



**AGENDA**  
**TAXI COMMITTEE MEETING**  
**December 6, 2017**  
**10:30 a.m. – 11:15 a.m.**

**Wellness Center**  
**SunLine Transit Agency**  
**Thousand Palms, CA**

(Public Comments will be accepted on each Agenda item upon the conclusion of the staff report on that item. Public comments on non-agendized items will be accepted during the Public comments section. Comments may be limited to 3 minutes in length. Please notify the Committee Chair if you wish to comment.)

1. **Call to Order**

2. **Roll Call**

3. **Confirmation of Agenda**

4. **Presentation**

5. **Public Comments**

**Receive Comments**

Anyone wishing to address the Taxi Committee on items not on the Agenda should do so at this time. Each presentation is limited to three minutes.

6. **Committee Member Comments**

----- **RECEIVE & FILE** -----

7. **Consent Calendar**

**Receive & File**

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

a) SSG/SRA Checks Over \$1000 issued September & October 2017 (Page 1-2)

b) SSG/SRA Monthly Budget Variance Reports September & October 2017  
(Page 3-6)

c) Taxi Vehicle/Rides Analysis September & October 2017 (Page 7-10)

d) Metric (Taxi Expense vs Taxi Revenue) September & October 2017 (Page 11)

----- ACTION -----

8. [Resolution No. 083 Setting Taxicab Rates for Calendar Year 2018](#) **Approve**  
**(Robert Radi, Chair of Taxi Committee; Staff: Peter Gregor, Chief Safety Officer)**  
Recommend that the Board of Directors approve the attached Resolution No. 083 setting forth the taxi rates for Calendar Year 2018 (FY 18), from January 1, 2018 – December 31, 2018. (Pages 12-15)
  
9. **Adjourn**

**Sunline Regulatory Administration**

**Checks \$1,000 and Over**

**For the month of September 2017**

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

<b>Vendor Name</b>	<b>Description</b>	<b>Check #</b>	<b>Check</b>	<b>Amount</b>
SUNLINE TRANSIT AGENCY	Overhead Exp July/PR Liab 9/8	90412	9/11/2017	\$10,079.29
SUNLINE TRANSIT AGENCY	Overhead Exp Aug/PR Liab 9/22	90421	9/29/2017	\$7,091.01

<b>Total of Checks Over \$1,000</b>				\$17,170.30
<b>Total of Checks Under \$1,000</b>				\$445.12
<b>Total of All Checks for the Month</b>				\$17,615.42
<b>Total Amount of Checks Prior Years Same Month</b>				\$15,606.66

**Sunline Regulatory Administration**

**Checks \$1,000 and Over**

**For the month of October 2017**

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

<b>Vendor Name</b>	<b>Description</b>	<b>Check #</b>	<b>Check</b>	<b>Amount</b>
SUNLINE TRANSIT AGENCY	Payroll Liabilities Exp 10/20/17	90432	10/23/2017	\$5,408.10
SUNLINE TRANSIT AGENCY	Payroll Liabilities Exp 10/06/17	90426	10/6/2017	\$4,756.19
<b>Total of Checks Over \$1,000</b>				\$10,164.29
<b>Total of Checks Under \$1,000</b>				\$1,060.64
<b>Total of All Checks for the Month</b>				\$11,224.93
<b>Total Amount of Checks Prior Years Same Month</b>				\$16,754.02

