attached Resolution changing maximum taxi rates effective May 1, 2012.

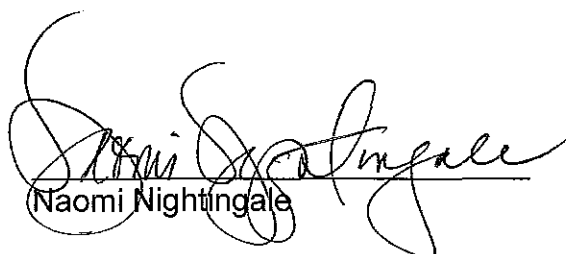
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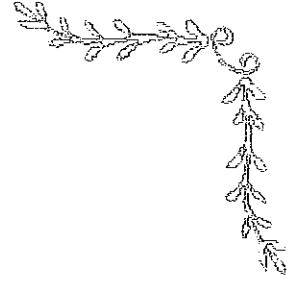
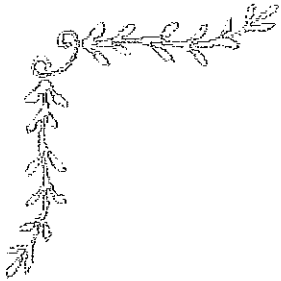
The SunLine Service Group (SSG) Ordinance and franchise agreements with the taxicab operators contemplate an annual review and approval of rates by a Resolution of the SSG Board of Directors. The per-mile rate is based on a formula included in the franchise agreements. This rate adjustment results in an increase in the per mile rate from \$2.96 per mile to \$ \$3.04 per mile. The adjustment is based on the leading cost indicator for taxicab operations, which are fuel costs.

Fuel costs have risen in the past few months. This increased rate will offset some of the cost being incurred by the actual taxicab drivers.

Fiscal Impact

None.


Naomi Nightingale



SunLine Services Group

RESOLUTION NO. _____

**RESOLUTION ADOPTING RATES FOR
TAXICAB SERVICES WITHIN THE COACHELLA VALLEY
May 1, 2012 THROUGH April 30, 2013**

WHEREAS, SunLine Services Group is a local agency authorized by Government Code section 53075.5 and SunLine Services Group Ordinance to establish by resolution of its Board of Directors the maximum rates to be charged for provision of taxicab services within the Coachella Valley; and

WHEREAS, the budget for SunLine Regulatory Administration for Fiscal Year 2012 will be presented to the Board; and

NOW, THEREFORE, be it resolved by the Board of Directors of SunLine Services Group:

Section 1. That the following are the maximum rates that may be charged by taxicab operators for provision of taxicab services within the Coachella Valley:

The following rates are effective May 1, 2012:

Maximum Base Rate	\$ 3.25
Maximum Rate per Mile	\$ 3.04
Maximum Hourly Wait Time Rate	\$ 24.00

Section 2. That the Maximum Rate per Mile is charged to passengers in increments of 1/8 of a mile.

PASSED, APPROVED AND ADOPTED by the Board of Directors of SunLine Services Group on this 25th day of April, 2012, by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

Date: _____

Eduardo Garcia
Chairman of the Board of Directors

Date: _____

C. Mikel Oglesby
General Manager