SunLine Regulatory Agency  
Budget Variance Report  
September 2017

Description	FY 18 Total Budget	Current Month			Year to Date		
		Actual	Budget	Favorable (Unfavorable)	YTD Actual	FY 18 YTD Budget	Favorable (Unfavorable)
<b>Revenues:</b>							
Meter Readings	156,497	10,285	13,041	(2,756)	28,063	39,124	(11,061)
Revenue Fines	2,000	1,220	167	1,053	1,520	500	1,020
Vehicle Inspection Revenue	0	0	0	0	0	0	0
Vehicle Re-inspection Revenue	-	0	0	0	0	0	0
New Driver Permit Revenue	4,000	540	333	207	2,610	1,000	1,610
Driver Transfer Revenue	850	50	71	(21)	250	213	38
Driver Renewal Revenue	9,200	600	767	(167)	1,390	2,300	(910)
Driver Permit Reinstatement/Replacement	150	5	13	(8)	5	38	(33)
Vehicle Permit Revenue	80,900	0	6,742	(6,742)	0	20,225	(20,225)
<b>Total Revenue</b>	<b>253,597</b>	<b>12,700</b>	<b>21,133</b>	<b>(8,433)</b>	<b>33,838</b>	<b>63,399</b>	<b>(29,561)</b>
<b>Expenses:</b>							
Salaries and Wages	104,987	8,644	8,749	105	25,639	26,247	607
Fringe Benefits	69,092	5,596	5,758	161	15,688	17,273	1,585
Services	48,500	2,273	4,042	1,769	5,419	12,125	6,706
Supplies and Materials	5,003	334	417	83	777	1,251	474
Utilities	4,258	355	355	0	1,064	1,065	0
Casualty and Liability	12,112	1,009	1,009	(0)	3,028	3,028	0
Taxes and Fees	20	1	2	1	2	5	0
Miscellaneous	9,625	470	802	332	604	2,406	1,802
<b>Total Expenses</b>	<b>253,597</b>	<b>18,682</b>	<b>21,133</b>	<b>2,451</b>	<b>52,222</b>	<b>63,399</b>	<b>11,177</b>
<b>Total Operating Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ (5,982)</b>			<b>\$ (18,384)</b>		

## Budget Variance Analysis - SunLine Regulatory

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### Revenue - Unfavorable

- Taxi revenues heavily influenced by seasonal decline during summer months. The surplus in the peak months will decrease the unfavorable balance. As of September there is a decrease of 14,274 Taxi Trips compared to the YTD fiscal year 2017.
- Taxi franchises pay the full year's vehicle permits during the peak months of October through April.

### Salaries and Wages - Favorable

- Salary & wage expenses are within an acceptable range of the budget.

### Fringe Benefits - Favorable

- Fringe benefit savings are attributed to lower balances for accrual expenses.

### Services - Favorable

- Actual legal and auditing services are lower than the budgeted amount.

### Supplies and Materials - Favorable

- Materials and supplies expenses are within an acceptable range of the budget.

### Utilities - Favorable

- Utility expenses are within an acceptable range of the budget.

### Casualty and Liability - Favorable

- Casualty and liability expenses are within an acceptable range of the budget.

### Taxes and Fees

- Taxes and Fees are within an acceptable range of the budget.

### Miscellaneous - Favorable

- The favorable balance is mainly attributed to travel and training expenses not yet incurred.

SunLine Regulatory Agency  
Budget Variance Report  
October 2017

Description	FY 18 Total Budget	Current Month			Year to Date		
		Actual	Budget	Favorable (Unfavorable)	YTD Actual	FY 18 YTD Budget	Favorable (Unfavorable)
<b>Revenues:</b>							
Meter Readings	156,497	13,167	13,041	126	41,230	52,166	(10,936)
Revenue Fines	2,000	150	167	(17)	1,670	667	1,003
Vehicle Inspection Revenue	0	0	0	0		0	0
Vehicle Re-inspection Revenue	-	0	0	0		0	0
New Driver Permit Revenue	4,000	540	333	207	3,240	1,333	1,907
Driver Transfer Revenue	850	100	71	29	400	283	117
Driver Renewal Revenue	9,200	900	767	133	2,150	3,067	(917)
Driver Permit Reinstatement/Replacement	150	0	13	(13)	5	50	(45)
Vehicle Permit Revenue	80,900	8,825	6,742	2,083	8,825	26,967	(18,142)
Other Revenue	-	15	0	15	15	0	15
<b>Total Revenue</b>	<b>253,597</b>	<b>23,697</b>	<b>21,133</b>	<b>2,564</b>	<b>57,535</b>	<b>84,532</b>	<b>(26,997)</b>
<b>Expenses:</b>							
Salaries and Wages	104,987	10,229	8,749	(1,481)	35,869	34,996	(873)
Fringe Benefits	69,092	5,332	5,758	425	21,020	23,031	2,010
Services	48,500	2,389	4,042	1,652	7,809	16,167	8,358
Supplies and Materials	5,003	131	417	286	907	1,668	761
Utilities	4,258	355	355	0	1,419	1,419	0
Casualty and Liability	12,112	1,009	1,009	(0)	4,037	4,037	0
Taxes and Fees	20	1	2	1	3	7	0
Miscellaneous	9,625	72	802	730	676	3,208	2,532
<b>Total Expenses</b>	<b>253,597</b>	<b>19,518</b>	<b>21,133</b>	<b>1,615</b>	<b>71,740</b>	<b>84,532</b>	<b>12,792</b>
<b>Total Operating Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ 4,179</b>			<b>\$ (14,205)</b>		

## Budget Variance Analysis - SunLine Regulatory

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### Revenue - Unfavorable

- Taxi revenues heavily influenced by seasonal decline during summer months. The surplus in the peak months will decrease the unfavorable balance. As of October there is a decrease of 22,660 Taxi Trips compared to the YTD fiscal year 2017.
- Taxi franchises pay the full year's vehicle permits during the peak months of October through April.

### Salaries and Wages - Unfavorable

- Allocated salaries are higher due to the Chief Safety Officer and Deputy Chief Safety Officer allocating more of their time to assist the needs of SRA.

### Fringe Benefits - Favorable

- Fringe benefit savings are attributed to lower balances for accrual expenses.

### Services - Favorable

- Actual legal and auditing services are lower than the budgeted amount.

### Supplies and Materials - Favorable

- Materials and supplies expenses are within an acceptable range of the budget.

### Utilities - Favorable

- Utility expenses are within an acceptable range of the budget.

### Casualty and Liability - Favorable

- Casualty and liability expenses are within an acceptable range of the budget.

### Taxes and Fees

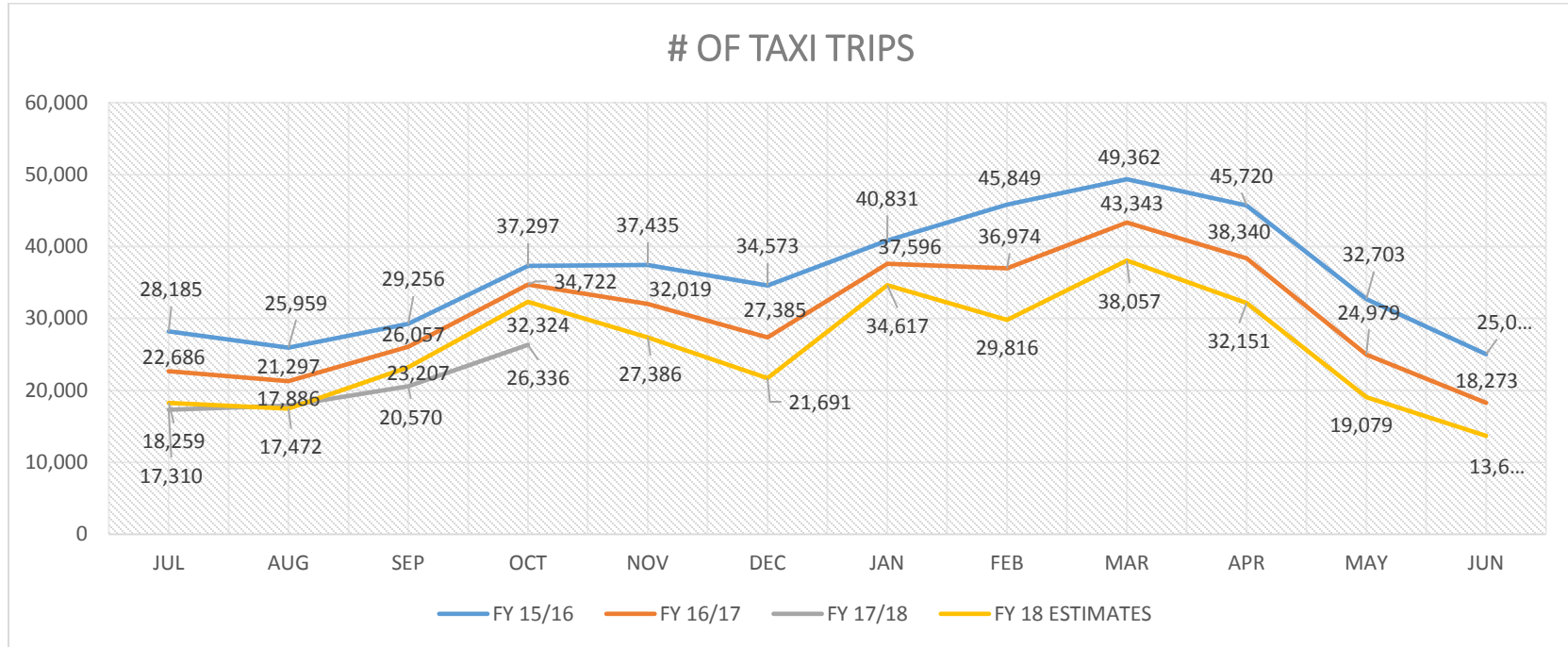
- Taxes and Fees are within an acceptable range of the budget.

### Miscellaneous - Favorable

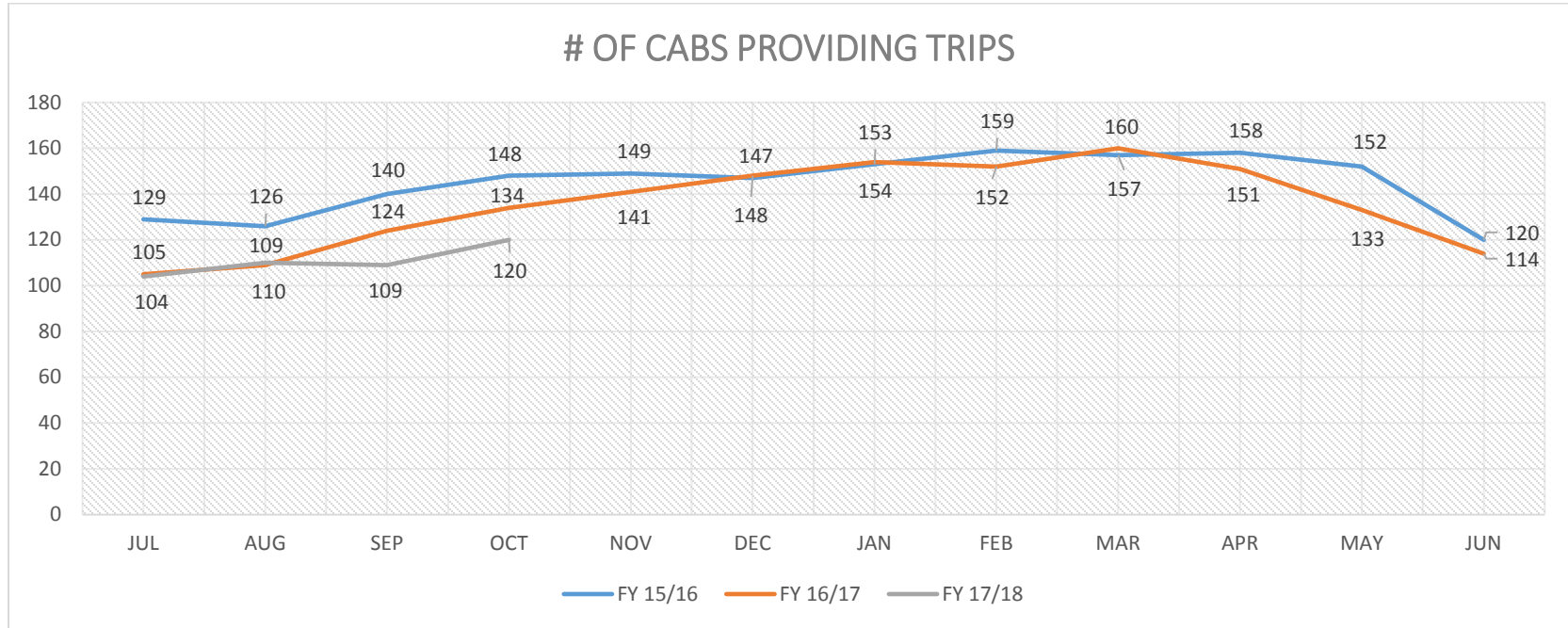
- The favorable balance is mainly attributed to travel and training expenses not yet incurred.



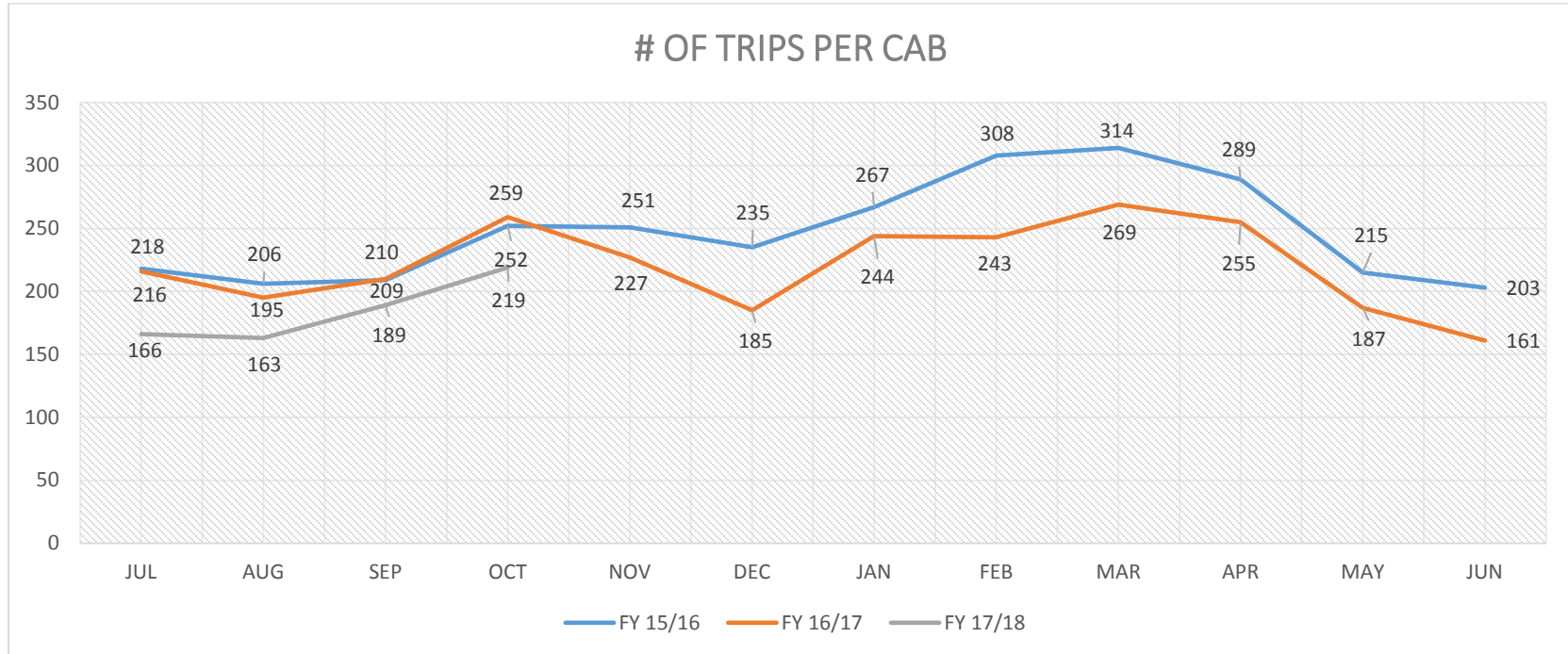
OCTOBER 2017



OCTOBER 2017



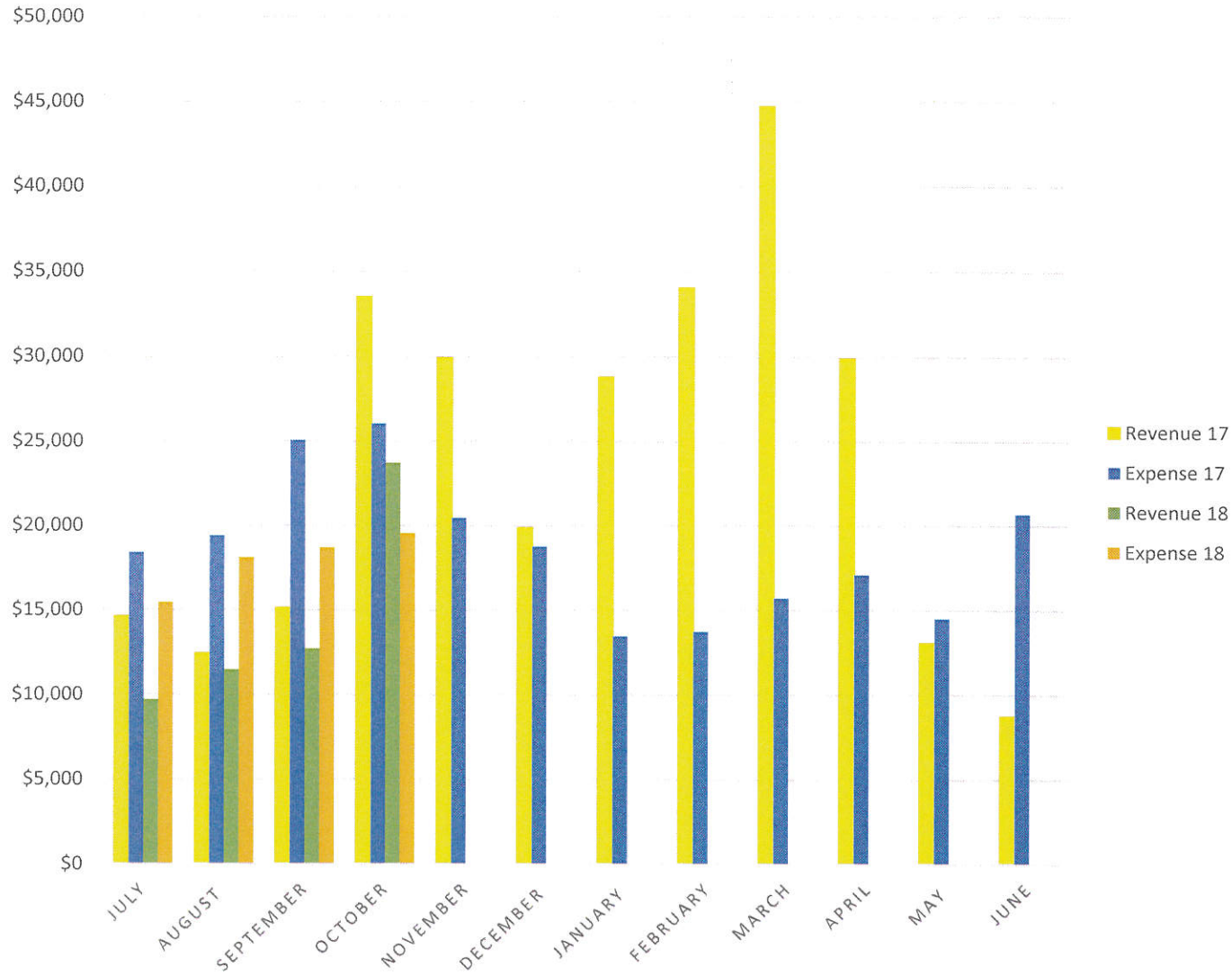
OCTOBER 2017



October 2017 TRIPS PER VEHICLE  
 (business volumes, averaged values)

COMPANY	# OF CABS WORKED	# OF TRIPS	% OF BIZ	AVG. TRIPS CAB	AVG. TRP DAY	30
AMERICAN CAB	30	8422	32.0%	280.73	9.05	
DESERT CITY CAB	40	7449	28.3%	186.23	6.00	
YELLOW CAB OF THE DESERT	50	10465	39.7%	209.30	6.75	
	120	26336	100.00%	219	7.07	

### EXPENSE VS REVENUE AND VARIANCE-OCTOBER FY18



### FY 18 YTD



Measuring the health of the FY18 SRA budget by monitoring expenses and revenues.

## SunLine Services Group

**DATE:** December 6, 2017 **ACTION**

**TO:** Taxi Committee  
Board of Directors

**FROM:** Taxi Administrator

**RE:** [Resolution No. 083 • Setting Taxicab Rates for Calendar Year 2018](#)

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### **Recommendation**

Recommend that the Board of Directors approve the attached Resolution No. 083 setting forth the taxi rates for Calendar Year 2018 (FY 18), from January 1, 2018 – December 31, 2018.

### **Background**

Staff recommends the reduction of the Drop Fee from \$3.00 to \$2.50. The Drop Fee is a fee paid by the customer that ensures drivers receive minimal compensation on shorter trips. It also serves to collect a surcharge fee of 50 cents paid to SunLine Services Group. The reduction from \$3.00 to \$2.50 is the rate change of the surcharge, from 50 cents to zero. The reduction in the Drop Fee assists franchise cabs to compete with ride share operators on a cost basis.

SRA staff recommends keeping the current “Rate Per Mile” of \$3.12 as well as the “Wait Time” of \$24.00. Staff also recommends to continue allowing for an Airport Late Pickup Fee of \$5.00. This fee was added as an incentive for drivers working graveyard hours to pick-up at the airport. The added fee will benefit the Airport for those flights that arrive later.

### **Financial Impact**

The reduction in the surcharge will reduce operating revenue by an estimated \$88,843 in Fiscal Year 2018. SSG will operate using surplus cash accumulated due to efficiencies implemented over the past three years.

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Pete Gregor

**SunLine Services Group**

**RESOLUTION NO. 083**

**RESOLUTION ADOPTING RATES FOR  
TAXICAB SERVICES WITHIN THE COACHELLA VALLEY  
January 1, 2018 THROUGH December 31, 2018**

WHEREAS, SunLine Services Group is a local agency authorized by Government Code section 53075.5 and SunLine Services Group Ordinance to establish by resolution of its Board of Directors the maximum rates to be charged for provision of taxicab services within the Coachella Valley; and

NOW, THEREFORE, be it resolved by the Board of Directors of SunLine Services Group:

Section 1. That the following are the maximum rates that may be charged by taxicab operators for provision taxicab services within the Coachella Valley:

The following rates are effective January 1, 2018:

Drop Fee (per Ride): \$2.50  
Maximum Rate per Mile: \$3.12  
Maximum Wait Time (per hour): \$24.00  
Airport Late Pickup Fee (12 am – 4 am): \$5.00

Section 2. That the Maximum Rate per Mile is charged to passengers in increments of 1/8 of a mile.

Section 3. That the SunLine Surcharge is established at \$0.00 per trip to be taken out of the drop fee.

ADOPTED THIS 6th DAY OF December, 2017

ATTEST:

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Diane Beebe

CLERK OF THE BOARD  
SunLine Services Group

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Russell Betts

CHAIRPERSON of the Board  
SunLine Services Group

APPROVED AS TO FORM:

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General Counsel  
Eric Vail



STATE OF CALIFORNIA )  
 ) ss.  
COUNTY OF RIVERSIDE )

I, DIANE BEEBE, Clerk of the Board of Directors of the SunLine Transit Agency, do hereby certify that Resolution No. \_\_\_\_\_ was adopted at a regular meeting of the Board of Directors held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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Diane Beebe  
CLERK OF THE BOARD  
SunLine Services Group